



# CITY OF PORTLAND

## OFFICE OF MANAGEMENT AND FINANCE

**Ted Wheeler, Mayor**  
**Tom Rinehart, Chief Administrative Officer**  
**Ken Rust, Director, Bureau of Revenue and Financial Services**

**Christine Moody**  
**Chief Procurement Officer**  
**Procurement Services**  
1120 S.W. Fifth Avenue, Rm. 750  
Portland, Oregon 97204-1912  
(503) 823-5047  
FAX (503) 823-6865  
TTY (503) 823-6868

### REGULAR CALENDAR

February 8, 2017

#### TO THE COUNCIL:

The Bureau of Technology Services (BTS) is responsible for maintaining data center facilities for the City of Portland's mission critical and business critical applications. The Portland Building houses the City's primary data center and is subject to significant seismic concerns. Additionally, the Portland Building will be undergoing major reconstruction efforts by late 2017, posing considerable risk to critical City operations if the primary data center remains in its current location. The City seeks to relocate its primary data center to a local colocation facility within the Metro area, and the same vendor will also provide disaster recovery capabilities through a secondary colocation facility outside of the region.

Ordinance Number 187966 passed by Council on August 31, 2016, authorized the use of the competitive solicitation process for Data Center Colocation Services for an estimated amount of \$9.7 million. It further authorized the Chief Procurement Officer to execute a contract with the selected offeror upon acceptance of this Report to Council.

On September 7, 2016, in accordance with Portland City Code 5.33, the City advertised RFP 00000420 for Data Center Colocation Services. On September 30, 2016, three proposals were received, and were subsequently reviewed and scored by a City evaluation committee. The evaluation committee was comprised of five members: two from BTS, one from the Portland Bureau of Transportation, one from the Bureau of Development Services, and one from the City's Minority Evaluator Program. ViaWest, Inc., received the highest score.

A Notice of Intent to Negotiate and Award a Contract was issued on December 1, 2016. No comments or protests were received. Procurement Services facilitated the solicitation and evaluation process. The cost of these services over a five-year contract term will not exceed \$4,500,000.00.

ViaWest, Inc., has a current City of Portland Business Tax Registration account, is in compliance with the City's Equal Benefits Program, and its EEO Certification is current. It is not an Oregon certified D/M/W/ESB enterprise.

The Bureau's level of confidence in the cost estimates for this project is Optimal.

Recommended by:

Christine Moody  
Chief Procurement Officer

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#### *An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

Agenda No.

**REPORT**

Title

five-year  
contract

Authorize a Contract with ViaWest, Inc., for the purchase of data center colocation services for a not to exceed amount of \$4,500,000.00. (Procurement Report - No. 00000420)

Bid

<b>INTRODUCED BY</b> Commissioner/Auditor: <b>Mayor Wheeler</b>	CLERK USE: DATE FILED <u>JAN 31 2017</u>
<b>COMMISSIONER APPROVAL</b> Mayor—Finance and Administration - <i>KOD</i> Wheeler Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Eudaly	Mary Hull Caballero Auditor of the City of Portland  By: <i>[Signature]</i> Deputy
<b>BUREAU APPROVAL</b> Bureau: OMF/BRFS/Procurement Services OMF/CAO: Tom Rinehart <i>[Signature]</i> Bureau Head: Ken Rust <i>[Signature]</i>	<b>ACTION TAKEN:</b> <b>FEB 08 2017 ACCEPTED PREPARE CONTRACT</b>
Prepared by: Scott Schneider Date Prepared: January 23, 2017	
<b>Impact Statement</b> Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
<b>City Auditor Office Approval:</b> required for Code Ordinances	
<b>City Attorney Approval:</b> required for contract, code, easement, franchise, charter, Comp Plan	
Council Meeting Date 02/08/2017	

<b>AGENDA</b>	FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
<b>TIME CERTAIN</b> <input type="checkbox"/> Start time: _____  <b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)		YEAS	NAYS
<b>CONSENT</b> <input type="checkbox"/>	1. Fritz	✓	
<b>REGULAR</b> <input checked="" type="checkbox"/> <b>Total amount of time needed: 5 minutes</b> (for presentation, testimony and discussion)	2. Fish	✓	
	3. Saltzman	_____	
	4. Eudaly	✓	
	Wheeler	✓	