



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

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REPORT TO COUNCIL

To: Mayor Ted Wheeler

From: Tom Rinehart, Chief Administrative Officer

Subject: Accept the Quarterly Technology Oversight Committee Report from the Chief Administrative Officer (Report)

As the Chief Administrative Officer with responsibilities for technology project oversight, I am submitting the quarterly report of the Technology Oversight Committee (TOC), attached as Exhibit A.

The TOC has been meeting monthly since September 2011. Processes have been created for early and continued technology oversight by an independent five-member citizen body for the purpose of increased transparency and accountability. Elements of the technology oversight include:

- Early identification of City technology projects and assessment by the bureau, Bureau of Technology Services (BTS), and TOC as to whether a project warrants TOC oversight.
- TOC citizen oversight on significant City technology projects (high risk, high cost, etc.).
- Regular, standardized information from City bureaus to TOC about technology project status.
- External quality assurance (QA) consultant required on technology projects under TOC oversight.
- Regular, standardized information from QA consultant to TOC about technology project status.
- Quarterly reports from the TOC to the Chief Administrative Officer that are provided to the City Council.

This report covers TOC activity from October through December 2016. The report summarizes the status of the technology projects under the TOC's purview. During the time of this report, the TOC provided oversight on one project: the Bureau of Development Services' Information Technology Advancement Project (ITAP). TOC also reviewed the Invoice Cloud electronic bill presentation and payment system being developed by Water Bureau and the Revenue Division of the Bureau of Revenue and Financial Services and the Bureau of Technology Services 5E telephone switch migration. TOC reviewed and agreed to oversee the Enterprise Business Solution division's Enterprise Asset Management project and the Data Center Move project.

I recommend that Council accept the report.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

TO THE COUNCIL

The Commissioner of Finance and Administration concurs with the recommendations of the Chief Administrative Officer.

RECOMMENDS

Council accept the report.

Respectfully submitted,

Ted Wheeler
Mayor

Agenda No.
REPORT
Title

Accept the Quarterly Technology Oversight Committee Report from the Chief Administrative Officer (Report)

INTRODUCED BY Commissioner/Auditor:	CLERK USE: DATE FILED <u>JAN 18 2017</u>
COMMISSIONER APPROVAL Mayor—Finance & Administration - Wheeler <i>WD</i> Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Eudaly	Mary Hull Caballero Auditor of the City of Portland By: <i>Susan Parsons</i> Deputy
BUREAU APPROVAL Bureau: OMF CAO/Bureau Head: Tom Rinehart Division Manager: Jane Braaten <i>JD</i> Prepared by: Jen Clodius Date Prepared: 5 January 2017 Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> City Auditor Office Approval: required for Code Ordinances City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan Council Meeting Date 25 January 2017	ACTION TAKEN: JAN 25 2017 ACCEPTED

AGENDA	FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
TIME CERTAIN <input checked="" type="checkbox"/> Start time: 9:45 Total amount of time needed: 30 (for presentation, testimony and discussion)			
CONSENT <input type="checkbox"/> REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)			
	1. Fritz	1. Fritz	<input checked="" type="checkbox"/>
	2. Fish	2. Fish	<input checked="" type="checkbox"/>
	3. Saltzman	3. Saltzman	<input checked="" type="checkbox"/>
	4. Eudaly	4. Eudaly	<input checked="" type="checkbox"/>
	Wheeler	Wheeler	<input checked="" type="checkbox"/>