



Office of Mayor Charlie Hales
City of Portland

December 9, 2016

REPORT TITLE: Confirm appointment of David G. Shaff as Commissioner for the Civil Service Board for a term to expire December 20, 2019.

TO THE COUNCIL:

The Director of the Bureau of Human Resources has recommended David G. Shaff as Commissioner for the Civil Service Board (the Board).

Mr. Shaff served as a City of Portland employee for over thirty-five years before retiring in 2015. He retired from the position of Water Utility Director, as bureau head of the Portland Water Bureau, a post he occupied for ten years, having been appointed to that position in 2005. Prior City service included several years in a variety of positions with the Bureau of Human Resources, leaving in 2003 from his position as Labor/Employee Relations Manager. He also served as a Commissioner's staff assistant for Commissioner Randy Leonard in 2004-2005.

Mr. Shaff earned a Bachelor's degree in Political Science and German from the Lewis and Clark College in 1977 and a Juris Doctorate from the Lewis and Clark Law School in 1983.

In making appointments to the Board, the HR Director has tried to reflect the perspectives of labor, management, and the general public. The two current Board members represent the perspectives of the labor and the general public. Mr. Shaff will represent the perspective of the management as a result of his recent tenure as the City of Portland's Water Utility Director. Mr. Shaff is an excellent candidate, committed to the principles underlying Chapter 4 of the City Charter. His prior human resources background and legal education will prove helpful during his appointment to the Board. He is also a resident of the City, a Charter requirement.

Under the current Charter language, appointments to the Board are made by the Mayor, and confirmed by the Council. The HR Director is asking that Mr. Shaff be appointed to a three-year term, effective December 21, 2016, so that he will be ready to commence his duties as soon as reasonably possible.

Accordingly, as Mayor and Commissioner for the Bureau of Human Resources in the Office of Management and Finance, I request Council confirmation of the following appointment as Commissioner for the Civil Service Board:

Appointment
David G. Shaff

Term
December 21, 2016 to
December 20, 2019

Replacing
Keith A. Pitt

Respectfully submitted,

Charlie Hales
Mayor

Agenda No.
APPOINTMENT REPORT
 Title

Confirm appointment of David G. Shaff as Commissioner for the Civil Service Board for a term to expire December 20, 2019. (Report)

<p>INTRODUCED BY Commissioner/Auditor: Mayor Hales</p>	<p>CLERK USE: DATE FILED <u>DEC 13 2016</u></p>
<p>COMMISSIONER APPROVAL Mayor— Finance and Administration - Hales</p>	<p>Mary Hull Caballero Auditor of the City of Portland</p>
<p>Position 1/Utilities - Fritz</p>	<p>By: Deputy</p>
<p>Position 2/Works - Fish</p>	
<p>Position 3/Affairs - Saltzman</p>	
<p>Position 4/Safety - Novick</p>	
<p>BUREAU APPROVAL</p>	
<p>Bureau: Bureau of Human Resources OMF CAO: Fred Miller Bureau Head: Anna Kanwit</p>	<p>ACTION TAKEN: DEC 21 2016 CONFIRMED</p>
<p>Prepared by: AK:David Rhys Date Prepared: December 1, 2016</p>	
<p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p>City Auditor Office Approval: required for Code Ordinances</p>	
<p>City Attorney Approval: Mark Amberg, Chief Dep City Atty required for contract, code. easement, franchise, charter, Comp Plan</p>	
<p>Council Meeting Date December 21, 2016</p>	

AGENDA
<p>TIME CERTAIN <input type="checkbox"/> Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input checked="" type="checkbox"/></p>
<p>REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	✓	
2. Fish	✓	
3. Saltzman	✓	
4. Novick	✓	
Hales	✓	