

ORDINANCE No. 188126

*Authorize contract with Matrix Consulting Group, Ltd. for consulting services to conduct a study to recommend staffing levels for the Bureau of Emergency Communications for a total not to exceed \$76,000 (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. In the FY 2016-2017 Bureau of Emergency Communications (BOEC) budget request submitted in February 2016, Director Turley requested additional staff to meet the growing demands from both the public and partner agencies of an already overburdened 911 center. In the adopted budget voted on in June 2016, City Council directed BOEC to conduct a study to comprehensively review its long term staffing requirements as well as operations, including: training, scheduling, ongoing education, and quality control. City Council also directed that the study should assist the bureau in developing strategies and action plans, incorporating the latest trends in the industry to carry out its mission, and be completed in time for the FY 2017-18 budget process.
2. The services were advertised under RFP 000384 and nine responsive proposals were received. The selection committee reviewed and scored these proposals in accordance with PCC 5.68 and selected Matrix Consulting Group, Ltd.
3. The City desires to enter into a PTE contract with Matrix Consulting Group, Ltd. with a not-to-exceed contract amount of \$76,000.

NOW THEREFORE, the Council directs:

- a. The Commissioner in Charge is authorized to enter into a contract with Matrix Consulting Group, Ltd. in an amount not to exceed \$76,000 and in a form substantially similar to the contract attached as Exhibit A.
- b. The Mayor and the Auditor are hereby authorized to draw and deliver checks payable to Matrix Consulting Group, Ltd. chargeable to the Bureau of Emergency Communications when demand is presented and approved by the proper authorities.

Section 2. The Council declares that an emergency exists because City Council directed this staffing study be completed before the 2017-2018 budget process has been completed; and Council will rely on this assessment to help guide them with budgetary decisions. Therefore, this Ordinance shall be in full force and effect from and after its passage by Council.

Passed by the Council:

DEC 07 2016

Commissioner Novick

Prepared by: Laura Wolfe

Date Prepared: November 22, 2016

Mary Hull Caballero

Auditor of the City of Portland

By

Eayla Jennings

Deputy

1351

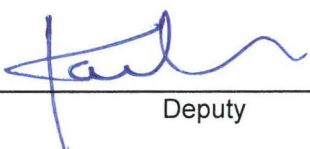
V140

Agenda No.
ORDINANCE NO.

188126

Title

* Authorize contract with Matrix Consulting Group, Ltd. for consulting services to conduct a study to recommend staffing levels for the Bureau of Emergency Communications for a total not to exceed amount of \$76,000. (Ordinance)

INTRODUCED BY Commissioner/Auditor: Novick	CLERK USE: DATE FILED NOV 29 2016
COMMISSIONER APPROVAL Mayor—Finance and Administration - Hales Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Novick XFS	Mary Hull Caballero Auditor of the City of Portland By:  Deputy ACTION TAKEN:
BUREAU APPROVAL Bureau: BOEC Bureau Head: Lisa Turley	
Prepared by: Laura Wolfe Date Prepared: November 22, 2016	
Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
City Auditor Office Approval: required for Code Ordinances	
City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter bf	
Council Meeting Date Dec 7, 2016	

AGENDA	FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
TIME CERTAIN <input type="checkbox"/> Start time: Total amount of time needed: (for presentation, testimony and discussion)		YEAS	NAYS
CONSENT <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> Total amount of time needed: (for presentation, testimony and discussion)	1. Fritz 2. Fish 3. Saltzman 4. Novick Hales	1. Fritz 2. Fish 3. Saltzman 4. Novick Hales	✓ ✓ ✓ ✓ ✓