



# CITY OF PORTLAND

## OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor  
Jack D. Graham, Chief Administrative Officer  
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody  
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Procurement Services  
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### CONSENT CALENDAR

March 18, 2013

#### TO THE COUNCIL:

The Portland Bureau of Transportation (PBOT) has an on-going need for asphaltic concrete mixtures on an annual basis in order to perform routine road maintenance and paving work. Street maintenance can be located in various locations throughout the City, therefore the City has determined that more than one price agreement is necessary to ensure adequate and efficient availability and delivery of asphalt materials in a cost effective manner. The use of any of the contractors will be based on availability, delivery, location of the work and inspection and testing to assure the best value to the bureau. On February 13, 2013, City Council passed Ordinance 185882 authorizing the use of a competitive invitation to bid (ITB) for asphalt supply contracts to be used by the Portland Bureau of Transportation in the performance of annual routine road maintenance and paving work.

On February 8, 2013, the Chief Procurement Officer advertised ITB #115045 for Asphalt Supply and received six (6) bids. The bids were reviewed and evaluated in accordance with Portland City Code 5.33. Bids from five (5) of the bidders were deemed responsive to the requirements of the solicitation and contract awards will be made to all responsive bidders. The contractual not-to-exceed amounts have been determined based on historical usage and two (2) of the contracts will require Council approval. The City issued a Notice of Intent to Award price agreements to all responsive bidders on March 1, 2013 and no protests are pending.

Porter W. Yett Company and K.F. Jacobsen & Company, Inc., have current City of Portland business licenses, are in full compliance with the Equal Benefits Program, and their EEO Certifications are current. These firms are located in the Portland metro area and are not State Certified MWESB contractors. The Bureau's level of confidence in the cost estimate for this project is High as there is very good historical information showing purchases made for this commodity.

The Chief Procurement Officer recommends that City Council authorize five year price agreements with Porter W. Yett Company for \$10,000,000.00 and K.F. Jacobsen & Company, Inc. for \$5,000,000.00 to provide asphaltic concrete mixtures

Recommended by:

Christine Moody  
Chief Procurement Officer

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

Agenda No.  
**REPORT NO.**  
 Title

Authorize five year price agreements with Porter W. Yett Company for \$10,000,000.00 and K.F. Jacobsen for \$5,000,000.00 to provide asphaltic concrete mixtures. (Procurement Report-ITB No. 115045) *Company, Inc.* Bid

<b>INTRODUCED BY</b> Commissioner/Auditor: <b>Mayor Charlie Hales</b>	CLERK USE: DATE FILED <u>APR 05 2013</u>
<b>COMMISSIONER APPROVAL</b> <i>[Signature]</i> Mayor—Finance and Administration - Hales Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Novick	LaVonne Griffin-Valade Auditor of the City of Portland  By: <u><i>[Signature]</i></u> Deputy
<b>BUREAU APPROVAL</b> Bureau: OMF/Bureau of Internal Business Services CAO: Jack D. Graham <i>[Signature]</i> Bureau Head: Bryant M. Enge <i>[Signature]</i>	<b>ACTION TAKEN:</b> APR 10 2013 <b>ACCEPTED PREPARE CONTRACT</b>
Prepared by: Jim Van Nest Date Prepared: March 18, 2013	
Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Council Meeting Date <b>April 10, 2013</b>	
<b>City Attorney Approval:</b> required for contract, code, easement, franchise, charter, Comp Plan	

<b>AGENDA</b>
<b>TIME CERTAIN</b> <input type="checkbox"/> <b>Start time:</b> _____  <b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)
<b>CONSENT</b> <input checked="" type="checkbox"/>
<b>REGULAR</b> <input type="checkbox"/> <b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	_____	_____
Hales	Hales	✓	