

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Celia Heron	2. Telephone No. 503.823.4080	3. Bureau/Office/Dept. CAO's Office, OMF
4a. To be filed (date): August 16, 2012	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst: August 3, 2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

Clarify and update sections of Code governing the Office of Community Technology and Revenue Bureau (Ordinance; amend Code Sections 3.114.010 and 3.15.060)

2) Purpose of the Proposed Legislation:

Update City Code to reflect the consolidation of the Office of Community Technology into the Revenue Bureau in the Office of Management and Finance.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No revenue impact to the City.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution)

or match required. If there is a project estimate, please identify the **level of confidence**.)

No expense impact to the City.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

The Council action to amend the City Code does not affect positions. The position of the Director of OCT was eliminated as a budget-cutting measure as part of the consolidation.

- **Will positions be created or eliminated in future years as a result of this legislation?**

No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

This is an internal, administrative action. The functions of the OCT organization do not change as a result of this ordinance.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No. This is an internal, administrative action. The functions of the OCT organization do not change as a result of this ordinance.

Jack D. Graham

BUREAU DIRECTOR (Typed name and signature)



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

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Jack D. Graham, Chief Administrative Officer
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TTY (503) 823-6868

DATE: August 3, 2012

TO: Mayor Sam Adams

FROM: Betsy Ames, Senior Policy Analyst, Office of Management and Finance

TITLE: Clarify and update sections of Code governing the Office of Community Technology and Revenue Bureau (Ordinance; amend Code Chapters 3.114 and 3.15)

**FOR MAYOR'S OFFICE
USE ONLY**

Reviewed by Bureau Liaison _____

185568

1. **INTENDED THURSDAY FILING DATE:** August 16, 2012
2. **REQUESTED COUNCIL AGENDA DATE:** August 22, 2012
3. **CONTACT NAME & NUMBER:** Celia Heron, 503.823.4080
4. **PLACE ON:** CONSENT REGULAR TIME CERTAIN @ 2:00
5. **BUDGET IMPACT STATEMENT ATTACHED:** Y N
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** Yes No N/A

7. BACKGROUND/ANALYSIS

The purpose of the ordinance is to update the City Code as it relates to the Office of Community Technology (OCT) and the Revenue Bureau. Effective July 1, 2012, the Office of Community Technology will become consolidated into the Revenue Bureau. All roles and responsibilities currently assigned the Office of Community Technology and the Mt Hood Cable Regulatory Commission by City Council and enumerated in City Code remain unchanged. The language in City Code regarding the Revenue Bureau's roles and responsibilities Code are revised to reflect these changes.

8. FINANCIAL IMPACT

None

9. RECOMMENDATION/ACTION REQUESTED

It is recommended that the City Council approve the Ordinance which will update Chapters 3.114 and 3.15.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.