

## ORDINANCE No. 185432

\* Authorize \$54,805 in grant agreements for the East Portland Neighborhood Office 2012-13 East Portland Action Plan Civic Engagement Grants Program. (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The Council on February 18, 2009 resolved through acceptance of Resolution No. 36682 to adopt the East Portland Action Plan to inform City Council and City bureaus in the course of decision-making related to long-term planning and capital improvement projects in the East Portland area.
2. The East Portland Action Plan (EPAP) was developed by the community for the community. Over an eight month process with the City of Portland Bureau of Planning and Sustainability, 268 Action items were identified. The result is an Action Plan which contains *Strategies* and *Actions* that provide guidance and direction to public agencies, non-profit organizations, businesses and individuals to address the opportunities and challenges facing East Portland.
3. The EPAP acknowledges community strengths and supports existing efforts, while looking strategically at opportunities to improve livability and at policies to address some of the challenges facing East Portland. The EPAP was convened for the specific task of providing "leadership and guidance to public agencies and other entities on how to strategically address community-identified issues and allocate resources to improve livability for neighborhoods in the East Portland Neighborhood Office (EPNO) coalition area."
4. Portland City Council approved an FY 2011-12 Budget that provided a \$279,692 appropriation to support East Portland Action Plan implementation.
5. Included in the budget is a \$150,000 for projects and grant fund programs. East Portland Action Plan has approved \$54,805 of these funds to allow community members, neighborhoods, business associations, non-profits and other groups to seek funding for projects that implement Action Item 'Community Building.2.3 Develop and hold leadership and civic engagement classes/programs for East Portland Citizens to build capacity for participating in lobbying, advocacy, board participation, partnership, etc.', with a focus on culturally specific communities in language appropriate ways. The fund is administered by the Office of Neighborhood Involvement.

6. The East Portland Action Plan (EPAP) solicited proposals through website advertisement, print media, email distribution lists, meetings, public events, and relational organizing. Program staff organized 2 pre-submittal workshops to provide an opportunity for interested parties to learn about the grants program and submittal requirements. The workshops were: located at a mobility device accessible location; held on different days - one in the morning and one in the evening; offered language interpretation at the workshop and the ability to submit proposals in the submitter's first language; and provided access to a computer and/or acknowledged the acceptance of handwritten submissions.
7. A duly designated EPAP Grants Review Committee selected the recommended projects, in accordance with the application stipulations and Prioritization Criteria established by the EPAP Civic Engagement Subcommittee, with special consideration given to the following criteria: Experience with cultural specific underserved populations with language appropriate communication; Experience leading entry level civic engagement training; Experience doing community involvement with cultural specific populations with language appropriate communication; Community building project leading to more community involvement; number of people to be directly engaged; Ability to link to the existing services in the community tailored to the needs of cultural and language specific populations; Promotion of health and well-being of families, children, individuals, and communities; Involvement between multiple partners; and Demonstration of matching contributions of \$ or time.
8. The EPAP 2012 – 2013 Civic Engagement Grant Program competitive grant allocation process cycle received 12 grant applications for a total request of \$118,279.95. \$60,000.00 was unanimously allocated to this cycle at the February, 2012 EPAP general meeting.
9. The EPAP Grant Review Committee selected 6 proposals with the awards totaling \$54,805. The total list of grant projects and allocated funding are attached as Exhibit A.
10. The East Portland Action Plan and the Office of Neighborhood Involvement have evaluated the proposals and grant paperwork and determined that the grantees are qualified to provide the services requested under the grant agreements. The City has developed grant agreements attached as Exhibits B through G that specify the scope of the projects to be conducted by the grantee(s) and the funds to be allocated.
11. A total of \$54,805.00 of General Fund dollars is available in the Office of Neighborhood Involvement FY2011-12 budget for this program. These

grants award \$54,805.00 of those funds for this competitive grant allocation process.

NOW, THEREFORE, the Council directs:

- a. The Director of the Office of Neighborhood Involvement is authorized and directed to enter into grant agreements substantially in conformance to the agreements attached as Exhibit B through Exhibit G.
- b. The Office of Neighborhood Involvement is authorized to issue the East Portland Action Plan grants to the organizations for the amounts listed in the summary spreadsheet, Exhibit A, for a combined total amount of \$54,805.00.
- c. Amendments to the grant agreements may be agreed to and executed by the Director of the Office of Neighborhood Involvement or his/her designee provided those amendments do not increase the fiscal risk to the City.

Section 2. The Council declares an emergency exists because a delay in approving these grants may result in a delay in timely award of East Portland Action Plan community grants and a delay in project activities; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council:

JUN 20 2012

Commissioner Amanda Fritz  
Prepared by: Lore Wintergreen  
Date Prepared: Friday, June, 1, 2012

LaVonne Griffin-Valade  
Auditor of the City of Portland  
By *Gayla Jennings*  
Deputy

Agenda No. **185432**  
**ORDINANCE NO.**  
 Title

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 East Portland Action Plan Civic Engagement Grants Program. (Ordinance)

<b>INTRODUCED BY</b> Commissioner/Auditor: <b>Fritz</b>	CLERK USE: DATE FILED <u>JUN 15 2012</u>
<b>COMMISSIONER APPROVAL</b> Mayor—Finance and Administration - Adams Position 1/Utilities - Fritz <i>Amalia Fritz</i> Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Leonard	LaVonne Griffin-Valade Auditor of the City of Portland  By: <i>[Signature]</i> Deputy
<b>BUREAU APPROVAL</b> Bureau: ONI Bureau Head: Amalia Alarcon de Morris <i>Amalia</i> Prepared by: Lore Wintergreen Date Prepared: 6/7/12 Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Council Meeting Date <b>June 20, 2012</b>	<b>ACTION TAKEN:</b>
<b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter <i>[Signature]</i>	

<b>AGENDA</b>
<b>TIME CERTAIN</b> <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
<b>CONSENT</b> <input checked="" type="checkbox"/>
<b>REGULAR</b> <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	<input checked="" type="checkbox"/>	
2. Fish	<input checked="" type="checkbox"/>	
3. Saltzman	<input checked="" type="checkbox"/>	
4. Leonard	<input checked="" type="checkbox"/>	
Adams	<input checked="" type="checkbox"/>	