



**CITY OF PORTLAND**  
OFFICE OF MANAGEMENT AND FINANCE  
Sam Adams, Mayor  
Kenneth L. Rust, Chief Administrative Officer  
Richard F. Goward, Jr., Chief Financial Officer

1/86 2pm TC 6/17/10  
Andrew Scott, Manager  
Financial Planning Division  
Financial Services  
1120 S.W. Fifth Avenue, Rm. 1250  
Portland, Oregon 97204-1912  
(503) 823-6845  
FAX (503) 823-5384  
TTY (503) 823-6868

To: Mayor Sam Adams  
Commissioner Nick Fish  
Commissioner Amanda Fritz  
Commissioner Randy Leonard  
Commissioner Dan Saltzman  
City Auditor LaVonne Griffin-Valade

From: Andrew Scott, Financial Planning Manager *AS*

Date: June 10, 2010

Subject: Adoption of the FY 2010-11 Budget for the City of Portland

With this memo, the Financial Planning Division conveys a package of information to aid the Council in considering changes to the Approved Budget and moving to an Adopted Budget for Fiscal Year 2010-11.

The package includes one resolution, four ordinances, and 5 attachments. Each ordinance and the resolution are required under local budget law.

- **Resolution #1:** Certifies eligibility for State Shared Revenues
- **Ordinance #1:** Accepts State Shared Revenues
- **Ordinance #2:** Creates, closes, and renames funds
- **Ordinance #3:** Adopts the budget
- **Ordinance #4:** Levies taxes
- **Attachment A:** A step-by-step description of the process for consideration of and deliberation on all Council actions necessary to adopt the FY 2010-11 budget
- **Attachment B:** Significant adjustments to the FY 2010-11 Approved Budget
- **Attachment C:** Summary report of technical and programmatic adjustments
- **Attachment D:** Adopted Budget Notes
- **Attachment E:** Appropriation Schedule

**Because of the short timeframe for voting on the Adopted Budget, Financial Planning would appreciate receiving any contemplated amendments in advance of June 17<sup>th</sup>.** This will allow staff to be adequately prepared for Council discussion and action. FPD will present these significant adjustments and budget note changes to be incorporated into the Adopted Budget subject to the vote of the Council on Thursday, June 17, 2010.

For reference, the amount remaining in General Fund contingency for FY 2010-11 is \$708,711.

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*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

**ATTACHMENT A**  
**COUNCIL SESSION**

Thursday, June 17, 2010

Time Certain, 2:00 p.m., Council Chambers

1. Council conducts a Proposed Use Hearing on State Shared Revenue.

Explanation: State law requires this action. ORS 221.770 requires municipalities to hold two separate hearings on State Shared Revenue. The first hearing on possible uses of State Shared Revenue was held on May 26, 2010. The second hearing, this one, is to hear testimony on the proposed uses of State Shared Revenue.

**Mayor's Statement for the Record:**

THIS HEARING IS BEING HELD BY THE CITY COUNCIL OF PORTLAND, OREGON IN COMPLIANCE WITH THE PROVISIONS OF THE STATE REVENUE SHARING REGULATIONS (ORS 221.770).

IT IS TO ALLOW CITIZENS TO COMMENT ON THE PROPOSED USE OF THESE FUNDS IN CONJUNCTION WITH THE ANNUAL BUDGET PROCESS. AS PROPOSED FOR COUNCIL ADOPTION, THE FISCAL YEAR 2010-11 BUDGET ANTICIPATES RECEIPTS TOTALING **\$12,867,392** FROM STATE REVENUE SHARING UNDER ORS 221.770.

AS HAS BEEN THE CASE IN PRIOR YEARS, IT IS PROPOSED THAT THIS REVENUE BE ALLOCATED IN EQUAL PARTS TO SUPPORT FIRE PREVENTION AND POLICE PATROL SERVICES.

IS THERE ANYONE HERE TODAY WHO WISHES TO BE HEARD ON THIS SUBJECT?

2. The Mayor closes the hearing to discuss proposed uses of State Revenue Sharing.
3. Council considers Resolution to Certify that the City Meets Eligibility Requirements for State Shared Revenue.

Explanation: State law requires this action. ORS 221.760 requires municipalities in counties of over 100,000 population to certify certain services are provided to be eligible to receive State Shared Revenue. The services certified by the City of Portland are: police protection; fire protection; street construction, maintenance and lighting; sanitary sewers; storm sewers; planning, zoning and subdivision control; and water.

4. Council considers Ordinance to Accept State Shared Revenue.

Explanation: State law requires this action. ORS 221.770 states that municipalities must adopt an ordinance electing to receive State Shared Revenue for the upcoming fiscal year.

5. Council considers Ordinance to Create, Close, and Rename Funds.

Explanation: Approve closing the Business License Surcharge Fund, and approve renaming the Housing and Community Development Fund to the Community Development Block Grant Fund, and approve creating the Headwaters Apartment Complex Fund

6. Council considers Ordinance to Adopt the FY 2010-11 Budget.

- Financial Planning summarizes changes to Approved Budget.
- The Mayor calls to entertain a motion to adopt the budget as amended in Attachments B, C, and D to the June 10 memo, "Adoption of the FY 2010-11 Budget for the City of Portland."
- Council discusses the motion to adopt the budget as amended.
- During discussion, Commissioners may propose other amendments, noting amount, bureau, purpose, and funding source. Each must be separately moved, seconded, and voted on by Council.
- When discussion is complete and any other amendments have been voted on, the Mayor calls for public testimony.
- At the conclusion of testimony, Council votes to adopt the budget as amended.

7. Council considers Ordinance to Levy Taxes for the City of Portland for the fiscal year beginning July 1, 2010 and directs the Chief Administrative Officer to submit said tax levy and other certifications to the County Assessors of Multnomah, Clackamas, and Washington Counties.

Explanation: This action includes the levy amounts for property taxes accruing to the General Fund, Children's Investment Fund, and the Fire and Police Disability and Retirement Fund. It also includes property tax levies for General Obligation bonded debt and 11 urban renewal areas.

Conduct a Proposed Use Hearing on State Shared Revenue (Hearing introduced  
by Mayor Adams)

JUN 16 2010

PLACED ON FILE

Filed JUN 11 2010

**LaVonne Griffin-Valade**  
**Auditor of the City of Portland**

By *Susan Larrons*  
Deputy

COMMISSIONERS VOTED AS FOLLOWS:		
	YEAS	NAYS
1. Fritz		
2. Fish		
3. Saltzman		
4. Leonard		
Adams		