



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Jack D. Graham, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer
Procurement Services

1120 S.W. Fifth Avenue, Rm. 750
Portland, Oregon 97204-1912
(503) 823-5047
FAX (503) 823-6865
TTY (503) 823-6868

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REGULAR CALENDAR

March 21, 2012

TO THE COUNCIL:

The Chief Procurement Officer has advertised and received bids for Bid Number 113887 for the Portsmouth Force Main Odor Control Project for the Bureau of Environmental Services, with a project construction estimate of \$1,800,000. The Bureau of Environmental Services rated the level of project estimate confidence as Optimal.

Bids were opened on February 14, 2012, and Seven (7) bids were received. The low bid of Triad Mechanical, Inc. was deemed responsive to the requirements of the solicitation. It is recommended that the bid of Triad Mechanical, Inc. be accepted at the lump sum quoted in their bid for a total estimated amount of \$1,463,103.00.

The Bureau of Environmental Services along with Procurement Services, identified 16 (Sixteen) Divisions of Work as potential M/W/ESB subcontracting opportunities for this project, resulting in \$ 261,636.00 awarded to subcontractors.

The Divisions of Work identified were:

Carpentry	Clearing/Grubbing/ Mowing/Brushing	Concrete Cutting	Concrete Work	Drywall/Sheetrock
Electrical	Hauling Services (Trucking)	Excavating	Fencing	Grading
Masonry	Metal Fabrication	Plumbing	Roofing	Sewer, Water & Storm Drain Work
Waterproofing				

In their bid Triad Mechanical, Inc. indicated their intent to self perform the following divisions of work:

Carpentry	Clearing/Grubbing/ Mowing/Brushing	Concrete Work	Drywall/Sheetrock	Excavating
Grading	Plumbing	Sewer, Water & Storm Drain Work		

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

MWESB participation represents 96.1 % or \$ 251,608.00 of the estimated subcontracting dollars.

- MBE - \$ 73,850.00 performing Concrete Cutting, Trucking & Waterproofing.
- WBE - \$ 41,018.00 performing Metal Fabrication & Roofing.
- ESB - \$ 136,740.00 performing Electrical.

Triad Mechanical has a current City of Portland Business License and their EEO Certification is current through March 13, 2013. The company is located in Portland, OR, and is not a State Certified M/W/ESB Contractor.

Triad Mechanical, Inc. is in Full Compliance with the Equal Benefits Program.

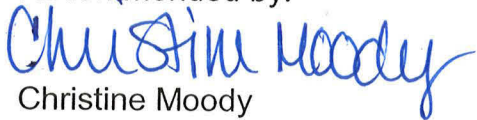
Funds are available for this project under Owner Cost Center ESEN000020, WBS Element E08927.

It is further recommended that a Performance Bond and a Payment Bond each in the amount of 100% of the contract amount be furnished by the Contractor.

It is also recommended that a two (2) year Maintenance/Warranty Bond for 20% of the final contract amount be furnished by the Contractor before final payment is released.

The bid sureties of the remaining bidders should be returned immediately in compliance with Section 5.34.410D of the City Code.

Recommended by:



Christine Moody
Chief Procurement Officer

CM:ked

GOOD FAITH EFFORT COMPLIANCE REPORT

From [signature]

Submission substantially complies with Good Faith Effort Requirements		YES NO
Reviewed by:	Brenda Scott	
Date:	2-22-12	

PROJECT INFORMATION

PROJECT NAME & BUREAU	Portsmouth Force Main Odor Control (BES)
BID NUMBER	113887
PRE-BID DATE	1-12-12
BID OPEN DATE	2-14-12
BID AMOUNT	\$1,463,103
CONTRACTOR	Triad Mechanical Inc.

AT BID SUBMISSION

QUESTION	YES	NO
Did contractor submit the GFE Form 1 (Subcontractor and Self-Perform Work List)?	x	

M/W/ESB PARTICIPATION – Total Bid

PARTICIPATION TYPE	TOTAL \$	PERCENTAGE OF TOTAL BID AMOUNT
MBE	\$73,850	5%
WBE	\$41,018	2.8%
ESB	\$136,740	9.3%
Total M/W/ESB Participation	\$251,608	Total bid – 17.2% Subcontract percentage – 96.1%

M/WBE PARTICIPATION – Subcontracting (35% Aspirational goal)

TOTAL OF ALL SUBCONTRACTS (including non-certified firms)	TOTAL MBE & WBE SUBCONTRACTS	PERCENTAGE OF M/WBE SUBCONTRACTS
\$261,636	\$114,868	43.9%

GOOD FAITH DOCUMENTATION (24 HOURS AFTER BID OPENING)

	QUESTION	YES	NO	NOTES
1.	<i>Did prime contractor attend the mandatory pre-bid meeting? (If pre-bid meeting was waived, note in NOTES column.) Check sign-up sheet with Buyer.</i>	X		
2.	<i>Did contractor explain why identified divisions of work (DOW) were not included for subcontracting? (See Form 1)</i>	X		
3.	<i>Were letters or faxes sent to all M/W/ESBs (in identified DOW's to be subcontracted) at the pre-bid meeting?(Form 2)</i>	X		
4.	<i>Was a minimum of five (5) M/W/ESB firms contacted (in each identified DOW to be subcontracted) by letter or fax to bid on this project?(Form 2)</i>	X		
5.	<i>Were M/W/ESB firms contacted at least seven (7) calendar days before the bid opening?(Form 2)</i>	X		
6.	<i>Is a copy of the letter or fax sent to potential M/W/ESB subs included in Good Faith documentation?</i>	X		
7.	<i>Did prime provide a completed M/W/ESB Contact/Bids Received Log (Form 2)?</i>	X		

GOOD FAITH EFFORT ANALYSIS

1.	<i>Divisions of Work Identified by City:</i> Carpentry; Clearing/Grubbing/Mowing/Brushing; Concrete Cutting; Concrete Work; Drywall/Sheetrock; Electrical; Excavating; Fencing; Grading; Hauling Services (Trucking); Masonry; Metal Fabrication; Plumbing; Roofing; Sewer, Water & Storm Drain Work; and Waterproofing.
2.	<i>Rationale for non-utilization of subcontractors for suggested Divisions of Work:</i> Self-performing.
3.	<i>All Divisions of Work to be used on this project:</i> Same as #1.
4.	<i>Certified Subcontractors' name, Cert Type, and Subcontract amount used on the Project:</i> Brothers Concrete Cutting (MBE) - \$2,500; Tri-Star Electric (ESB) - \$136,740; Salt & Pepper Construction (MBE Hauling Services (Trucking)); - \$6,500; A2 Fabrication (WBE Metal Fabrication) - \$29,270; Miller Factors (WBE Roofing) - \$11,748; and Fine Painting (MBE Waterproofing) - \$64,850.
5.	<i>Subcontractor names and subcontract amounts awarded to non-certified firms:</i> Chris Lee Masonry - \$5,440; and Duty Fence Co - \$4,588.
6.	<i>Divisions of Work retained by Prime:</i> Carpentry; Clearing/Grubbing/Mowing/Brushing; Concrete Work; Drywall/Sheetrock; Excavating; Grading; Plumbing; and Sewer, Water & Storm Drain Work.
7.	<i>Bids received from certified firms (not used):</i> Sawcutters NW (ESB) - \$1,750; Zochert Fence (ESB) - \$11,160; GI Trucks (MBE) - \$75hr; Milne Masonry (ESB) - \$13,570; B&K Sheetmetal (ESB) - \$12,500; and The Rodriguez Corp (MBE) - \$78,920.
8.	<i>Check Compliance file for prime contractor. Are there any contract compliance issues in the prime's Compliance file (last 3 years) that should be noted for the Purchasing Agent's Report to Council?</i> No.
9.	<i>Any special Good Faith Efforts undertaken by the Prime Contractor?</i> Yes, prime contacted more than the required number of MWESB's in some DOW's.

10.	List of other prime bids received: Note any special Good Faith Efforts taken by the Prime Contractor and if good faith effort documentation submitted (Forms 1/2). MKB Constructors - \$1,730,280 (no forms); R&G Excavating Inc - \$1,512,000 (Form 1); Stellar J Corporation - \$1,552,000 (Form 1-2); Emery & Sons Construction - \$1,750,300 (Form 1); McClure & Sons Inc - \$1,676,400 (no forms); and Mountain Cascade Inc - \$1,663,000 (no forms).
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Notes:

EEO Cert. Expires: 3/3/13

COP License No.: 194003

CCB License No.: 44255

Issues: None

Clarifications:

Spoke to Dave Melnick on 2-22-12, informational exchange only, no issues:

- 1) List successful MWESB's on the Form 2 along with all dollar amounts. They did not list them on the Form as Triad did not solicit to them; they self-solicited (the MWESB's called them with a bid). I told them to list them on the Form anyway.
- 2) Miller Factors – are they doing roofing? It's an ecoroof with landscaping, so they are doing it.
- 3) They listed an hourly/per foot charge for the following subs:
Brothers Concrete Cutting - \$2,000 - \$3,000; so I listed \$2,500
Salt & Pepper - \$6,000 - \$7,000; so I listed \$6,500

Summary of Triad Mechanical Good Faith Efforts:

DOW		Required M/W/ESB Contacts	# M/W/ESBs Contacted	# Bids Received	# Bids Used
91382	CONCRETE CUTTING	5	8	2	1
91438	ELECTRICAL	6	9	1	1
98815	FENCING	5	6	1	0
96239	HAULING SERVICES (TRUCKING)	5	8	2	1
91455	MASONRY	5	6	1	0
91458	METAL FABRICATION	5	7	2	1
91473	ROOFING	5	6	2	1
96894	WATERPROOFING	3	8	2	1
Total		39	58	13	6

Level of Effort:

x	High	Met the aspirational goal.
	Moderate	Exceeded the solicitation requirements and/or achieved some participation.
	Low	Met the minimal solicitation requirements but achieved NO participation.

Recommendation: Approval. The contractor is in compliance with the GFE specifications.

TABULATION OF BIDS

CITY OF PORTLAND
PROCUREMENT SERVICES

Project: PORTSMOUTH FORCE MAIN ODOR CONTROL PROJECT

Bid Opening: 2/14/12

Bid Number: 113887 Bureau: BES Estimate: \$1,800,000.00			
Bidder's Name	Lump Sum Bid Amount	Bid Surety	OCCB License Number
Triad Mechanical, Inc.	\$1,463,103.00	Y	44255
R & G Excavating, Inc.	\$1,512,000.00	Y	65135
Stellar J Corporation	\$1,522,000.00	Y	127903
Mountain Cascade, Inc.	\$1,663,000.00	Y	80066
McClure & Sons, Inc.	\$1,676,400.00	Y	71127
MKB Constructors	\$1,730,280.00	Y	190035
Emery & Sons Construction, Inc.	\$1,750,300.00	Y	312

Buyer: Kelly Davis

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Scott Gibson		2. Telephone No. 503-823-7615	3. Bureau/Office/Dept. Environmental Services
4a. To be filed (hearing date): January 18, 2012	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Authorize a contract with the lowest responsible bidder for the Portsmouth Force Main Odor Control Facility Project No. E08927 (Ordinance)

2) Purpose of the Proposed Legislation:

To authorize the Commissioner of Public Utilities and Auditor to award and execute a contract with the lowest responsible bidder for the construction of the Portsmouth Force Main Odor Control Facility.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|------------------------------------|------------------------------------|---|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input checked="" type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

The estimated construction cost is \$ 1,800,000. Funds are available in the Sewer System Operating Fund FY 2012 Budget, Bureau of Environmental Services Project Number E08927.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
No.
- Will positions be created or eliminated in *future years* as a result of this legislation?
No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

185116

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ YES: Please proceed to Question #9.

☐ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

The project consists of two separate locations. The Portsmouth Force Main Odor Control Ventilation Facility (POVE) is located outside of the Columbia Blvd Wastewater Treatment Plant between N. Columbia Blvd and N. Columbia Ct. and the Portsmouth Shaft Improvements (POSH) is located on N. Willamette Blvd off Carey Blvd at the current North Shaft Site for the Portsmouth Force Main. There will be construction noise and some traffic delays for truck traffic at both locations and some minor access issues to the business adjacent to the POSH location.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

Regular communications with the neighborhoods, businesses and residents in both locations have been ongoing since the beginning of 2009. Open houses were provided in the Kenton Neighborhood in June 2010 and at the Water Pollution Control Lab in September 2010. Regular meetings with and input from the Columbia Boulevard Wastewater Treatment Plant's Citizen Advisory Committee, Kenton Neighborhood Association, Portsmouth Neighborhood, St. John's Neighborhood Association, and Friends of Cathedral Park

The North Portland Neighborhood Services (NPNS) has also been provided information about the project.

c) How did public involvement shape the outcome of this Council item?

Public involvement has given the City the opportunity to address the public's needs regarding the projects. Examples would be access, vegetation, and general aesthetics of both sites.

d) Who designed and implemented the public involvement related to this Council item?

Debbie Caselton, BES Community Relations

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Debbie Caselton, Community Outreach and Information Representative, 503-823-2831,
Debbie.Caselton@portlandoregon.gov.

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

Regular updates to residents, businesses, and neighborhood associations will be provided by email, postal mail and door-to-door visits as the project progresses.


Dean Marriott, Director, Bureau of Environmental Services

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND ENVIRONMENTAL SERVICES



185116

1120 SW Fifth Avenue, Room 1000, Portland, Oregon 97204 ■ Dan Saltzman, Commissioner ■ Dean Marriott, Director

City Council
Agenda Item
Staff Supplemental Report

TO: Commissioner Dan Saltzman

THROUGH: Matt Grumm or Amy Trieu

FROM: Scott Gibson, Principal Engineer BES Design Services Division

DATE: December 1, 2011

RE: Authorize a contract with the lowest responsible bidder for the Portsmouth Force Main Odor Control Facility Project No. E08927 (Ordinance)

Requested Council Hearing Date: January 18, 2012

I. RECOMMENDATION

Authorize a contract with the lowest responsible bidder for the Portsmouth Force Main Odor Control Facility Project No. E08927 (Ordinance).

II. BACKGROUND

This project provides for the installation of ventilation and odor control facilities in the existing Portsmouth Tunnel system to prevent the release of odors, in particular at the North shaft site where the new Portsmouth Force Main will discharge into the Portsmouth tunnel. When the odor control project was first conceived it was assumed that odor control facilities would be provided the North shaft discharge connection, just east of the intersection of N. Willamette Boulevard and N. Carey Boulevard. Design of the Portsmouth Force Main Project included allowances for the future installation of an odor control facility adjacent to the shaft being installed at the connection point. To this end, an adjacent parcel of land, located at 6825 N. Willamette Boulevard, was purchased by BES to be used for the odor control facilities. That lot has been cleared and is currently being used by the Portsmouth Force Main contractor for their construction activities.

The scope of work for this project included a ventilation study that was conducted to verify the appropriate location for proposed Portsmouth Tunnel system odor control facilities, and to determine the best ventilation rate to be used in the facilities to minimize the chance of odor releases.

The final conclusion and recommendation from the ventilation study was that this project should include the design and construction of odor treatment facilities at two separate sites. The active ventilation and bio-contactors type odor treatment, Portsmouth Ventilation (POVE), facility will be located at the Columbia Court site,

and a passive carbon contactor type treatment system will be installed at the Portsmouth Tunnel North shaft site (POSH).

III. FINANCIAL IMPACT

The estimated construction cost is \$ 1,800,000. Funds are available in the Sewer System Operating Fund FY 2012 Budget, Bureau of Environmental Services Project Number E08927.

IV. LEGAL ISSUES

No legal issues have been identified.

V. CONTROVERSIAL ISSUES

One controversial issue has been identified. The odor treatment facility to be constructed immediately south of CBWTP at the Columbia Court site will adjoin a trailhead for the Peninsula Crossing trail. BES is continuing to work with neighborhood associations and representatives of the trail committee to include design features enhancing the trailhead.

VI. LINK TO CURRENT CITY POLICIES

The project is consistent with BES strategic planning and the BES CIP process. Construction will be performed in accordance with the City of Portland Standard Construction Specifications.

VII. CITIZEN PARTICIPATION

Public outreach for this project has been conducted by the BES Director's Office. Several information flyers have been distributed to the community, and the project manager and public information office have been, and continue to attend neighborhood association meetings to brief the public on the project status and respond to questions.

VIII. OTHER GOVERNMENT PARTICIPATION

There is no other governmental participation in the design and construction of these odor control facilities.

IX. FINANCIAL IMPACT ON LOCAL ECONOMY

IF APPLICABLE, PROVIDE INFORMATION ON ESTIMATED NUMBER OF JOBS CREATED BY THIS ACTION

It is estimated that this construction contract will generate approximately 12 construction jobs.

IF THIS ACTION IS CONTRACT-RELATED, PROVIDE INFORMATION ON M/W/ESB PARTICIPATION (NUMBER AND PERCENTAGE)

N/A

- X. IF THIS IS A CONTRACT, DOES CONTRACTOR HAVE A CURRENT BUSINESS LICENSE? N/A WHAT IS THEIR BUSINESS LICENSE NUMBER? N/A IS THEIR ACCOUNT WITH THE CITY CURRENT? N/A IF NOT, HOW MUCH IS OWING? N/A

BUREAU OF ENVIRONMENTAL SERVICES
M E M O R A N D U M
ENGINEERING SERVICES DIVISION

DATE: February 15, 2012

TO: Kathleen Brenes-Morua, Procurement Services

THROUGH: Mark Hutchinson, Construction Division Manager
Susan Aldrich, CIP Manager

FROM: Cary Gaynor, Construction Project Manager
Brenda Sherwood, Design Project Manager



RE: Bid No. 113887
Project No. E08927

SUBJECT: Portsmouth Force Main Odor Control Project
Contract Award Recommendation

We have reviewed the bids for this project.

The proposal from Triad Mechanical, Inc. shows a bid amount of \$1,463,103.00, which is 18.1% under the Engineer's Estimate of \$1,786,563.00 and is the apparent low bid.

We therefore recommend that Procurement Services accept the proposal from Triad Mechanical, Inc., the apparent low bidder, as the lowest responsible bidder. This recommendation is subject to your evaluation of the bid packet for completeness and responsiveness.

Please contact me at 503-823-4697, if you have any questions.

cc: Scott Gibson
James Oehler
Garry Ott
Dan Bangle
Janet Strahl
Bill Ryan
Dave Nunamaker
Jaime de la Garza
Neil Bruesch
Neil Choate
Const. File w/sup.docs

cc: Susan Wheaton
TRIM Folder 54.0

Attachment: Bid Tabs

/kmf

Agenda No.
REPORT NO.
 Title

Accept bid of Triad Mechanical, Inc. for the Portsmouth Force Main Odor Control Project for \$1,463,103.00 (Procurement Report – Bid No. 113887)

<p>INTRODUCED BY Commissioner/Auditor: Mayor Sam Adams</p>	<p>CLERK USE: DATE FILED <u>MAR 16 2012</u></p>
<p>COMMISSIONER APPROVAL Mayor—Finance and Administration - Adams <i>[Signature]</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Leonard</p>	<p>LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p>
<p>BUREAU APPROVAL Bureau: Procurement Services Bureau Head: Christine Moody <i>[Signature]</i></p>	<p>ACTION TAKEN: MAR 21 2012 ACCEPTED PREPARE CONTRACT</p>
<p>Prepared by: Kelly Davis Date Prepared: March 12, 2012</p>	
<p>Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p>Council Meeting Date March 21, 2012</p>	
<p>City Attorney Approval</p>	

AGENDA
<p>TIME CERTAIN <input type="checkbox"/> Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input checked="" type="checkbox"/></p>
<p>REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	—	
4. Leonard	4. Leonard	✓	
Adams	Adams	✓	