Portland, Oregon
# FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
## For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

| 1. Name of Initiator David Olson | 2. Telephone No. 3-5290 | 3. Bureau/Office/Dept. Office for Community Technology |
|---|---|---|
| 4a. To be filed (date): December 7, 2011 | 4b. Calendar (Check One) Regular ☑ Consent ☐ 4/5ths ☐ | 5. Date Submitted to Commissioner's office and FPD Budget Analyst: November 29, 2011 |
| 6a. Financial Impact Section: ☑ Financial impact section completed | | 6b. Public Involvement Section: ☑ Public involvement section completed |

## 1) Legislation Title:
*Provide authority for adoption of rules, procedures and policies by Office for Community Technology for purposes of orderly administration (Ordinance; amend Code Chapter 3.114.)

## 2) Purpose of the Proposed Legislation:
This Ordinance will provide rule-making authority to the Office for Community Technology (OCT) in order to ensure orderly administration of franchises and licensees, including all public or private utilities or other entities using the City rights-of-way.

## 3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?
☐ City-wide/Regional ☐ Northeast ☐ Northwest ☐ North
☐ Central Northeast ☐ Southeast ☐ Southwest ☐ East
☐ Central City
☑ Internal City Government Services

## FINANCIAL IMPACT

## 4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.
N/A

## 5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*
N/A.

## 6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** (*If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.*)
  No.
- **Will positions be created or eliminated in** *future years* **as a result of this legislation?**
  No.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*
N/A

| Fund | Fund Center | Commitment Item | Functional Area | Funded Program | Grant | Sponsored Program | Amount |
|------|-------------|-----------------|-----------------|----------------|-------|-------------------|--------|
|      |             |                 |                 |                |       |                   |        |
|      |             |                 |                 |                |       |                   |        |
|      |             |                 |                 |                |       |                   |        |
|      |             |                 |                 |                |       |                   |        |

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

# PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

&#9744; **YES**: Please proceed to Question #9.

&#9745; **NO**: Please, explain why below; and proceed to Question #10.

This Ordinance has been developed to establish rule-making authority necessary to enable OCT to ensure the orderly administration of franchises, licenses and permits. The rule-making process itself, as set forth in the ordinance, will provide and helps to ensure public notice and involvement will be included in the process of developing any and all rules promulgated by the bureau.

**9) If "YES," please answer the following questions:**

    **a) What impacts are anticipated in the community from this proposed Council item?**

    **b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

    **c) How did public involvement shape the outcome of this Council item?**

    **d) Who designed and implemented the public involvement related to this Council item?**
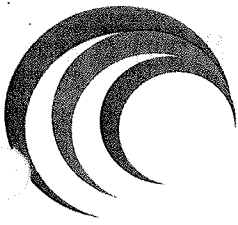
    **e) Primary contact for more information on this public involvement process (name, title, phone, email):**

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No.

David C. Olson, BUREAU DIRECTOR

City of Portland

**Office for**

# Community Technology

Broadband & Communications Technology Policy | Cable Regulation & Consumer Protection | Utility Franchises, Licenses & Wireless

**Dan Saltzman, Commissioner**
David C. Olson, Director
1120 SW 5th Avenue, Room 1305
Portland, OR 97204

185059

City Council
Agenda Item
Staff Supplemental Report

| | |
|---|---|
| TO: | Commissioner Dan Saltzman |
| THROUGH: | Office for Community Technology |
| FROM: | David C. Olson, Director |
| | Contact Person: David C. Olson, 3-5290 or Jennifer Li, 3-5359 |
| DATE: | November 29, 2011 |
| RE: | *Provide authority for adoption of rules, procedures and policies by Office for Community Technology for purposes of orderly administration (Ordinance; amend Code Chapter 3.114.) |

Requested Placement Date: Regular Agenda on December 7, 2011

I.      RECOMMENDATION

    *Provide authority for adoption of rules, procedures and policies by Office for Community Technology for purposes of orderly administration (Ordinance; amend Code Chapter 3.114.)

II.     BACKGROUND

    This Ordinance proposes an addition to City Code, Section 3.114, to provide authority to the Office for Community Technology to promulgate administrative rules, polices and procedures to effectively carry out its responsibilities in administering franchises and other agreements governing the use of the City's rights-of-way.

III.    FINANCIAL IMPACT
    There is no financial impact.

IV.     LEGAL ISSUES

N/A

V.        CONTROVERSIAL ISSUES
            N/A

VI.      LINK TO CURRENT CITY POLICIES
            http://www.portlandonline.com/auditor/index.cfm?c=28215

VII.     CITIZEN PARTICIPATION
            N/A

VIII.    OTHER GOVERNMENT PARTICIPATION
            N/A

IX.      IF THIS IS A CONTRACT, DOES CONTRACTOR HAVE A CURRENT
            BUSINESS LICENSE? _N/A_

            WHAT IS THEIR BUSINESS LICENSE NUMBER?_ N/A

            IS THEIR ACCOUNT WITH THE CITY CURRENT? N/A__

            IF NOT, HOW MUCH IS OWING? N/A_____