

**ORDINANCE No. 185042**

\* Authorize subrecipient contract with the Housing Development Center in the amount of \$150,000 for technical services to nonprofit entities for capacity building and affordable housing development and provide for payment (Ordinance).

The City of Portland ordains:

**SECTION 1. The Council finds that:**

1. Housing Development Center (HDC) has agreed to provide technical services to non-profit housing developers with allocations of Community Development Block Grant (CDBG) and HOME federal funds used to develop affordable housing.
2. HDC shall provide asset management support to the non-profit housing industry by developing asset management plans, compliance systems, refinance and rehab proposals as well as performing analysis of the City's affordable housing portfolio.
3. Portland Housing Bureau (PHB) now desires to enter into a formal agreement with HDC in the amount not to exceed \$150,000 so HDC can provide technical assistance and an industry wide asset management analysis of the City's affordable housing portfolio.
4. Funding is made available through PHB's FY 2011-12 CDBG Funds.

NOW, THEREFORE, the Council directs:

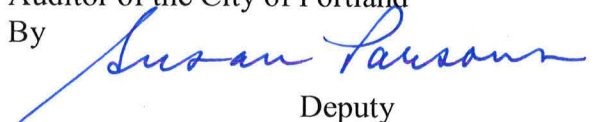
- a. PHB's Director and the City Auditor are hereby authorized to enter a formal agreement with HDC in a form substantially in accordance with the agreement attached as Exhibit A (attached to original ordinance only).
- b. The Mayor and the City Auditor are hereby authorized to draw and deliver warrants chargeable to the FY 2011-12 Budget when demand is presented and approved by the proper authority.

**SECTION 2.** The Council declares that an emergency exists because delay in funding would interrupt Housing Development Center's ability to carry out the project; therefore, this ordinance shall be in full force and effect from and after its passage by Council.

Passed by the Council: **DEC 07 2011**

Commissioner: Nick Fish  
Prepared by: Barbara Shaw  
Date Prepared: November 21, 2011

**LaVonne Griffin-Valade**  
Auditor of the City of Portland  
By

  
Deputy

*subrecipient*

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<p align="center"><b>INTRODUCED BY</b>          Commissioner/Auditor:  <b>Nick Fish</b></p>	<p>CLERK USE: DATE FILED <u>DEC 02 2011</u></p>
<p align="center"><b>COMMISSIONER APPROVAL</b></p> <p>Mayor /Finance and Administration - Adams</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish <i>Fish</i></p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Leonard</p>	<p align="center">LaVonne Griffin-Valade          Auditor of the City of Portland</p>
<p align="center"><b>BUREAU APPROVAL</b></p> <p>Bureau: Portland Housing Bureau          Bureau Head: Traci Manning <i>Traci</i></p> <p>Prepared by: Barbara Shaw          Date Prepared: 11/21/2011</p> <p>Financial Impact &amp; Public Involvement          Statement          Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document          If "Yes" requires City Policy paragraph stated          in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Council Meeting Date  <b>December 7, 2011</b></p> <p>City Attorney Approval <i>OK for LM</i></p>	<p>By: <u><i>[Signature]</i></u> Deputy</p> <p><b>ACTION TAKEN:</b></p>

<b>AGENDA</b>
<p><b>TIME CERTAIN</b> <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____          (for presentation, testimony and discussion)</p>
<p><b>CONSENT</b> <input checked="" type="checkbox"/></p>
<p><b>REGULAR</b> <input type="checkbox"/></p> <p>Total amount of time needed: _____          (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	<input checked="" type="checkbox"/>	
2. Fish	2. Fish	<input checked="" type="checkbox"/>	
3. Saltzman	3. Saltzman	<input checked="" type="checkbox"/>	
4. Leonard	4. Leonard	<input type="checkbox"/>	<input type="checkbox"/>
Adams	Adams	<input checked="" type="checkbox"/>	