ORDINANCE No. 184934

*Authorize a Request For Proposal for a Permitting, Plan Review, and Inspections Management Software System (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The Bureau of Development Services (BDS) requires replacement of the permit issuance, review, and inspection management system. Additionally, BDS requires the ability to expand the system to include new functionality to make BDS more efficient and to accommodate customer requests for electronic submittal.

2. BDS also requires their replacement system to work either as a full-service jurisdiction or an integrated jurisdiction of the State of Oregon's electronic permitting system.

3. Procurement of the system through a competitive solicitation will ensure the best value for BDS customers.

4. The estimated cost for replacement, expansion, support services and licenses is $3,000,000.00.

5. BDS seeks the Council's authorization for Procurement Services to issue a Request For Proposal (RFP).

NOW, THEREFORE, the Council directs:

a. The Chief Procurement Officer is authorized to facilitate the RFP process in order to obtain the most responsible and responsive proposer to replace the permit issuance, review, and inspection management technology system.

b. Upon Council acceptance of the Chief Procurement Officer's Report, Procurement Services is authorized to negotiate and execute a contract, provided the contract has been approved as to form by the City Attorney's office.

Section 2. The Council declares that an emergency exists because a delay in proceeding with the purchase will result in continued cost incurred through the use of manual systems and communications that could be automated by a replacement system; therefore, this Ordinance shall be in full force and effect from and after its passage by Council.

Passed by the Council: OCT 12 2011

LaVonne Griffin-Valade
Auditor of the City of Portland

Commissioner Dan Saltzman
Prepared by: Henry J. McDonald, BDS
Date Prepared: 10/12/2011

By *[signature]*

Deputy

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Agenda No.
ORDINANCE NO. 184934
Title

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INTRODUCED BY Commissioner/Auditor: **Commissioner Saltzman**	CLERK USE: DATE FILED __OCT 07 2011__
COMMISSIONER APPROVAL	
Mayor—Finance and Administration - Adams	LaVonne Griffin-Valade Auditor of the City of Portland
Position 1/Utilities - Fritz	
Position 2/Works - Fish	By: _____
Position 3/Affairs - Saltzman	Deputy
Position 4/Safety - Leonard	**ACTION TAKEN:**
BUREAU APPROVAL Bureau: Paul L. Scarlett Bureau Head: Director, Bureau of Development Services	
Prepared by: Leanne Torgerson Date Prepared: 9/29/11	
Financial Impact & Public Involvement Statement Completed **X** Amends Budget ☐	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes ☐ No **X**	
Council Meeting Date **10/12/11**	
City Attorney Approval	

AGENDA
TIME CERTAIN ☐ Start time: _____ **Total amount of time needed:** _____ (for presentation, testimony and discussion)
CONSENT ☐
REGULAR X **Total amount of time needed: 15 minutes** (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	——	
3. Saltzman	3. Saltzman	✓	
4. Leonard	4. Leonard	✓	
Adams	Adams	✓	