

ORDINANCE No. 184839

* Amend contract with E. D. Hovee & Company, LLC. to provide additional funding of \$28,030 and an extended time frame to continue working on the Economic Opportunities Analysis Update and provide for payment (Ordinance; amend Contract No. 30001825)

The City of Portland ordains:

Section 1. The Council finds:

1. On January 8, 2009, the City entered into a contract with E. D. Hovee & Company, LLC to produce an Economic Opportunities Analysis (EOA) which was intended to become a background report in support of the State-mandated periodic review of our Comprehensive Plan, to help determine the City's growth for the next 25 years.
2. In the fall 2009, the City published the draft version of the EOA produced by E. D. Hovee & Company LLC. This document was brought forward to the Planning Commission on January 25, 2010 for their review.
3. Based on comments received from the public and stakeholders, on November 9, 2010, the City issued a Request for Proposals (RFP) to update the existing draft EOA.
4. Based on a review of two submissions for the RFP, the City issued a Notice of Intent on December 15, 2010 to hire E. D. Hovee & Company, LLC.
5. On January 5, 2011, the City entered into a \$30,000 Professional, Technical and Expert (PTE) contract with E. D. Hovee & Company, LLC., for professional services related to the update of the draft EOA. On March 11, 2011, the contract was amended to provide additional compensation of \$7,500 to cover additional services and to extend the timeline through September 30, 2011.
6. Due to the complex nature of the modeling assumptions, and the importance that this analysis has for many city planning projects, the City needs additional assistance from the consultant to complete the work over the summer and fall of 2011. This additional work is necessary to further integrate the trends, assumptions and modeling data into a complete analysis.
7. The City also needs to continue working with E. D. Hovee to ensure that the document is ready for City Council adoption and follow-up in 2011 - 2012. This will require additional work to finalize an agreed upon methodology. This amendment extends the timeline through March 2012 to ensure the completion of a final document.
8. The additional cost to conduct more hours of work will be \$28,030, which with the

previously added compensation, comes to \$65,530, which requires approval by City Council. The amended budget and services are described in Exhibit A to this Ordinance. Sufficient funds are available in the adopted FY 2011-2012 budget for the Bureau of Planning and Sustainability, Portland Plan Project, Cost Center PNCP000001.

NOW, THEREFORE, the Council directs:

- a. That the Mayor and Auditor are authorized to execute an amendment to Contract No. 30001825 as described in a form substantially in accordance with Amendment No. 2 attached as Exhibit A.
- b. The Mayor and Auditor hereby are authorized to draw and deliver checks chargeable to the FY 2011-2012 budget, Cost Center PNCP000001, when demand is presented and approved by the proper authorities.

Section 2. The Council declares that an emergency exists because, the funds for the current contract have been exhausted and the contract expiration date is September 30, 2011. Immediate implementation of this amendment will allow the work to continue with only a moderate interruption.

Passed by the Council: AUG 31 2011

Mayor Sam Adams

Prepared by: Phil Nameny

Date Prepared: August 10, 2011

LaVonne Griffin-Valade

Auditor of the City of Portland

By



Deputy

Agenda No. **184839**
ORDINANCE NO.
 Title

* Amend contract with E. D. Hovee & Company, LLC. to provide additional funding of \$28,030 and an extended time frame to continue working on the City's Economic Opportunities Analysis (EOA) Update and provide for payment (Ordinance; amend Contract No. 30001825)

<p>INTRODUCED BY Commissioner/Auditor: Sam Adams</p>	<p>CLERK USE: DATE FILED <u>AUG 26 2011</u></p>
<p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Adams <i>[Signature]</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Leonard</p>	<p align="right">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p>
<p>BUREAU APPROVAL</p> <p>Bureau: Planning & Sustainability Bureau Head: Susan Anderson <i>[Signature]</i></p> <p>Prepared by: Phil Nameny Date Prepared: August 17, 2011</p> <p>Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Council Meeting Date August 31, 2011</p>	<p>ACTION TAKEN:</p>
<p>City Attorney Approval: <i>[Signature]</i> required for contract, code, easement, franchise, comp plan, charter</p>	

AGENDA
<p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input checked="" type="checkbox"/></p>
<p>REGULAR <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	<input checked="" type="checkbox"/>	
2. Fish	2. Fish	<input checked="" type="checkbox"/>	
3. Saltzman	3. Saltzman	<input checked="" type="checkbox"/>	
4. Leonard	4. Leonard	<input checked="" type="checkbox"/>	
Adams	Adams	<input checked="" type="checkbox"/>	