

ORDINANCE No. 184712

* Amend contract with S. Brooks and Associates for temporary recreation services for \$2,700,000 for the period of July 1, 2011 through March 22, 2014. (Ordinance; amend Contract No. 40828)

The City of Portland ordains:

Section 1. The Council finds:

1. Portland Parks & Recreation (PP&R) is responsible for staffing of the City's swimming pools, parks and community centers.
2. Over the past seven years, S. Brooks and Associates (Brooks) has provided excellent service under the temporary services by providing recreation staff such as lifeguards, class instructors, event coordinators, fitness specialists, preschool/childcare instructors, swim instructors, and program specialists.
3. On June 2, 2010 Council approved Ordinance No. 183841 which extended the contract through June 30, 2011. During this time, the City formed an advisory work group to address specific issues surrounding the use of temporary employees in order to create new classifications of PP&R workers who will perform the work that is currently being contracted out.
4. City of Portland Code 5.33.220.D.10 authorizes the renegotiation of existing contracts with incumbent contractors when it is in the best interests of the City. An extension to Contract No. 40828 for three additional years is needed in order to avert considerable disruption to City employees, the Contractor's temporary service employees, and City customers. This will allow transitioning of hiring of City employees to fill some positions through the attrition of Brook's employees.
5. This extension will also result in a continued high level of customer service as the knowledge, skills, and training previously learned will be retained. The temporary contracted employees are involved with health and safety issues, they have a clear understanding of City expectations, safety, procedures, work processes, and are confident in how they are to go about performing the work.
6. Brooks is a certified minority owned business that strongly supports diversity in its own workforce and from the local community. Brooks has proven success through their strong recruiting strategy within the local community, thereby developing and maintaining a diverse applicant pool.
7. Costs for this contract will be funded from the Bureau of Parks and Recreation's adopted budget. The contract extension will expire March 22, 2014. In the fall of 2013 this contract will be competitively re-advertised for those remaining positions which are still required under a contract.

NOW, THEREFORE, the Council directs:

a. The Chief Procurement Officer is authorized to execute the contract extension with S. Brooks and Associates on behalf of the City for a not to exceed amount of \$2,700,00 for the period of July 1, 2011 through March 22, 2014, for the purposes identified in Section 1.

b. The Mayor and Auditor are hereby authorized to draw and deliver check(s) payable to S. Brooks and Associates, chargeable to the appropriate authorization and accounting center when demand is presented and approved by the proper authorities.

Section 2. The Council declares that an emergency exists because the services described under this ordinance need to be continued in order to retain current temporary members and to assist the Bureau of Parks and Recreation in planning and conducting recreation programs for the City; therefore, this Ordinance shall be in full force and effect from and after its passage by Council.

Passed by the Council: JUN 29 2011

Mayor Sam Adams

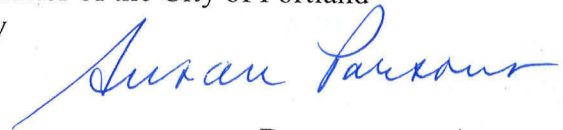
Prepared by: Christine Moody - JVN

Date Prepared: June 8, 2011

LaVonne Griffin-Valade

Auditor of the City of Portland

By



Deputy

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Agenda No.
ORDINANCE NO.

184712

Title

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INTRODUCED BY Commissioner/Auditor: Mayor Sam Adams	CLERK USE: DATE FILED <u>JUN 24 2011</u>
COMMISSIONER APPROVAL Mayor—Finance and Administration - Adams Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Leonard	LaVonne Griffin-Valade Auditor of the City of Portland By: <u>[Signature]</u> Deputy
BUREAU APPROVAL Bureau: Internal Business Services Bureau Head: Jeff Baer Prepared by: Jim Van Nest Date Prepared: 6/8/2011 Financial Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> Not Required <input type="checkbox"/> Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Council Meeting Date June 29, 2011	ACTION TAKEN:
City Attorney Approval	

AGENDA TIME CERTAIN <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
CONSENT <input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> Total amount of time needed: 10 Minutes (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	_____	
4. Leonard	4. Leonard	✓	
Adams	Adams	✓	