

## ORDINANCE No. 184507

\*Authorize a contract with Marsh USA Inc. for a Business Impact Analysis & Continuity Strategy for a total not-to-exceed amount of \$120,000. (Ordinance; Contract No. 30001813)

The City of Portland ordains:

Section 1. The Council finds:

1. Since 2003, the federal government has made grant funds available to the Portland Urban Area (PUA) on an annual basis as part of the Urban Areas Security Initiative (UASI) for all-hazard prevention, protection, preparedness, response, and recovery activities. Some of these grant funds have been used by agencies within the PUA to mitigate against service disruptions to critical public safety technology systems and conduct agency-specific self assessments of information technology vulnerabilities.  
The Portland UASI Technology Working Group – composed of information technology staff from public agencies throughout the PUA – received funds as part of the 2009 UASI grant to conduct a region-wide Business Impact Analysis (BIA) of key public safety technology systems and develop a Business Continuity Strategy (BCS). The purpose of the BIA and BCS is to provide governmental entities with the necessary information to prioritize and minimize the risks associated with service disruptions to these important systems.
2. The services were advertised under Request for Proposals POEM007 and 14 responsive Proposals were received. The selection committee reviewed and scored these Proposals in accordance with PCC 5.68 and selected Marsh USA Inc.
3. The City desires to enter into a PTE contract with Marsh USA Inc., with a not-to-exceed contract amount of \$120,000.
4. There is no M/W/ESB participation in this contract.
5. Sufficient funding resides in UASI Grant UA09-0064.

NOW THEREFORE, the Council Directs:

- a. The Chief Procurement Officer (CPO) is authorized to enter into a contract with Marsh USA Inc., for services in accordance with contract no 30001813 attached hereto as Exhibit A.
- b. The CPO is further authorized to execute amendments to this contract that do not exceed 25% of the original contract amount.
- c. The Mayor and the Auditor are hereby authorized to draw and deliver checks payable to Marsh USA Inc., chargeable to the Office of Emergency Management when demand is presented and approved by the proper authorities.

Section 2. The Council declares that an emergency exists so as to maximize the grant award period of performance. Therefore, this Ordinance shall be in full force and effect from and after its passage by Council.

Passed by the Council: APR 06 2011

Mayor Sam Adams

Prepared by: Valentine Hellman

Date Prepared: 3/25/2011

**LaVonne Griffin-Valade**

Auditor of the City of Portland

By



Deputy

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Agenda No.  
**ORDINANCE NO. 184507**  
Title

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<b>INTRODUCED BY</b> Commissioner/Auditor: <b>Mayor Adams</b>	CLERK USE: DATE FILED <u>APR 01 2011</u>
<b>COMMISSIONER APPROVAL</b> Mayor—Finance and Administration—Adams	LaVonne Griffin-Valade Auditor of the City of Portland
Position 1/Utilities - Fritz	By: <u>Susan Parsons</u> Deputy
Position 2/Works - Fish	<b>ACTION TAKEN:</b>
Position 3/Affairs - Saltzman	
Position 4/Safety - Leonard	
<b>BUREAU APPROVAL</b> Bureau: Office of Emergency Management Bureau Head: Carmen Merlo	
Prepared by: Valentine Hellman Date Prepared: 3/25/2011	
Financial Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> Not Required <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Council Meeting Date 4/6/2011	
<b>City Attorney Approval</b>	

<b>AGENDA</b>
<b>TIME CERTAIN</b> <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
<b>CONSENT</b> <input type="checkbox"/>
<b>REGULAR</b> <input checked="" type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Leonard	4. Leonard	✓	
Adams	Adams	✓	