

ORDINANCE No.

187533

\*Authorize twenty-four contracts, eight with architectural firms, eight with landscape architectural firms, and eight with civil engineering firms, for services on an as-needed basis, for a total not-to-exceed amount of \$250,000 per contract. (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. On November 4, 2014 Portland voters approved Measure 26-159, the Parks Replacement Bond, which provides funding for urgent major repairs across the Portland Parks & Recreation system.
2. Projects included on the Parks Replacement Bond Project List #1 were identified as urgent needs and were prioritized using criteria that include projects that are immediate safety concerns, are responsible repairs for general deferred maintenance needs, and increase accessibility for all.
3. The Capital Improvement Program maintains an ongoing list of capital projects that are unfunded and unscheduled. Occasionally, these projects become urgent and work is needed to address short-term deadlines, scopes that need to be developed quickly, or work that requires expertise currently unavailable in house.
4. Maintaining on-call contracts for architectural, civil engineering, and landscape architecture services will save time and money by reducing repetitive selection processes, and providing for an uninterrupted supply of as-needed consultants to help address the backlog of deferred maintenance in our Parks.
5. Forty-one responsive proposals were received via QBS-RFP No. 00000121 and QBS-RFP No. 00000122. The selection committees reviewed and scored the proposals in accordance with PCC 5.68 and selected 24 firms: eight for on-call architecture services, eight for on-call civil engineering services, and eight for on-call landscape architecture services.
6. The selected architectural firms include:
  - Convergence Architecture
  - Richard Brown Architect AIA
  - Merryman Barnes Architects, Inc.
  - DAO Architecture, LLC
  - FFA Architecture & Interiors
  - BBL Architects
  - Beth Cantrell Architecture, LLC
  - Waterleaf Architecture

7. The selected civil engineering firms include:
  - ESA Vigil-Agrimis
  - KPFF, Inc.
  - PBS Engineering and Environmental Inc.
  - Harper Houf Peterson Righellis, Inc.
  - David Evans and Associates, Inc.
  - Herrera Environmental Consultants, Inc.
  - AKS Engineering & Forestry LLC
  - AKANA
  
8. The landscape architecture firms selected include:
  - PLACE studio, LLC
  - Walker Macy, LLC
  - ESA Vigil-Agrimis
  - GreenWorks, PC
  - Nevue Ngan Associates
  - Koch Landscape Architecture
  - Lango Hansen Landscape Architects, PC
  - David Evans and Associates, Inc.
  
9. The M/W/ESB participation for the on-call architectural services contracts is 75%. Six of the eight firms selected are State of Oregon M/W/ESB certified. The remaining two firms have committed to providing 53% of Task Order work to M/W/ESB certified sub-consultants as needed.
  
10. The M/W/ESB participation for the on-call civil engineering services contracts is 30%. One of the eight firms selected are State of Oregon M/W/ESB certified. The remaining seven firms have committed to providing 22% of Task Order work to M/W/ESB certified sub-consultants as needed.
  
11. The M/W/ESB participation for the on-call landscape architecture services contracts is 54%. Three of the eight firms selected are State of Oregon M/W/ESB certified. The remaining five firms have committed to providing 37% of Task Order work to M/W/ESB certified sub-consultants as needed.
  
12. As project needs are identified, scopes of service will be defined, authorized, assigned, and approved for a not-to-exceed dollar value at the discretion of PP&R via Task Orders. A series of task orders will be negotiated with selected firms on a rotational basis as determined by the selection committee ranking. Dollar values of each Task Order will be based on project-specific needs, but will generally be approximately \$50,000 to 100,000 each.
  
13. Sufficient funding resides in the 2014 Parks Replacement Bond fund to fund Task Orders associated with anticipated Bond projects. Task Orders for unanticipated Capital Improvement Program projects will be funded on an as-needed basis.

14. The value of each three-year contract shall not exceed \$250,000, and the contracts will expire on January 14, 2019, unless otherwise amended and approved by the City's Chief Procurement Officer.

NOW THEREFORE, the Council Directs:

- a. The Chief Procurement Officer is authorized to sign the City's standard PTE agreements approved by the City Attorney's Office as to form, in a form similar to the contract attached as Exhibit A, with the selected firms for architectural, civil engineering and landscape architecture services as required.
- b. The Mayor and the Auditor are hereby authorized to draw and deliver checks payable to the selected firms and chargeable to the Bureau of Parks & Recreation when demand is presented and approved by the proper authorities.

Section 2. The Council declares that an emergency exists in order to execute needed contracts for urgent projects, especially those in the Parks Bond Program; therefore, this Ordinance shall be in force and effect immediately after its passage by Council.

Passed by the Council: DEC 30 2015

Commissioner Amanda Fritz  
Prepared by: Jodi Gollehon  
Date Prepared: December 8, 2015

**Mary Hull Caballero**  
Auditor of the City of Portland

By *Gayla Jennings*  
Deputy

Agenda No. **187533**  
**ORDINANCE NO.**  
 Title

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<b>INTRODUCED BY</b> Commissioner/Auditor: <b>Amanda Frtiz</b>	CLERK USE: DATE FILED <u>DEC 22 2015</u>
<b>COMMISSIONER APPROVAL</b> Mayor—Finance and Administration - Hales Position 1/Utilities - Fritz <i>Amanda Frtiz</i> Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Novick	Mary Hull Caballero Auditor of the City of Portland  By: <u><i>Susan Larson</i></u> Deputy  <b>ACTION TAKEN:</b>
<b>BUREAU APPROVAL</b> Bureau: Parks & Recreation Bureau Head: Mike Abbate <i>Mike Abbate</i>  Prepared by: Jodi Gollehon Date Prepared: December 8, 2015	
Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>City Auditor Office Approval:</b> required for Code Ordinances	
<b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter <i>GF</i>	
Council Meeting Date 12/30/2015	

**AGENDA**

**TIME CERTAIN**   
 Start time: \_\_\_\_\_

**Total amount of time needed:** \_\_\_\_\_  
 (for presentation, testimony and discussion)

**CONSENT**

**REGULAR**   
**Total amount of time needed: 5 minutes**  
 (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	_____	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	✓	