

Portland, Oregon

# FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

|   |  |   |  |
|---|--|---|--|
| 1. Name of Initiator<br>Greg Charr  |  | 2. Telephone No.<br>503-823-2491  | 3. Bureau/Office/Dept.<br>BES Wastewater Group                           |
| 4a. To be filed (hearing date):<br><br>11/13/13   | 4b. Calendar (Check One)<br><br>Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/> |   | 5. Date Submitted to<br>Commissioner's office<br>and FPD Budget Analyst: |
| 6a. Financial Impact Section:<br><input checked="" type="checkbox"/> Financial impact section completed |  | 6b. Public Involvement Section:<br><input checked="" type="checkbox"/> Public involvement section completed |  |

1) **Legislation Title:** Sole source award for biosolids land application services at Madison Farms.

2) **Purpose of the Proposed Legislation:** To continue the beneficial reuse of City of Portland biosolids at land application sites at Madison Farms.

3) **Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?** None.

- |   |                                    |                                    |                                |
|---|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast  | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City       |                                    |                                    |                                |

## FINANCIAL IMPACT

4) **Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source. This contract will not generate revenue for the City, nor will it affect revenue. Costs for this contract are in an improved line item in the BES budget (and five-year financial plan). Expenditures are not expected to change significantly.

5) **Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.) The annual value of the contract is estimated to be approximately \$675,000/yr. The source of this budgeted line item is income from sewer fees.

## 6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.) No.
- Will positions be created or eliminated in future years as a result of this legislation?

No.

186343

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)* No changes.

| Fund | Fund Center | Commitment Item | Functional Area | Funded Program | Grant | Sponsored Program | Amount |
|------|-------------|-----------------|-----------------|----------------|-------|-------------------|--------|
|      |             |                 |                 |                |       |                   |        |
|      |             |                 |                 |                |       |                   |        |
|      |             |                 |                 |                |       |                   |        |
|      |             |                 |                 |                |       |                   |        |

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ YES: Please proceed to Question #9.

☒ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

There are formal regulatory requirements for public involvement for biosolids programs in Oregon. All biosolids management and land application plans in the state of Oregon are subject to public participation via Oregon Administrative Rule Chapter 340 Division 50. This requires public notice by Oregon DEQ during the National Pollutant Discharge Elimination System (NPDES) permit issuance or renewal process. Opportunity for public review and comment is provided for during this process (last public comment period for the City's biosolids management plan was in 2011). Public notification (i.e., neighbor notification by mail or door-to-door visits) by the permittee is also required when land application sites are proposed for use. Public participation and public notice for the Madison Farms biosolids land application program have been completed by the City of Portland according to these requirements.

Public involvement was also solicited by Procurement Services in July 2013 through the posting of the sole source notice on the City's solicitation/vendor website. No interested parties protested or expressed interest in the project through this process.



APPROPRIATION UNIT HEAD (Typed name and signature)