



OREGON HIDTA PROGRAM

HIGH INTENSITY DRUG TRAFFICKING AREA

186100

February 19, 2013

Sergeant Tim Robinson
HIDTA Interdiction Team (HIT)
1111 SW 2nd Portland Police Bureau DVD
Portland, OR 97204

Sergeant Robinson:

On January 31, 2013 the Office of National Drug Control Policy (ONDCP) notified the Oregon Department of Justice (DOJ), the Oregon High Intensity Drug Trafficking Area (HIDTA) program's fiduciary agency, that 48% of the program's Fiscal Year 2013 funding request has been approved and that a grant (Grant Number G13OR0002A) has been awarded in the amount of \$1,399,920.00

The award notice that was sent by ONDCP was accompanied by a Grant Agreement which was signed by DOJ representative Karen Trussell and filed with the National HIDTA Assistance Center (NHAC). The completed Grant Agreement has been received by the NHAC which means that Oregon HIDTA Initiatives may begin seeking reimbursement against 48% of the amount that was awarded by the Oregon HIDTA Executive Board.

The HIDTA Interdiction Team was awarded \$170,000.00 by the Executive Board and may now seek reimbursement for a total of \$81,600.00

We anticipate that the remaining 52% of the 2013 award will be distributed after the federal budget is approved or as additional Continuing Resolutions are passed by Congress and signed by the President.

All reimbursement requests for authorized grant expenditures will need to be submitted to the the Oregon HIDTA Director's Office. Those requests will then be processed and submitted to NHAC for approval and reimbursement. Funds will be reimbursed through DOJ to each task force lead agency or appropriate law enforcement agency by check.

Please use the Detailed Expenditure Worksheet to record your reimbursement requests and send them, with supporting documentation, to:

Chris Gibson, Oregon HIDTA Director
Oregon HIDTA Program Office
610 Hawthorne Ave. SE, Suite 120
Salem, OR 97301.

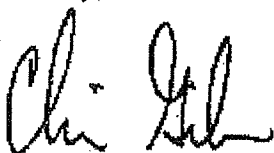
610 Hawthorne Avenue, SE, Suite 120, Salem, Oregon 97301
Telephone: (503) 378-5123 Fax: (503) 373-3196

Do Not submit Reimbursement Requests directly to DOJ or the NHAC, this will only delay the process.

Copies of the award notification letters and Grant Agreements have been attached for your use.

If you have questions or concerns, please feel free to contact me at any time. Oregon HIDTA Financial Manager Kathy Jackson will assist your staff with financial questions, documentation, forms, and reimbursements.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Gibson". The signature is fluid and cursive, with the first name "Chris" and last name "Gibson" clearly distinguishable.

Chris Gibson, Director
Oregon HIDTA Program
503-378-5123



OREGON HIDTA PROGRAM

HIGH INTENSITY DRUG TRAFFICKING AREA

186100

February 19, 2013

Lieutenant Mike Krantz
Metro Gang Task Force
449 NE Emerson
Portland, OR 97204

Lieutenant Krantz:

On January 31, 2013 the Office of National Drug Control Policy (ONDCP) notified the Oregon Department of Justice (DOJ), the Oregon High Intensity Drug Trafficking Area (HIDTA) program's fiduciary agency, that 48% of the program's Fiscal Year 2013 funding request has been approved and that a grant (Grant Number G13OR0002A) has been awarded in the amount of \$1,399,920.00

The award notice that was sent by ONDCP was accompanied by a Grant Agreement which was signed by DOJ representative Karen Trussell and filed with the National HIDTA Assistance Center (NHAC). The completed Grant Agreement has been received by the NHAC which means that Oregon HIDTA Initiatives may begin seeking reimbursement against 48% of the amount that was awarded by the Oregon HIDTA Executive Board.

The Portland Area Metro Gang Task Force was awarded \$50,000.00 by the Executive Board and may now seek reimbursement for a total of \$24,000.00

We anticipate that the remaining 52% of the 2013 award will be distributed after the federal budget is approved or as additional Continuing Resolutions are passed by Congress and signed by the President.

All reimbursement requests for authorized grant expenditures will need to be submitted to the the Oregon HIDTA Director's Office. Those requests will then be processed and submitted to NHAC for approval and reimbursement. Funds will be reimbursed through DOJ to each task force lead agency or appropriate law enforcement agency by check.

Please use the Detailed Expenditure Worksheet to record your reimbursement requests and send them, with supporting documentation, to:

Chris Gibson, Oregon HIDTA Director
Oregon HIDTA Program Office
610 Hawthorne Ave. SE, Suite 120
Salem, OR 97301.

Do Not submit Reimbursement Requests directly to DOJ or the NHAC, this will only delay the process.

Copies of the award notification letters and Grant Agreements have been attached for your use.

If you have questions or concerns, please feel free to contact me at any time. Oregon HIDTA Financial Manager Kathy Jackson will assist your staff with financial questions, documentation, forms, and reimbursements.

Sincerely,



Chris Gibson, Director
Oregon HIDTA Program
503-378-5123



186100

January 31, 2013

Ms. Karen Trussell
Oregon Department of Justice
1162 Court Street NE
Salem, OR 97301-4096

Dear Ms. Trussell:

We are pleased to inform you that your request for funding from the High Intensity Drug Trafficking Areas (HIDTA) Program has been approved, and a grant (Grant Number G13OR0002A) has been awarded in the amount of \$1,399,920. This grant will support initiatives designed to implement the Strategy proposed by the Executive Board of the Oregon HIDTA and approved by the Office of National Drug Control Policy (ONDCP).

The original Grant Agreement, including certain Special Conditions, is enclosed. By accepting this grant, you assume the administrative and financial responsibilities outlined in the enclosed Grant Conditions, including the timely submission of all financial and programmatic reports, the resolution of audit findings, and the maintenance of a minimum level of cash-on-hand. Should your organization not adhere to these terms and conditions, ONDCP may terminate the grant for cause or take other administrative action.

If you accept this award, please sign both the Grant Agreement and the Grant Conditions and return a copy to:

Finance Unit
National HIDTA Assistance Center
11200 NW 20th Street, Suite 100
Miami, FL 33172
(305) 715-7600
Or via email to your respective NHAC accountant.

Please keep the original copy of the Grant Agreement and Grant Conditions for your file. If you have any questions pertaining to this grant award, please contact Shannon Kelly at (202) 395-6692.

Sincerely,

Michael K. Gottlieb

Michael K. Gottlieb
National HIDTA Director

Enclosures

Executive Office of the President Office of National Drug Control Policy		Grant Agreement	
1. Recipient Name and Address Ms. Karen Trussell Oregon Department of Justice 1162 Court Street NE Salem, OR 97301-4096		4. Award Number: G13OR0002A	
		5. Grant Period: From 01/01/2013 to 12/31/2014	
1A. Recipient IRS/Vendor No.: 1936001740A3	6. Date: 1/31/2013	7. Action	
Subrecipient Name and Address	8. Supplement Number	<input checked="" type="checkbox"/> Initial Supplemental	
2A. Subrecipient IRS/Vendor No.:	9. Previous Award Amount:		
3. Project Title	10. Amount of This Award:		\$1,399,920
Multiple	11. Total Award:		\$1,399,920
12. Consistent with Public Law 112-175, the Continuing Appropriations Resolution, 2013, this document provides a total budget and spending ceiling as reflected in Block 10 of the Grant Award document, which represents funding at the rate of 48% of the fiscal year 2012 funding level. Accordingly, the sum of all budgets cannot exceed the award amount reflected in Block 10 of the Grant Award document. The Office of National Drug Control Policy acknowledges that the aforementioned funding level is below the stated budget requirements; however, additional funding cannot be made available until enacted through public law.			
13. Statutory Authority for Grant: Public Law 112-175			
AGENCY APPROVAL		RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Michael K. Gottlieb National HIDTA Director		15. Typed Name and Title of Authorized Official Karen Trussell Oregon Department of Justice	
16. Signature of Approving ONDCP Official <i>Michael K. Gottlieb</i>		17. Signature of Authorized Recipient/Date <i>Karen Trussell</i>	
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 809790223 EIN: 1936001740A3		19. HIDTA AWARD OND1070DB1314XX OND6113 OND2000000000 OC 410001	

GRANT CONDITIONS

A. General Provisions

1. This grant is subject to:
 - OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Government; or, if applicable, OMB Circular A-21, Cost Principles for Educational Institutions;
 - OMB Circular A-102, Grants and Cooperative Agreements with State and Local Governments; or, if applicable, OMB Circular A-110, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Non-Profit Organizations;
 - OMB Circular A-133, Audits of States, Local Governments and Non-Profit Institutions;
 - Government-wide Debarment and Suspension (Non procurement), codified at 21 CFR § 1401 et. seq.;
 - Government-wide Requirements for Drug-Free Workplace (Grants), codified at 21 CFR § 1401 et. seq.;
 - New Restrictions on Lobbying, codified at 18 USC § 1903 and 31 USC § 1352;
 - Nondiscrimination in Federally Assisted Programs and Equal Opportunity Plans requirements are codified at USC, Title VI (42 USC § 2000d et seq.); and
 - Immigration and Naturalization Service Employment Eligibility Verification Form (I-9).
2. Audits conducted pursuant to OMB Circular A-133, "Audits of State and Local Governments", must be submitted no later than 9 months after the close of the grantee's audited fiscal year. A copy of the audit report and management letter must be sent to:

EOP/ONDCP

Attention: Michael Reles

GSD/RDF (202) 395-6608

Anacostia Naval Annex

Bldg 410/Door 123

250 Murray Lane, SW

Washington, DC 20509

or:

mreles@ondcp.eop.gov

3. Grantees are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). Other reporting requirements are specified in the HIDTA Program Policy and Budget Guidance.
4. The recipient gives the awarding agency or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
5. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the HIDTA, its fiscal agent(s), HIDTA employees, HIDTA contractors, as well as state, local, and federal HIDTA participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.

B. Special Conditions HIDTA Grants

The following special conditions are incorporated into each award document.

1. This grant is awarded for the initiative(s) named above. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e. the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6-12 of the HIDTA Program Policy and Budget Guidance.
6. The grant recipient agrees to account for and use program income in accordance with the "Common Rule" and the HIDTA Program Policy and Budget Guidance. Asset forfeiture proceeds generated by the HIDTA-funded initiatives shall not be considered as program income earned by HIDTA grantees.

7. Property acquired with these HIDTA grant funds is to be used for activities of the Oregon HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, this equipment must be made available to the HIDTA's Executive Board for use by other HIDTA participants.
8. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

C. Payment Basis

1. A request for Advance or Reimbursement shall be made using the HHS/DPM system (www.dpm.psc.gov). Copies of invoices or payroll registers must accompany the payment confirmation number to provide documentation for the reimbursement request. Requests for advances must be accompanied by details specifying the need for the advance. Documentation of how the advance was spent must be submitted within 21 days and before another advance or reimbursement will be approved.
2. The HIDTAs, or their respective grantees, must utilize the HIDTA program Financial Management System's (FMS) Disbursement module each time they submit a disbursement request to the NHAC. Requests for payment in the DPM system will not be approved unless the required disbursements have been entered into the FMS. Payments will be made via Electronic Fund Transfer to the award recipient's bank account. The bank must be FDIC insured. The account must be interest bearing.
3. Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination Act (23 U.S.C. 450), grantees and subgrantees shall promptly, but at least quarterly, remit interest earned on advances to HHS/DPM at the address provided below. When submitting your checks, please provide a detailed explanation which should include: reason for check (remittance of interest earned on HIDTA advance payments), check number, grantee name, grant number, interest period covered, and contact name and number.

Ms. Janet Fowler
Division of Payment Management
Department of Health and Human Services

Via U.S. Postal Mail:
P.O. Box 6021
Rockville, MD 20852

Via FedEx:
7700 Wisconsin Avenue
10th Floor
Bethesda, MD 20814

186100

Grant G13OR0002A

Page 5 of 5

4. The grantee or subgrantee may keep interest amounts up to \$100 per year for administrative purposes.

RECIPIENT ACCEPTANCE OF GRANT CONDITIONS

Signature: Karen J. Trussell

Date: 2/5/13

Name: Karen Trussell

Organization: Oregon Department of Justice