

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Mary Beth Henry		2. Telephone No. 5-5414	3. Bureau/Office/Dept. OCT
4a. To be filed (hearing date): June 5, 2013	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: May 23, 2013
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input type="checkbox"/> Public involvement section completed	

1) Legislation Title: * Approval of the Mt. Hood Cable Regulatory Commission's FY 2013-14 budget. (Ordinance)

2) Purpose of the Proposed Legislation:

To approve the Mt. Hood Cable Regulatory Commission's FY 2013-14 Budget

The City is a party to an intergovernmental agreement with Multnomah County and the cities of Gresham, Fairview, Troutdale, and Wood Village dated December 24, 1992, as modified by subsequent amendments, creating the Mt. Hood Cable Regulatory Commission. The Intergovernmental Agreement (the "IGA") establishes the responsibilities and powers of the Commission, as delegated by the various participating jurisdictions. The City Council approved the City of Portland's participation in the Commission by Ordinance No. 166168, enacted on January 20, 1993.

Under the terms of the IGA each of the participating jurisdictions contributes funding to the operations of the Commission on an annual basis.

Each of the participating jurisdictions contributes to the Commission based on a formula adopted by the Commission.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

Portland's contribution, as outlined in this ordinance, is already included as part of the Mayor's Proposed Budget. No additional revenue.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence.)**

Portland's contribution, as outlined in this ordinance, is already included as part of the Mayor's Proposed Budget. No additional expense.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)**

N/A

- **Will positions be created or eliminated in future years as a result of this legislation?**

N/A

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.) N/A

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

The FY 11-12 MHCRC Audit recommended that each jurisdictional member of the IGA approve the MHCRC annual budget. Approval is also required under the IGA.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?


b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

 on behalf of Thomas Lannon

APPROPRIATION UNIT HEAD (Typed name and signature)



Office for Community Technology

▲ Broadband & Communications Policy ▲ Cable Regulation & Consumer Protection ▲ Utility Franchises, Licenses & Wireless

Charlie Hales, Mayor
Jack D. Graham, CAO
Thomas W. Lannom, Director
Mary Beth Henry, Manager
111 SW Columbia, #600
Portland, OR 97201

City Council
Agenda Item
Staff Supplemental Report

186076

TO: Mayor Hales

THROUGH: Thomas Lannom, Director, Revenue Bureau

FROM: Mary Beth Henry, Manager, Office for Community Technology

DATE: May 23, 2013

RE: * Approval of the Mt. Hood Cable Regulatory Commission's FY 2013-14 budget. (Ordinance)

Requested Placement Date: June 5, 2013 Consent Agenda

I. **RECOMMENDATION.** Approval of the MHCRC's proposed FY13-14 budget and of Portland's share of the budget in the amount of \$277,299.

BACKGROUND. The Mt. Hood Cable Regulatory Commission (MHCRC) is a quasi-governmental, ORS 190, body, created by Intergovernmental Agreement, among Portland, Gresham, Troutdale, Wood Village and Fairview, and the Multnomah County, to develop and regulate cable services franchise agreements and manage public benefit resources and assets related to the agreements.

Under the IGA, after adopting its annual budget, the MHCRC transmits the budget to each jurisdiction for consideration and approval. The MHCRC's adopted budget becomes effective after approval by the jurisdictions. In its most recent audit of the MHCRC, Moss Adams recommended, among other things, that Portland take action on the annual MHCRC budget in the same manner as the other parties to the IGA. Prior to this time, the other MHCRC member jurisdictions approved the MHCRC budget but the Portland Council approved the MHCRC's budget as a part of the City's budget. For consistency among the parties to the IGA and in response to the auditor's note, the MHCRC is asking for approval by Council of the MHCRC's FY13-14 proposed budget as presented in Exhibit A to the ordinance.



- II. FINANCIAL IMPACT. The City's FY13-14 contribution to the MHCRC's budget is included in the Mayor's proposed FY13-14 budget in the amount of \$277,299.
- III. LEGAL ISSUES. None.
- IV. CONTROVERSIAL ISSUES. None.
- V. LINK TO CURRENT CITY POLICIES:
http://www.mhcr.org/docs/about_intergovernmental_agreement.pdf
- VI. CITIZEN PARTICIPATION.
All MHCRC meetings are conducted and notice is provided to the public in accordance with Oregon public meeting requirements. The MHCRC's FY13-14 proposed budget was approved at its May 20, 2013 meeting. The MHCRC Finance Committee, in consultation with staff, develops the budget and met three times for FY13-14 budget deliberations.
- VII. OTHER GOVERNMENT PARTICIPATION. Each of the other IGA member jurisdictions will consider the MHCRC's budget at a meeting in June.
- IX. IF THIS IS A CONTRACT, DOES CONTRACTOR HAVE A CURRENT BUSINESS LICENSE?
—
WHAT IS THEIR BUSINESS LICENSE NUMBER? __
IS THEIR ACCOUNT WITH THE CITY CURRENT? __
IF NOT, HOW MUCH IS OWING? _____