

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Christopher M. Wier		2. Telephone No. 503-823-7227	3. Bureau/Office/Dept. PBOT/DSD/PWP
4a. To be filed (hearing date): May 22, 2013	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: May 10, 2013
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Extend special rates and charges, and create new permit types for public works permitting services through Fiscal year 2013-2014.

2) Purpose of the Proposed Legislation:

Authorize the creation of several new permit types and fees for public works permitting services provided from July 1, 2013 through June 30, 2014.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

It is difficult to know if the proposed fees will generate more or less revenue during the period from July 1, 2013 to June 30, 2014. The amount of fees collected depends on the amount of public works permitting activity initiated during this time period. The new fees replace existing public works permitting fees and are intended to recover the costs of a new permitting process that includes additional reviews during the scoping, concept, design and issuance phases for public works permit projects required by new private developments. The bureaus are estimating that they will start 120 projects during Fiscal Year 2013-2014.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

No additional costs are expected to be incurred as a result of the creation of new permit types and fees for public works permitting services. Public works permits and associated revenues have been designed to be cost-recovery based on permit fees.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

Staffing levels are dictated by the amount of permit requests. This ordinance does not impact the creation or elimination of existing positions; and we do not anticipate any staffing changes at this time.

- **Will positions be created or eliminated in future years as a result of this legislation?**

Staffing levels are dictated by the amount of permit requests. This ordinance does not impact the creation or elimination of future positions; and we do not anticipate any staffing changes at this time.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

The development community has been requesting the Public Works Bureaus develop a set fee for street improvement permit that are triggered by small infill residential development.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

In 2009 the development community asked the Public Works bureaus to develop set fees for public works permits. A technical advisory committee was formed from members of the development community to set guidelines for the new fees.

c) How did public involvement shape the outcome of this Council item?

In 2009, the Public Works Bureaus were tasked with developing set fee permit fees by the development community. PWP has been tracking PW permit applications, costs and reviewing fee recovery models. Since 2009, we now have collected enough data to develop the PW permit fees.

The public works and development bureaus developed the proposed ordinance in cooperation with representatives of the Development Review Advisory Committee and a focus group of private development professionals. Participants included architects, engineers, developers and a representative of the Citywide Land Use Group.

d) Who designed and implemented the public involvement related to this Council item?

Management and represented staff from the Development divisions from the PBOT, BES, and PWB designed and implemented the public involvement.

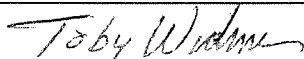
e) Primary contact for more information on this public involvement process (name, title, phone, email):

Christopher Wier, Public Works Permitting Manager, 503-823-7227,
christopher.wier@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

The Public Works bureaus will continue to work with stakeholders and interested parties to provide information about these fees. Future fees will be set as part of the yearly budget fee implementation process.

JWF 5-9-2013



BUREAU DIRECTOR Toby Widmer, Bureau of Transportation