

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Mary Beth Henry		2. Telephone No. 3-5414	3. Bureau/Office/Dept. OCT
4a. To be filed (hearing date):  June 5, 2013	4b. Calendar (Check One)  <div style="display: flex; justify-content: space-around;"> <span>Regular <input type="checkbox"/></span> <span>Consent <input checked="" type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: May 22, 2013
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:** Reappoint Sue Dicile to the Mt. Hood Cable Regulatory Commission for term to expire May 31, 2016 (Report)

**2) Purpose of the Proposed Legislation:**

Reappoint Sue Dicile to the Mt. Hood Cable Regulatory Commission for term to expire May 31, 2016.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

None.

**6) Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a

**result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in future years as a result of this legislation?**

No.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

## PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

Office of Neighborhood Involvement Board & Commission Application Forms are solicited, accepted and kept on file.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

**c) How did public involvement shape the outcome of this Council item?**

**d) Who designed and implemented the public involvement related to this Council item?**

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

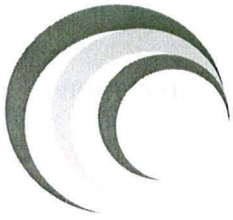
**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

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Thomas Lannom



APPROPRIATION UNIT HEAD (Typed name and signature)



## Office for Community Technology

Charlie Hales, Mayor  
Jack D. Graham, CAO  
Thomas W. Lannom, Director  
**Mary Beth Henry, Manager**  
111 SW Columbia, #600  
Portland, OR 97201

▲ Broadband & Communications Policy ▲ Cable Regulation & Consumer Protection ▲ Utility Franchises, Licenses & Wireless

City Council  
Agenda Item  
Staff Supplemental Report

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TO: Mayor Hales

THROUGH: Thomas Lannom, Director, Revenue Bureau

FROM: Mary Beth Henry, Division Manager, Office for Community Technology  
Contact Person: Rebecca Gibbons X3-5515

DATE: May 15, 2013

RE: Reappoint Sue Dicile to the Mt. Hood Cable Regulatory Commission for term to expire May 31, 2016 (Report)

Requested Placement Date: June 5, 2013 Consent Agenda

- I. **RECOMMENDATION.** Confirmation of Sue Dicile's reappointment to the Mt. Hood Cable Regulatory Commission for term expiring May 31, 2016.

**BACKGROUND.** The MHCRC is a quasi-governmental body, created by Intergovernmental Agreement, to develop and regulate cable services franchise agreements and manage public benefit resources and assets related to the agreements. The MHCRC reports to the City Councils of Portland, Gresham, Troutdale, Wood Village and Fairview, and the Multnomah County Commission. The City of Portland has three (3) seats on this eight-member, five-jurisdiction intergovernmental body.

OCT assisted in providing potential candidates to Mayor Hales' office.

- II. **FINANCIAL IMPACT.** None
- III. **LEGAL ISSUES.** None
- IV. **CONTROVERSIAL ISSUES.** None



V. LINK TO CURRENT CITY POLICIES:  
[http://www.mhcr.org/docs/about\\_intergovernmental\\_agreement.pdf](http://www.mhcr.org/docs/about_intergovernmental_agreement.pdf)

VI. CITIZEN PARTICIPATION. Office of Neighborhood Involvement Board & Commission  
Application Forms are solicited, accepted and kept on file.

VII. OTHER GOVERNMENT PARTICIPATION. None

IX. IF THIS IS A CONTRACT, DOES CONTRACTOR HAVE A CURRENT BUSINESS LICENSE?

—

WHAT IS THEIR BUSINESS LICENSE NUMBER? \_\_

IS THEIR ACCOUNT WITH THE CITY CURRENT? \_\_

IF NOT, HOW MUCH IS OWING? \_\_\_\_\_

## SUE DICIPLE, FACILITATOR

Sue Dicile's 24-year facilitation practice has focused on collaborative planning, organization development, work re-design, team-building, and issue resolution. She is the principal consultant with Sue Dicile Group. Her professional mission is to facilitate positive change in communities and organizations. She is widely recognized for her excellent facilitation and conflict resolution skills and is often called upon by agencies and stakeholders to facilitate some of the most complex and controversial issues in the Northwest region and nationally; and by private industry to provide a collaborative framework for strategic planning, systems and organization redesign initiatives, board development, and team-building.

Sue is the author of several innovative professional skills development programs, including a program for experienced facilitators that features advanced tools and techniques for high-stakes and high-conflict situations; a toolkit-based program to foster effective small group decision-making, and an interactive workshop for building a customer-service culture in public agency settings.

In the course of her career Sue has worked on numerous telecommunications, broadband and emergency communications-related endeavors. Highlights include:

- Project management for the Oregon Telecommunications Forum Council under Oregon Governor Kitzhaber. The objective of the OTFC was to drive telephone and internet service into rural and remote Oregon communities.
- 14-years of volunteer service as a commissioner representing the City of Portland on the Mt. Hood Cable Regulatory Commission. She is the current chairperson of the Commission which oversees four franchise agreements and a community grant program that provides nearly \$2 million annually for communications technology in public institutions and community-based organizations.
- Strategic planning facilitation, organization and board development, and issue resolution for:
  - Providers of fiber backbone carriage, network services, and local telephone and internet service,, including NoaNet, LS Networks, Eastern Oregon Telecom and Douglas Fast Net.
  - Nine rural electric utilities and municipalities with broadband and telephone subsidiaries in the states of Oregon, Montana and Washington.
  - Emergency communications organizations, including Tualatin Valley Fire and Rescue, City of Portland Fire and Emergency Services, City of Portland Communication Services Division (ComNet), Washington County Consolidated OEC, Washington County Consolidated Communications Agency, Columbia County Homeland Security and Emergency Communications Commission, and Oregon APCO.
- Public involvement design and facilitation for the City of Portland Broadband Plan, as well as four Oregon broadband planning initiatives currently in progress in the City of Eugene, City of Sandy, Wasco County, and the Confederated Tribes of Warm Springs.

- Facilitation of a governance agreement among Washington counties King, Snohomish and Pierce for their next-generation emergency communications system.
- Facilitation of an agreement among seven Oregon counties (Seven Counties Interoperability Consortium) on the use of federal funds for shared and interoperable emergency service resources.

Sue has worked with NetCity Engineering on many strategic planning and telecommunications-related governance plans including the Oregon Emergency Management's statewide interoperable Strategic Technology Reserve (STR) plan, The Seven Counties Interoperability agreement; The King/Snohomish/Pierce governance agreement, broadband planning initiatives five Oregon communities, and numerous projects at the City of Portland Communications Services Division.

### **Professional references**

Michael Weidman CEO  
Lightspeed Networks

Joe Frannel, CEO  
Eastern Oregon Telecom

Dave Sabala, General Manager  
Douglas Electric Cooperative and Douglas Fast Net

Larry Hatch, Assistant Director  
Washington County Consolidation Communications Agency and Oregon APCO member/Chair