

ORDINANCE No. 186028

* Establish the duties and responsibilities of the Portland Housing Bureau and amend code to reflect bureau title (Ordinance; add Code Chapter 3.36; amend Code Title 30, and Section 2.12.020)

The City of Portland ordains:

Section 1. The Council finds:

1. Ordinance No. 182465, approved by the Council January 7, 2009, merged the City's Bureau of Housing and Community Development (BHCD) and the housing staff and functions of the Portland Development Commission (PDC) into the Portland Housing Bureau ("Bureau").
2. Ordinance No. 182465 directed that the new Bureau be responsible for the work previously assigned to the two entities, with the exception of the Economic Opportunity Initiative, which moved to the Portland Development Commission, aligning it with PDC's economic development programs.
3. Ordinance No. 182465 directed the Bureau to develop amendments to City Code to establish the duties and responsibilities of the Portland Housing Bureau and bring those amendments to Council.
4. Title 30 of the Portland City Code and other sections of code and City Housing Policy contain references to BHCD and PDC that should be replaced with the bureau title of Portland Housing Bureau or redefined. The Auditor may substitute any current title of an officer, bureau, department, commission or committee in lieu of the title originally appearing in the Code provision, in accordance with changes of title or duties subsequently made by law as stated in Section 1.01.035 of the Portland City Code.

NOW, THEREFORE, the Council directs:

- a. The Portland City Code is amended by **adding** a new chapter as follows:

Chapter 3.36 Portland Housing Bureau

3.36.010 Purpose.

The purpose of this Chapter is to describe the duties and responsibilities of the Portland Housing Bureau.

3.36.020 Organization.

The Portland Housing Bureau is administered by the Commissioner-in-Charge and led by the Director of the Portland Housing Bureau. The organization is structured to carry out its functions.

3.36.030 Functions.

The Portland Housing Bureau is responsible for housing policy, its implementation, and the distribution and oversight of public and other funds that address the housing interests of the City, and related programs and services.

A. The Portland Housing Bureau:

1. Works with the City Council, other bureaus, and the community to develop a vision for housing in the City of Portland;
 2. Convenes government, community and stakeholders to coordinate planning for addressing homelessness, housing, and related activities;
 3. Develops, modifies, evaluates and updates City policy in accordance with planning priorities;
 4. Develops, modifies and updates community programs related to housing;
 5. Distributes funds in accordance with planning, policy and program priorities to advance the City's interests in housing;
 6. Monitors the City's investment in Portland's affordable housing infrastructure for compliance with funding goals and the proactive management of the assets;
 7. Monitors programs funded through the Bureau for compliance with funding goals;
 8. Identifies the resources required to support the City's housing policies, programs, and priorities;
 9. Provides support for the Portland Housing Advisory Commission (Chapter 3.38);
 10. Carries out other tasks and functions as required by the City Council or Commissioner-in-Charge.
- b. Title 30 Affordable Housing is amended to replace all references to the Bureau of Housing and Community Development and certain references to the Portland Development Commission as shown on attached Exhibit A.
- c. Subsection 2.12.020-C. of the Portland City Code is amended to replace all instances of "Bureau of Development and Community Development" as shown on attached Exhibit B.

- d. To the extent not addressed by sections a. through c. above, in accordance with City Code 1.01.035.C, the Auditor may substitute the Bureau's new name in place of the current title of Bureau of Housing and Community Development wherever the bureau is referred to in the City Code. In addition, the Auditor may substitute the current title of the Portland Housing Bureau Director whenever the director is referred to in the City Code.

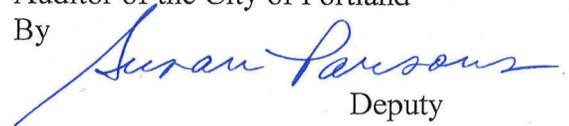
Section 2. The Council declares that an emergency exists because of deadlines to meet internal audit findings; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council, MAY 15 2013

Mayor Charlie Hales
Prepared by: Kim McCarty
Date Prepared: April 24, 2013

LaVonne Griffin-Valade
Auditor of the City of Portland

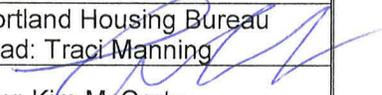
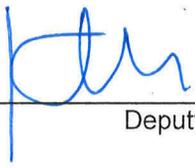
By


Deputy

Agenda No.
ORDINANCE NO.
Title

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<p>INTRODUCED BY Commissioner/Auditor: Mayor Charlie Hales</p> <p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Hales </p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p> <p>BUREAU APPROVAL</p> <p>Bureau: Portland Housing Bureau Bureau Head: Traci Manning </p> <p>Prepared by: Kim McCarty Date Prepared: 4/24/2013</p> <p>Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Council Meeting Date 5/15/2013</p> <p>City Attorney Approval: </p>	<p>CLERK USE: DATE FILED <u>MAY 10 2013</u></p> <p>LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By:  Deputy</p> <p>ACTION TAKEN:</p>
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AGENDA

TIME CERTAIN
Start time: _____

Total amount of time needed: _____
(for presentation, testimony and discussion)

CONSENT

REGULAR
Total amount of time needed: _____
(for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	<input checked="" type="checkbox"/>	
2. Fish	2. Fish	<input checked="" type="checkbox"/>	
3. Saltzman	3. Saltzman	<input checked="" type="checkbox"/>	
4. Novick	4. Novick	<input checked="" type="checkbox"/>	
Hales	Hales	<input checked="" type="checkbox"/>	