

MEMORANDUM OF UNDERSTANDING
U.S. Department of Justice Office on Violence Against Women
Grants to Encourage Arrest Policies and Enforcement of Protections Orders Program

This Memorandum of Understanding formally establishes collaboration between Multnomah County Domestic Violence Coordination Office (DVCO), the Portland Police Bureau (PPB), the Multnomah County Sheriff's Office (MCSO), the District Attorney (DA), Department of Community Justice (DCJ), and the nonprofit, non-governmental victim services programs of Volunteers of America, Oregon Home Free (VOA), Raphael House of Portland (RH) and Catholic Charities' El Programa Hispano, for the purposes of the Department of Justice Office on Violence Against Women Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program in order to continue operation of the Domestic Violence Enhanced Response Team (DVERT).

Goals and Objectives of DVERT

The goals of DVERT are to identify and effectively respond to high risk offenders and to increase the safety and well-being of victims. Objectives include the following:

1. Assure sanctions for high risk domestic violence/stalking offenders, through the provision of a centralized, intensive, coordinated law enforcement/criminal justice response to high risk/high lethality domestic violence and stalking offenders.
2. Increase victims' safety in high risk domestic violence and stalking cases by providing victim advocacy including risk assessment, safety planning to address the specific risks identified, assistance in obtaining needed services and restraining/stalking protective orders, and most effectively utilizing the services of the civil and criminal justice systems. These services will be provided to both those victims who wish to participate in a coordinated law enforcement/criminal justice response and those who choose not to participate in the DVERT centralized criminal justice response.
3. Increase capacity of professionals working in the fields of criminal justice, victim services, mental health, health care and other social services to more effectively respond to high risk cases through: consistent recognition of and appropriate response to high risk offenders, routine and thorough assessment of the level of danger faced by victims of domestic violence, strangulation and stalking, and system-wide participation in quality improvement efforts that increase the effectiveness of responses to high risk domestic violence and stalking.

Collaborative Relationships:

The partners named above have a long history of collaboration and coordination. All of the partners are long-standing members of the Multnomah County Family Violence Coordinating Council, with memberships going back to the early 1990s. Representatives from these agencies have participated actively in many of the Council's activities, including the victim services assessment completed in 2000, the stalking court watch completed in 2001, local advocacy for programs and funding, evaluation of the criminal justice system response to domestic violence completed in 2000, and the development of a plan for the community-based victim services in 2001.

In 1999, the Portland Police Bureau received its first Department Of Justice STOP Violence Against Women Act grant and began a close working relationship with VOA Home Free and RH victim services programs. During the two years of that grant, police/advocate teams followed up on PPB reports of "low-level" domestic violence cases to prevent future crimes, and together significantly improved the likelihood of prosecution of offenders involved in domestic violence crimes. In 2003, another 2 year grant was awarded through a Department of Justice Project Safe Neighborhood grant, which supported PPB working with VOA and RH to form officer/advocate teams that focused on offenders who used firearms in domestic violence crimes.

In 2004 through a local United Way grant the partners came together to develop and implement DVERT in Multnomah County. In July 2006, with Department of Justice, Office on Violence Against Women, Grants to Encourage Arrests Program funding DVERT expanded to its current model. The current model includes three officer/advocate teams that focus on domestic violence crimes committed by individuals who have been identified as high risk for committing further violence and/or high levels of violence. All of the listed MOU partner agencies currently actively participate in DVERT. In addition, managers from the partner agencies are active members of the DVERT Steering Committee.

Participation in Developing the Application: Since the inception of DVERT, each of the partner agencies has been actively involved in developing the underlying model of response. DVERT line staff meet bi-weekly, and managers and supervisors from the participating agencies meet at least quarterly as a Steering Committee to discuss the functioning of DVERT. In the Steering Committee meetings the DVERT partner agencies collaboratively discuss changes to procedures, areas of project success and review what system changes could be made to more effectively respond to both high risk cases and lower risk cases. Specifically for this grant proposal, DVCO held one meeting with the partner agencies and met with partners individually as needed to review the status of the project, and come to an agreement regarding changes proposed or instituted since the inception of DVERT, the content of this MOU and the proposed proposal narrative and budget. The partners were also given an opportunity to review and comment on a draft of this application, including the proposed budget.

Representatives Responsible for Developing and Implementing Project Activities:

| <i>Organization</i> | <i>Representatives in Planning and Development</i> | <i>Implementation Role</i> |
|----------------------------|---|--|
| Multnomah County | Annie Neal, Director, and Renee Kim, Program Supervisor, Multnomah County Domestic Violence Coordination Office | Hire and supervise the DVERT Coordinator, participate in Steering Committee and regular meetings on grant project; assure that all grant requirements are met. |
| | Becky Bangs, DVERT Coordinator | Lead staff on implementation of this project; see specific roles described in the section below. |

| Organization | Representatives in Planning and Development | Implementation Role |
|--|---|---|
| Multnomah County Sheriff's Office (MCSO) | <p>Lt. Ned Walls, Law Enforcement Division</p> <p>Detective Levi Yandell</p> | <p>Enforcement Chief Deputy or Designee will hire/appoint and supervise the Deputy/Detective assigned to DVERT, provide consultation on implementation of project, and participate in the DVERT Steering Committee meetings.</p> <p>MCSO Deputy/Detective will provide law enforcement intervention in DVERT cases, in particular in those cases which are committed in the smaller cities and towns of Gresham, Troutdale, Fairview, Corbett and the non-incorporated areas of Multnomah County. The Deputy will attend bi-weekly DVERT meetings, follow the procedures established by DVERT, assist in training, provide a linkage to other MCSO functions (jail, restraining and stalking order service), and provide consultation to DVERT on specific cases.</p> |
| Portland Police Bureau (PPB) | <p>Cpt. Donna Henderson and Lt. Rachel Andrew, Family Services Division</p> <p>Sgt. Tina Jones, Domestic Violence Reduction Unit Supervisor</p> | <p>The Captain and/or Lieutenant will supervise the dedicated PPB Sergeant, manage the necessary administrative functions, provide consultation on the implementation of project and on specific cases, as needed, participate in the Steering Committee meetings and act as a liaison to other Police Departments and Bureaus within PPB, including to the Chief of Police.</p> <p>The Sergeant will supervise the two PPB dedicated officers, provide consultation on specific cases and coordination with other DV Unit officers and with other jurisdictions, assist in trainings, participate in DVERT Steering Committee meetings and all bi-weekly DVERT meetings. See specific roles described in the section below.</p> |

| Organization | Representatives in Planning and Development | Implementation Role |
|---|---|---|
| Raphael House of Portland (RH) | <p>Emmy Ritter, Director of Programs and Services</p> <p>Crystal Tenty, DVERT Advocate</p> | <p>Hire and supervise advocates dedicated to DVERT cases; participate in Steering Committee and quarterly DVERT supervisor meetings.</p> <p>DVERT Advocates will provide follow-up support services to victims (see specific roles described in the section below), participate in bi-weekly DVERT case meetings and twice-monthly DVERT case reviews with partners, assist in trainings, track statistical information and provide consultation to the officers and DVERT Coordinator on specific cases.</p> |
| Volunteers of America, Oregon Home Free (VOA) | <p>Kris Billhardt, Director of VOA Home Free and Rachel Payton, Assistant Director of VOA Home Free</p> <p>Shannon Reskin-Barkley, DVERT Advocate</p> | <p>Hire and supervise advocates dedicated to DVERT cases; participate in Steering Committee and quarterly DVERT supervisor meetings.</p> <p>DVERT Advocates will provide follow-up support services to victims (see specific roles described in the section below), participate in bi-weekly DVERT case meetings and twice-monthly DVERT case reviews with partners, assist in trainings, track statistical information and provide consultation to the officers and DVERT Coordinator on specific cases.</p> |
| Catholic Charities, El Programa Hispano (CC) | <p>Kara Romero, Emergency Services Manager</p> <p>Nansi Lopez, DVERT Advocate</p> | <p>Hire and supervise advocates dedicated to DVERT cases; participate in Steering Committee and quarterly DVERT supervisor meetings.</p> <p>DVERT Advocates will provide follow-up support services to victims (see specific roles described in the section below), participate in bi-weekly DVERT case meetings and twice-monthly DVERT case reviews with partners, assist in trainings, track statistical information and provide consultation to the officers and DVERT Coordinator on specific cases.</p> |

| <i>Organization</i> | <i>Representatives in Planning and Development</i> | <i>Implementation Role</i> |
|--|--|---|
| Multnomah County District Attorney (DA) | Rod Underhill, Chief Deputy DA and Amy Holmes Hehn, Senior Deputy DA | Participate in the centralized, intensive law enforcement / criminal justice response through prosecution of DVERT offenders, in trainings and in case consultations, and participate in DVERT Steering Committee meetings. |
| Multnomah County Department of Community Justice (DCJ) | Laura Ritchie, Community Justice Manager, Domestic Violence Unit | Assign staff to participate in the centralized, intensive law enforcement/criminal justice response through supervision of DVERT offenders, in trainings, in case consultations and in quality improvement efforts, and participate in DVERT Steering Committee meetings. |

Multnomah County Domestic Violence Coordination Office (DVCO):

DVCO will supervise the DVERT Coordinator and ensure that the Department of Justice grant requirements are met. The DVERT Coordinator will be responsible for the following: staffing all meetings (bi-weekly case selection/tracking, twice-monthly case review meetings, and the steering committee); amending protocols/procedures with input from Steering Committee; engaging new partners; coordinating trainings; scheduling of community-based advocates; tracking the activity of all partners on DVERT cases; providing case consultation, soliciting from partners and community organizations high risk/high lethality cases; reviewing all referrals; assuring all data entry is completed; running data reports; following-up client satisfaction call/surveys; managing contracts with and payments to partner agencies; working with Portland State University consultant for data collection and analysis; completing reports to DOJ; and fulfilling other grant requirements. In addition, the DVERT Coordinator will provide professional level staff support to the County Domestic Violence Fatality Review Team, and to the Family Violence Coordinating Council Stalking Committee to analyze the current response to stalking cases and to make recommendations to provide more effective intervention by law enforcement, District Attorney, and the Court. With the PPB Sergeant, the DVERT Coordinator will assign DVERT cases at DVERT meetings and track cases and assigned activity on those cases.

Resources Contributed: Funding for at least 0.5 FTE for the DVERT Coordinator. Contribution of Annie Neal's and Renee Kim's time for supervision of DVERT Coordinator, participation in Steering Committee and regular partner meetings, and consultation and technical assistance.

Portland Police Bureau:

PPB will participate in the DVERT process and meetings with DVERT Team members through its Family Services Division. The DVERT Sergeant will supervise the two PPB officers assigned to DVERT and the MCSO Deputy funded through this grant. The Sergeant, who consults with and acts as a liaison to the PPB detectives investigating felony domestic violence cases, will assure that all partners on this grant have phones (desk and cell), computers, access to databases,

cars and space at the site, and, with the assistance of the DVERT Coordinator, will assign and track police activity on DVERT cases. PPB will provide supervision and training for the Sergeant and assigned officers and will provide data required by DVERT and for reporting to DOJ. The Sergeant will attend most DVERT Steering Committee meetings. PPB Sergeant and assigned officers will screen police reports using the DVERT assessment tool, follow-up on potential DVERT cases, refer cases to DVERT, participate in discussion regarding the cases at DVERT meetings and will provide additional investigation and law enforcement response on assigned cases. The Sergeant and Officers will provide training, as appropriate.

Resources Contributed: Contribution of Captain Henderson's and Lt. Andrew's time for participation in DVERT, including supervision of DVERT Sergeant, attendance at Steering Committee and consultation and technical assistance. Contribution of at least .5 FTE DVERT Sergeant time and two full-time dedicated police officers, and for office space, phones (desk and cell), computers, and other equipment for co-located partners, and city vehicles to be shared by the advocates.

Multnomah County Sheriff's Office:

MCSO will hire and assign a full-time Deputy Sheriff (law enforcement officer) who will focus on DVERT cases from areas outside the City of Portland. The Deputy Sheriff will screen police reports using the DVERT assessment tool, follow-up on potential DVERT cases, refer cases to DVERT and participate in discussion regarding the cases at DVERT meetings and will provide additional investigation and law enforcement response on cases assigned. The Deputy will act as a liaison to MCSO, Gresham, Troutdale and Fairview law enforcement, assist in training DVERT partners and will provide data required by DVERT and for reporting to DOJ.

Resources Contributed: Contribution of Enforcement Chief Deputy's (or designee) and Enforcement Detective-Sergeant's time for supervision of MCSO Deputy, participation in Steering Committee and consultation and technical assistance, and of one car and cell phone for use by the Deputy dedicated to DVERT. Contribution of at least .6 FTE of MCSO deputy time to work on DVERT.

Volunteers of America, Oregon Home Free:

Volunteers of America, Oregon Home Free will hire and supervise one DVERT advocate stationed at the Family Services Division. The advocate will attend DVERT meetings, assist in screening police reports based on DVERT criteria, provide supportive services or follow-up on assigned cases, and assist in training DVERT partners (help develop the curriculum and provide the training). The advocate will provide data required by DVERT and for reporting to DOJ. Advocates will provide outreach, safety planning, accompaniment to court hearings, other advocacy and referrals for victims in DVERT cases; information about domestic violence; information about criminal justice system response; information about restraining orders; individualized safety planning; and information / referrals / advocacy for community services.

Resources Contributed: Contribution of Kris Billhardt's and Rachel Payton's time for supervision of DVERT advocate, participation in Steering Committee and quarterly DVERT supervisor meetings, and consultation and technical assistance.

Raphael House of Portland:

Raphael House of Portland will hire and supervise one DVERT advocate stationed at the Family Services Division. The advocate will attend DVERT meetings, assist in screening police reports based on DVERT criteria, provide supportive services or follow-up on assigned cases, and assist in training DVERT partners (help develop the curriculum and provide the training). The advocate will provide data required by DVERT and for reporting to DOJ. Advocates will provide outreach, safety planning, accompaniment to court hearings, other advocacy and referrals for victims in DVERT cases; information about domestic violence; information about criminal justice system response; information about restraining orders; individualized safety planning; and information / referrals / advocacy for community services.

Resources Contributed: Contribution of Emmy Ritter's time for supervision of DVERT advocate, participation in Steering Committee and quarterly DVERT supervisor meetings, consultation and technical assistance.

Catholic Charities, El Programa Hispano:

Catholic Charities' El Programa Hispano will hire and supervise one bilingual (English / Spanish) DVERT advocate stationed at the Family Services Division. The advocate will attend DVERT meetings, assist in screening police reports based on DVERT criteria, provide supportive services or follow-up on assigned cases, and assist in training DVERT partners (help develop the curriculum and provide the training). The advocate will provide data required by DVERT and for reporting to DOJ. Advocates will provide outreach, safety planning, accompaniment to court hearings, other advocacy and referrals for victims in DVERT cases; information about domestic violence; information about criminal justice system response; information about restraining orders; individualized safety planning; and information / referrals / advocacy for community services.

Resources Contributed: Contribution of Karen Janes's and Kara Romero's time for supervision of DVERT advocate, participation in Steering Committee and quarterly DVERT supervisor meetings, and consultation and technical assistance.

Multnomah County District Attorney

The District Attorney (DA) staff will participate in the centralized, intensive law enforcement / criminal justice response through prosecution of DVERT offenders, in trainings and in case consultations, and participate in the monthly Steering Committee and twice-monthly Case Review meetings. They will provide consultation to DVERT partners by the Deputy District Attorney (DDA) who will be on-site as part of the Gateway Center for Domestic Violence Services (similar to a Family Justice Center) operated by the City of Portland, and will provide victim assistance / advocacy for victims participating in prosecution of DVERT offenders.

Resources Contributed: Contribution of Rod Underhill Chief Family Law Deputy and Amy Holmes Hehn, Supervisor of Domestic Violence Unit, for supervision of staff, participation in Steering Committee, consultation and technical assistance. Contribution of the Deputy District Attorney assigned to the Gateway Center, and victim advocates working on DVERT cases.

Multnomah County Department of Community Justice

The Department of Community Justice (DCJ) will assign probation officers to participate in the centralized, intensive law enforcement / criminal justice response through supervision of DVERT offenders, in trainings, in case consultations and in quality improvement efforts and participate in the monthly Steering Committee and twice-monthly Case Review meetings.

Resources Contributed: DCJ will provide staff time of Laura Ritchie and probation officers assigned to participate in meetings and in supervision of DVERT offenders.

Roles and responsibilities each organization will assume in meeting grant report requirements:

Community partners provide needed data to the DVERT coordinator in the following ways:

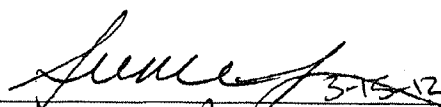

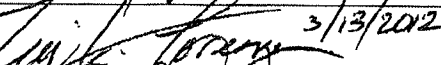
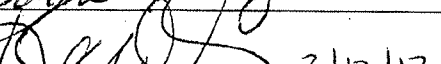
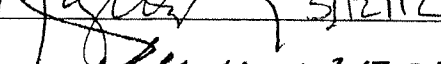
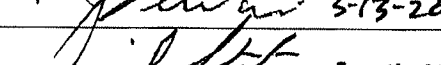
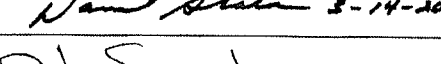
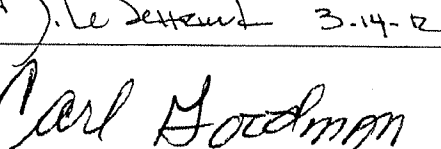
1. Daily: partners provide demographic information, danger assessment, recidivism risk, and updates about cases including but not limited to arrest, prosecution, victim safety, actions taken in specific cases and program updates.
2. Semi-annually: partners provide specific data related to arrests, issuance of restraining orders, prosecution, probation supervision and sanctions, and services provided.
3. Annually: partners complete a key informant survey and provide feedback about how DVERT is doing with regard to achieving its goals.

No Third Party Rights.

This Memorandum of Agreement establishes a set of aspirations and goals among the partners. It is not legally enforceable and shall not be construed to create any legal obligation on the part of any party. It shall not be construed to create a private right, benefit, or cause of action for or by any person enforceable at law or equity against any partner, their officers, employees, or any other person.

Signatures

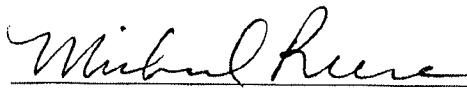
We, the undersigned, as authorized representatives of the agencies listed above, have read and agree to abide by the terms and conditions of this document and the grant application submitted by Multnomah County, including the budget. Our signatures below indicate our commitment on the part of our agency to work together to achieve stated project goals;

| Title/Organization | Partner Signature | Printed Name |
|--|--|---------------------------------------|
| Multnomah County Department of County Human Services |  3-15-12 | Susan Myers, Director |
| Portland Police Bureau | See statement below  3/15/2012 | Chief Mike Reese |
| Raphael House of Portland |  3/13/2012 | Teri Lorenzen, Executive Director |
| Volunteers of America, Oregon Home Free |  3/12/12 | Kay Toran, President/CEO |
| Catholic Charities |  3-13-2012 | Pietro Ferrari, Executive Director |
| Multnomah County Sheriff's Office |  3-14-2012 | Sheriff Dan Staton |
| Multnomah County District Attorney |  3-14-12 | Mike Schrunk, District Attorney |
| Multnomah County Department of Community Justice |  3-15-12 | Carl Goodman, Director |

The City of Portland requires that an ordinance be passed agreeing to the terms of this Memorandum of Agreement, with the following addition:

The Portland Police Bureau retains the right to add or reduce officer staffing at Family Services Division and DVRU, dependent upon organizational demands and priorities and funding, as listed on pages 3 and 5, which details the number of officers participating in DVERT (two officers and one sergeant).

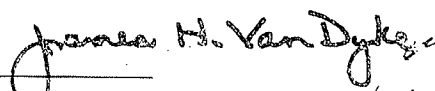
By signing this document, the Chief of Police Mike Reese agrees to abide by the terms of this agreement, as amended, if and when such an ordinance is passed.



Chief Mike Reese
Portland Police Bureau

3/15/12
Date

APPROVED AS TO FORM


CITY ATTORNEY 4/12/12

CITY OF PORTLAND:

Signature: _____

Charlie Hales, Mayor

Date: _____

Approved as to form: _____

Date: _____

Signature: _____

LaVonne Griffin-Valade, Auditor

Date: _____