

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Satish Nath	2. Telephone No. 3-7459	3. Bureau/Office/Dept. OMF-EBS
4a. To be filed (date): April 24, 2013	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> </div>	5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

*Amend the contract not to exceed the value of contract number 36718 with SAP Public Services, Inc. in the amount of \$1,598,112 to continue software maintenance services for the City's enterprise business system through June 2016. (Ordinance)

2) Purpose of the Proposed Legislation:

To enable the EBS Division of OMF to continue software maintenance purchase through June 2016.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input checked="" type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

This ordinance will not impact revenue.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the

level of confidence.)

This ordinance authorizes a contract amendment not to exceed \$1,598,112 from EBS' existing budget for external materials and services.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No positions will be affected by this ordinance

- **Will positions be created or eliminated in future years as a result of this legislation?**

No positions will be affected by this ordinance.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

n/a

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount
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PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

This ordinance authorizes an amendment to a contract for internal City support services.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?


c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

This ordinance authorizes an amendment to a contract for internal City support services.
No public involvement is anticipated.


JACK D. GRAHAM, CAO



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Jack D. Graham, Chief Administrative Officer

Satish Nath, Manager
Enterprise Business Solutions (EBS)
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Portland, Oregon 97204-1912
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DATE: April 5, 2013

TO: Mayor Charlie Hales

VIA: Jack Graham, OMF- Chief Administrative Officer

FROM: Satish Nath, SAP Support Manager

**FOR MAYOR'S OFFICE USE
ONLY**

Reviewed by Bureau Liaison

186002

RE: Request budget authority to amend contract with SAP Public Services, Inc. to continue software maintenance services for the City's enterprise business system.

1. **INTENDED THURSDAY FILING DATE:** April 24, 2013
2. **REQUESTED COUNCIL AGENDA DATE:** May 1, 2013
3. **CONTACT NAME & NUMBER:** Satish Nath ext. 3-7459
4. **PLACE ON:** X **CONSENT** **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** X **Y** **N** **N/A**
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY**
ATTACHED: **Yes** **No** X **N/A**

7. BACKGROUND/ANALYSIS

This emergency ordinance authorizes Chief Procurement Officer to execute amendment to contract number 36718 with SAP Public Services.

Legal Issues – n/a

Controversial Issues – n/a

Citizen Participation – n/a

Link to current city policies – n/a

Other governmental participation – n/a

8. FINANCIAL IMPACT

The ordinance authorizes annual amendment of \$532,704 from EBS budget appropriations for external materials and services.

9. RECOMMENDATION/ACTION REQUESTED

The EBS Division recommends that the ordinance be approved and the Chief Procurement Officer be authorized to execute the amendment.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.