

Portland, Oregon

## FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Valentine Hellman		2. Telephone No. 503.823.2055	3. Bureau/Office/Dept. Emergency Management
4a. To be filed (hearing date):  4/10/2013	4b. Calendar (Check One)  <div style="display: flex; justify-content: space-around;"> <span>Regular <input checked="" type="checkbox"/></span> <span>Consent <input type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: 3/27/2013
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Adopt the update to the Basic Emergency Operations Plan (Resolution)

**2) Purpose of the Proposed Legislation:**

The highest priority of city government is to ensure a safe and peaceful community for all residents. City bureaus have a shared responsibility to reduce the risk posed by earthquakes, floods and other natural and human caused hazards. It is critical that essential services such as 9-1-1 dispatch and police and fire response continue without interruption. The Portland Bureau of Emergency Management helps the City achieve these things by coordinating citywide emergency planning efforts and supporting the efforts of individual bureaus.

The primary citywide emergency planning document is the Basic Emergency Operations Plan (BEOP) which provides a framework for how Portland prepares for, reduces the risk of, responds to and recovers from emergencies. The BEOP describes specific roles and responsibilities of City bureaus and how they will coordinate resources and activities with each other and our federal, state, county, regional, private-sector and non-governmental organization partners. The BEOP profiles Portland's hazard vulnerabilities and the City's capabilities used to respond to those hazards. The BEOP outlines a multi-bureau concept of operations for the coordination of resources at different response levels to an emergency to ensure continuity of essential services.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT****4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

This legislation will not have a direct financial impact.

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

This legislation will not have a direct financial impact.

**6) Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
- Will positions be created or eliminated in *future years* as a result of this legislation?

This legislation will not have a direct effect on City positions.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☒ YES: Please proceed to Question #9.  
☐ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

No direct impact is anticipated other than improved coordination of the City's ability to respond to an emergency.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

Feedback was actively solicited through the web, media, social media, NET members and neighborhood associations.

c) How did public involvement shape the outcome of this Council item?

The item was updated to respond to feedback and questions received from public comments.

d) Who designed and implemented the public involvement related to this Council item?

The PIO team for PBEM.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Carmen Merlo, PBEM Director

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

If there are future revisions to the plan, further public involvement would be solicited.

Carmen Merlo, Director



APPROPRIATION UNIT HEAD (Typed name and signature)



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DATE: 3/19/2013

## INTEROFFICE MEMORANDUM

**TO:** Mayor Charlie Hales  
**FROM:** Carmen Merlo, Bureau of Emergency Management Director *CM*  
**SUBJECT:** Adopt the update to the Basic Emergency Operations Plan (Resolution)

1. INTENDED WEDNESDAY FILING DATE: March 27<sup>th</sup>, 2013
2. REQUESTED COUNCIL AGENDA DATE: April 10<sup>th</sup>, 2013
3. CONTACT NAME & NUMBER: Valentine Hellman, 503.823.2055
4. PLACE ON: ☐ CONSENT ☒ REGULAR
5. BUDGET IMPACT STATEMENT ATTACHED: ☒ Y ☐ N ☐ N/A
6. ORIGINAL COPY OF CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY  
ATTACHED: ☐ Yes ☐ No ☒ N/A

## 7. BACKGROUND/ANALYSIS

The highest priority of city government is to ensure a safe and peaceful community for all residents. City bureaus have a shared responsibility to reduce the risk posed by earthquakes, floods and other natural and human caused hazards. It is critical that essential services such as 9-1-1 dispatch and police and fire response continue without interruption. The Portland Bureau of Emergency Management helps the City achieve these things by coordinating citywide emergency planning efforts and supporting the efforts of individual bureaus.

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## 8. FINANCIAL IMPACT

See Financial Impact Statement.

## 9. RECOMMENDATION/ACTION REQUESTED

Authorize the resolution.