

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Bob Kieta, Facilities Manager		2. Telephone No. 503-823-2039	3. Bureau/Office/Dept. OMF-Internal Business Services-Facilities Services
4a. To be filed (date): March 14, 2013	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

* Amend contract with G4S Secure Solutions USA, Inc. to renew contract and increase contract by \$1,625,676 to provide for uniformed security officers services. (Ordinance; amend Contract No. 40997)

2) Purpose of the Proposed Legislation:

To amend contract number 40997 with G4S Secure Solutions USA Inc. by increasing the contract by \$1,625,676 and to extend the validity end date to March 31, 2014 to provide additional security services at various locations.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

The total cost of the amendment is \$1,625,676 for a total Contract amount not to exceed \$11,981,798.10.

The total annual cost of the amendment, with the exception of services provided to Parks and Recreation which is invoiced directly by the Contractor, is included in the Facilities Budget for fiscal year 2013-2013 and subject to 2013-14 budget approval. Additional reductions may be made at \$130,000.

This amendment represents a reduction in services to include the following: Water Pollution Control Lab (WPCL) decreased 62 hours a month (\$2,579) or annually 744 hours (\$30,948). The decrease for WPCL was a result of canceling services due to budget constraints. Parks and Recreation reduced an average of 547 hours a month (\$11,407) or annually 6,564 hours (\$136,888). Evening park patrol services were canceled due to budget cuts. Average figures were used due to seasonal levels of deployment (one patrol car in the winter and three in the summer).

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- **Will positions be created or eliminated in future years as a result of this legislation?**

No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☐ **YES:** Please proceed to Question #9.
☒ **NO:** Please, explain why below; and proceed to Question #10.

Not applicable. Service is included in the Facilities FY 2013-14 Requested Budget.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No additional public involvement is anticipated or required.

BRYANT ENGE, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES

BUREAU DIRECTOR (Typed name and signature)





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CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Jack D. Graham, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

Robert F. Kieta, Manager
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DATE: March 4, 2013

TO: Mayor Charlie Hales

FROM: Bryant Enge, Director of Internal Business Services
Robert F. Kieta, Facilities Services Manager

RE: * Amend contract with G4S Secure Solutions USA, Inc. to renew contract and increase contract by \$1,625,676 to provide for uniformed security officers services. (Ordinance; amend Contract No. 40997)

**FOR MAYOR'S OFFICE USE
ONLY**

Reviewed by Bureau Liaison

1. **INTENDED THURSDAY FILING DATE:** March 14, 2013
2. **REQUESTED COUNCIL AGENDA DATE:** March 27, 2013
3. **CONTACT NAME & NUMBER:** Robert F. Kieta x3-2039
4. **PLACE ON:** CONSENT X REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** X Y N N/A
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY**
ATTACHED: X Yes No N/A

7. BACKGROUND/ANALYSIS

This ordinance authorizes an amendment, Exhibit A attached, to the contract to extend the expiration date of the contract through March 31, 2014. City of Portland Code 5.33.220.D.10 authorizes the renegotiation of existing contracts with incumbent contractors when it is in the best interests of the City. The Contractor was competitively awarded their current price agreement in September 2005 after receiving the highest evaluated points. They have performed well under this price agreement and have consistently offered excellent pricing and service.

This amendment represents a reduction in services to include the following: Water Pollution Control Lab (WPCL) decreased 62 hours a month (\$2,579) or annually 744 hours (\$30,948). The decrease for WPCL was a result of canceling services due to budget constraints. Parks and Recreation reduced an average of 547 hours a month (\$11,407) or annually 6,564 hours (\$136,888). Evening park patrol services were canceled due to budget cuts. Average figures were used due to seasonal levels of deployment (one patrol car in the winter and three in the summer).

The City of Portland provides safe and secure facilities for its employees and visitors. To continue doing so the City has the need for high level professional unarmed and armed security within its many Bureaus, facilities and locations. GS4 has exceeded the City's requirements by successfully providing consistent coverage with the highest degree of professionalism throughout the many variable conditions and locations surrounding the need to have security services present.

The established internal procedures within GS4 coordinated with the City Bureaus and Offices for the enforcement of the Building Rules of Conduct; along with their ability to provide set location and rolling security escorts, armed Security services and the positive relationships formed with both the public and the City Staff makes change during these difficult economic times an unnecessary risk. Continuity of Security services and personnel is imperative to a successful effective Security Program.

In 2012 G4S USA successfully passed 50 consecutive audits conducted by the U.S. Department of Labor, Office of Federal Contract Compliance Programs (OFCCP).

For this contract GS4 employs 47 FTE, exceeds the City fair wage requirements for all employees, has 24% participation with the employer offered Kaiser health plan, offers health benefits to all fulltime employees after 90 days employment and for this Portland Office employs 30% Women and 6.3% Minority. GS4 has to date employed 13 FTE's from DePaul Industries (QRF) and continues to provide partnership opportunities with the DePaul Industries by providing 173 hours per month of on site training for people with disabilities. The proposed amendment reflects a reduction in costs to the City.

8. FINANCIAL IMPACT

This amendment for uniformed security officer services will increase the contract amount by \$1,625,676. This will bring the new Contract total value to \$11,981,798.10.

The total annual cost of this amendment, with the exception of services provided to Parks and Recreation, is included in the Facilities budget for fiscal years 2012-13 and subject to 2013-14 budget approval. Additional reductions may be made at \$130,000. The cost of the security services provided under this contract are charged to the Bureaus directly or recovered through the location rental rates. Parks and Recreation is invoiced directly by the Contractor for services provided under this contract.

9. RECOMMENDATION/ACTION REQUESTED

It is recommended that Council approve this amendment to Contract No. 40997 with G4S Secure Solutions USA, Inc. to provide for uniformed security officers.