

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Brian Hoop		2. Telephone No. 503-823-3075	3. Bureau/Office/Dept. ONI
4a. To be filed (date): Wed. March 13, 2013	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: Fri. March 8, 2013
6a. Financial Impact Section: X Financial impact section completed		6b. Public Involvement Section: X Public involvement section completed	

**1) Legislation Title:**

\*Authorize nine grant agreements totaling \$33,519 for Neighborhood Small Grants within the target areas of East Portland Neighborhood Office and North Portland Neighborhood Services. (Ordinance)

**2) Purpose of the Proposed Legislation:**

The Neighborhood Small Grants Program, now in its seventh year, provides neighborhood and community organizations an opportunity to expand their community-building capacity, attract new and diverse members and sustain those already involved.

In the first six years of the program (FY 07 – FY 12) the seven neighborhood District Coalitions awarded 536 grants totaling \$1,025,554 and leveraging an additional \$5,402,635 in direct financial and/or in-kind donations.

Over that time the grants have been a significant contributor towards improving the performance of the District Coalitions meeting ONI's goal to increase the number and diversity of people who are involved and volunteer in their communities and neighborhoods. The Coalitions reported an increase of 274% in the number of people attending activities, events and meetings from 29,236 in FY 07 to 109,508 in FY 12.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |   |
|--|------------------------------------|------------------------------------|---|
| <input type="checkbox"/> City-wide/Regional                | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input checked="" type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                 | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input checked="" type="checkbox"/> East  |
| <input type="checkbox"/> Central City                      |                                    |                                    |   |
| <input type="checkbox"/> Internal City Government Services |                                    |                                    |   |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

NA

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

This program has been adopted as part of the FY 2012-13 Office of Neighborhood Involvement (ONI) budget and is funded with a total of \$93,855 through City General Fund dollars to be distributed for neighborhood and community projects. This represents a decrease from a high of \$189,583 in previous years due to budget cuts.

East Portland Neighborhood Office (EPNO) is awarding \$21,762 to eight grantees to administer 11 projects serving the neighborhoods and communities of outer East Portland.

North Portland Neighborhood Services (NPNS) is awarding \$11,757 to one grantee to administer 11 projects serving the neighborhoods and communities of North Portland.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

NO

- **Will positions be created or eliminated in future years as a result of this legislation?**

NO

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

To qualify for Neighborhood Small Grants Program (NSGP) funding grantees need to clearly describe how the project will help neighborhood and community organizations build livable, equitable, and sustainable neighborhoods and communities for all by meeting one or more of the following goals:

- build community
- attract new and diverse members
- sustain those already involved.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

Each of the seven neighborhood district coalitions organized their own grant making committees made up of neighborhood, other community nonprofit organization, and business leaders from their respective geographic area. The outreach and grant making committee timeframe was September 2012 through December 2012.

**c) How did public involvement shape the outcome of this Council item?**

Those committees reviewed and determined awarding of grants for their coalition area. Each coalition organized broad outreach campaigns to encourage applications, organized one or two orientation workshops on how to complete an application, provides technical assistance to grant applicants, and organized a grant making committee.

**d) Who designed and implemented the public involvement related to this Council item?**

East Portland Neighborhood Office staff – Richard Bixby and David Ashton.  
North Portland Neighborhood Services staff – Tom Griffin-Valade

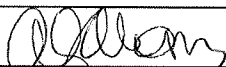
**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Richard Bixby, Director, EPNO, 503-823-4501, Richard.bixby@portlandoregon.gov  
Tom Griffin-Valade, Director, NPNS, 503-823-4513, tom@npnscommunity.org

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No

Amalia Alarcon de Morris



BUREAU DIRECTOR (Typed name and signature)



CITY OF  
**PORTLAND, OREGON**


OFFICE OF NEIGHBORHOOD INVOLVEMENT

**CHARLIE HALES, MAYOR**  
Amalia Alarcón de Morris, Bureau  
Director  
1221 SW 4th Avenue, Room 110

*Promoting a culture of civic engagement*

**DATE:** February 28, 2013

**TO:** Mayor Charlie Hales

**FROM:** Amalia Alarcon de Morris, Director, ONI   
Brian Hoop, Manager, Community and Neighborhood Involvement Center

**RE:** \*Authorize nine grant agreements totaling \$33,519 for Neighborhood Small Grants within the target areas of East Portland Neighborhood Office and North Portland Neighborhood Services. (Ordinance)

1. **Intended Thursday Filing Date:** Wed. March 13, 2013
2. **Requested Council Agenda Date:** Wed., March 27, 2013
3. **CONTACT NAME AND NUMBER:** Brian Hoop, x3-3075
4. **PLACE ON** ☒ CONSENT ☐ REGULAR
5. **FINANCIAL IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
6. **THREE (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ N/A Copy attached, originals retained at ONI for processing upon Council approval

**7. BACKGROUND ANALYSIS**

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**8. FINANCIAL IMPACT**

There is no foreseeable financial impact in passing this ordinance other than authorizing funds already included in ONI's FY 2012-13 budget.

**9. RECOMMENDATION/ACTION REQUESTED**

We recommend passage of this ordinance to ensure timely distribution of neighborhood small grant funds for projects in East Portland Neighborhood Office and North Portland Neighborhood Services district coalition areas.