

Portland, Oregon

## FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Michael Riscica, Project Manager		2. Telephone No. 503-823-5060	3. Bureau/Office/Dept. OMF-Internal Business Services-Facilities Services
4a. To be filed (date):  March 14, 2013	4b. Calendar (Check One)  <div style="display: flex; justify-content: space-around;"> <span>Regular <input type="checkbox"/></span> <span>Consent <input checked="" type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

\* Amend contract with McBride Architecture, P.C. to increase contract amount by an additional \$7,640 to provide additional architectural and engineering services for The Portland Building 14<sup>th</sup> Floor Roof and Penthouse Stucco Replacement project. (Ordinance; amend Contract No. 30002480)

**2) Purpose of the Proposed Legislation:**

To amend contract No. 30002480 in order to add \$7,640 for architectural and engineering services for The Portland Building 14<sup>th</sup> Floor Roof and Penthouse Stucco Replacement project.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |   |                                |
|--|------------------------------------|---|--------------------------------|
| <input type="checkbox"/> City-wide/Regional                | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest            | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                 | <input type="checkbox"/> Southeast | <input checked="" type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                      |                                    |   |                                |
| <input type="checkbox"/> Internal City Government Services |                                    |   |                                |

**FINANCIAL IMPACT****4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

The total cost of the amendment is \$7,640 for a contract total not to exceed \$26,760 to come from FY 2012-13 existing appropriations.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- **Will positions be created or eliminated in future years as a result of this legislation?**

No

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

**PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

Not applicable, this is a major maintenance project included in the adopted budget.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

**c) How did public involvement shape the outcome of this Council item?**

**d) Who designed and implemented the public involvement related to this Council item?**

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No additional public involvement is anticipated or required.

BRYANT ENGE, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES
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BUREAU DIRECTOR (Typed name and signature)
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**CITY OF PORTLAND**  
OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor  
Jack D. Graham, Chief Administrative Officer  
Bryant Enge, Director, Bureau of Internal Business Services

185944  
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**DATE:** March 7, 2013

**TO:** Mayor Charlie Hales

**VIA:** Bryant Enge, Director of Internal Business Services  
Bob Kieta, Facilities Services Manager

**FROM:** Michael Riscica, Project Manager

**RE:** \* Amend contract with McBride Architecture, P.C. to increase contract amount by an additional \$7,640 to provide additional architectural and engineering services for The Portland Building 14<sup>th</sup> Floor Roof and Penthouse Stucco Replacement project. (Ordinance; amend Contract No. 30002480)

**FOR MAYOR'S OFFICE USE  
ONLY**

Reviewed by Bureau Liaison

1. **INTENDED THURSDAY FILING DATE:** March 14, 2013
2. **REQUESTED COUNCIL AGENDA DATE:** March 27, 2013
3. **CONTACT NAME & NUMBER:** Michael Riscici, 3-5060
4. **PLACE ON:** X **CONSENT**      **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** X **Y**      **N**      **N/A**
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY**  
**ATTACHED:** X **Yes**      **No**      **N/A**

**7. BACKGROUND/ANALYSIS**

Attached is an ordinance to increase McBride Architecture, P.C.'s Contract No. 30002480 by \$7,640 to allow for final payment and completion of the subject project. The amendment will allow for payment of additional architectural and engineering services that include the following: Attend additional on-site project meetings and provide meeting minutes, attend additional site visits, provide field reports/additional punch lists and review and process additional pay applications. There were several unforeseeable/unknown existing construction conditions to this project which requires extending the construction schedule and additional services from the Architect to finish the project.

There is no MWESB participation for this portion of the work.

The 14th floor re-roof work was originally proposed to be included in a 2012 solicitation for work on the entire building envelope. Severe weather during the Fall of 2011 caused significant leakage at the 14th floor level. Potentially severe damage could occur to the building by waiting additional time to proceed with replacing the 14th floor roof. Contracting timelines combined with the Building's listing on the National Historic Buildings Register indicated a necessity to contract with McBride Architecture, P.C. who had been the design consultant for previous capital improvement exterior envelope projects at The Portland Building. McBride's proposal stated they could have the 14th floor replacement roof design work completed by January 25, 2012 which allowed time for permitting and design review so that construction could begin in the Summer of 2012. No consultant other than McBride Architecture has the available technical knowledge of the building that would enable them to complete the work in such a short amount of time. McBride has exclusive knowledge of the conditions and necessity of the repairs. The best interests of the City were served by contracting with McBride as the proposal submitted by McBride was a lower cost than anticipated by City engineers if the work had been subjected to open competition. A sole source contract for a consultant to provide architectural and engineering services for The Portland Building 14<sup>th</sup> Floor Roof Replacement project was awarded to McBride Architecture, P.C.

The Agreement amount was \$15,480 with an expiration date of December 31, 2012.

Amendment No. 1, dated December 19, 2012, increased the contract amount \$3,640 for a total contract amount of \$26,760 and extended the termination date through February 28, 2013 to allow for additional architectural and engineering services for The Portland Building 14<sup>th</sup> Floor Roof and Penthouse Stucco Replacement project. Additional services included: Additional site visits, attend additional on-site project meetings, provide meeting notes/field reports, and general construction-related correspondence.

#### **8. FINANCIAL IMPACT**

The cost of the amendment is \$7,640.

#### **9. RECOMMENDATION/ACTION REQUESTED**

Amend contract with McBride Architecture, P.C. to increase contract amount by an additional \$7,640 to provide additional architectural and engineering services for The Portland Building 14<sup>th</sup> Floor Roof and Penthouse Stucco Replacement project. (Ordinance; amend Contract No. 30002480)