

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to City Budget Office. Retain copy.)

|   |  |   |   |
|---|--|---|---|
| 1. Name of Initiator<br>Jeremy Patton   |  | 2. Telephone No.<br>503-823-6961  | 3. Bureau/Office/Dept.<br>City Budget Office  |
| 4a. To be filed (hearing date):<br><br>February 20, 2013  | 4b. Calendar (Check One)<br><br><div style="display: flex; justify-content: space-around;"> <span>Regular <input type="checkbox"/></span> <span>Consent <input checked="" type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div> |   | 5. Date Submitted to Commissioner's office and CBO Budget Analyst:<br><br>February 13, 2013 |
| 6a. Financial Impact Section:<br><input checked="" type="checkbox"/> Financial impact section completed |  | 6b. Public Involvement Section:<br><input checked="" type="checkbox"/> Public involvement section completed |   |

**1) Legislation Title:**

Accept appointments to the Community Budget Advisory Board.

**2) Purpose of the Proposed Legislation:**

The Community Budget Advisory Board has two vacancies that need to be filled.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

None

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

None

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

| <b>Fund</b> | <b>Fund Center</b> | <b>Commitment Item</b> | <b>Functional Area</b> | <b>Funded Program</b> | <b>Grant</b> | <b>Sponsored Program</b> | <b>Amount</b> |
|-------------|--------------------|------------------------|------------------------|-----------------------|--------------|--------------------------|---------------|
|             |                    |                        |                        |                       |              |                          |               |
|             |                    |                        |                        |                       |              |                          |               |
|             |                    |                        |                        |                       |              |                          |               |
|             |                    |                        |                        |                       |              |                          |               |

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

## **PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

**9) If “YES,” please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

The Community Budget Advisory Board allows members of the public to engage in the City's budget process by actively participating in budget work sessions and other meetings as requested by the Mayor or Council.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

An open recruitment was held to fill the two vacancies. The Office of Equity and Human Rights was also consulted to provide names of interested individuals.

**c) How did public involvement shape the outcome of this Council item?**

The public involvement was responsible for creating a diverse list of candidates that were considered for the openings.

**d) Who designed and implemented the public involvement related to this Council item?** Mayor's Office

**e) Primary contact for more information on this public involvement process (name, title, phone, email):** Jeramy Patton, Budget Coordinator, 823-6961, [Jeramy.Patton@portlandoregon.gov](mailto:Jeramy.Patton@portlandoregon.gov)

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No

|                               |
|-------------------------------|
| Andrew Scott, Budget Director |
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APPROPRIATION UNIT HEAD (Typed name and signature)