

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Richard Gray		2. Telephone No. 503-823-5250	3. Bureau/Office/Dept. PBOT/Bus. Services/OTD
4a. To be filed (date): Nov. 14, 2012	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: November 2, 2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title: *Authorize contracts as required with eight professional, technical and expert services firms for on-call survey and photogrammetric services in support of the Portland Bureau of Transportation (Ordinance)

2) Purpose of the Proposed Legislation: To create Price Agreements (Contracts) for on-call professional services in two service areas for surveying. Services will be provided by Task Orders. Specific projects using these services have not been identified. Having these agreements in place will allow the bureau and the contractors to act quickly without repeating the contracting process each time.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- ☒ City-wide/Regional ☐ Northeast ☐ Northwest ☐ North
☐ Central Northeast ☐ Southeast ☐ Southwest ☐ East
☐ Central City
☐ Internal City Government Services

FINANCIAL IMPACT

Revenue and/or Expense:

Is ALL the Revenue and/or Expense a part of the current year's budget? or 5-yr CIP? _____

SAP COST OBJECT No(s): Unknown. Specific projects that may use these services are undefined at this time.

All Revenue and Expense financial questions must be completed regardless of the current year's budget. Documents may be returned where the FIPIS portion has not been sufficiently completed.

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source. No.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

This legislation will not increase expenses. Future construction projects will budget for surveying expenses. These contracts simply provide the vehicle to make obtaining these services easier. Funds for those projects can come from federal, state, or local sources. The eight contracts together provide for contractual authority of \$2,000,000 over three years. We have a high level of confidence that this will be the contractual authority, but have no way of knowing if that amount will be actually spent.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- Will positions be created or eliminated in future years as a result of this legislation?

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

None.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ YES: Please proceed to Question #9.

☒ NO: Please, explain why below; and proceed to Question #10.

No, this is purely an administrative act to facilitate obtaining professional services for surveying. The RFP was advertised and we had a public member from the Minority Evaluator Program participate in the evaluation panel.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

None is anticipated for the establishment of these Price Agreements, however, specific public works projects that use these contracts may have their own public involvement processes. These projects are undefined in the context of these Price Agreements.

KK 11-01-12

BUREAU DIRECTOR


TOM MILLER, Bureau of Transportation