

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Christine Moody		2. Telephone No. 823-1095	3. Bureau/Office/Dept. Procurement Services
4a. To be filed (date): August 24, 2012	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input type="checkbox"/> Public involvement section completed	

1) Legislation Title: *Authorize an Intergovernmental Agreement with the Portland Development Commission (PDC) for EEO, Business and workforce Equity Programs, and the South Waterfront Central District (Ordinance)

2) Purpose of the Proposed Legislation: The purpose is to acquire funds from PDC for compliance services done by Procurement Services on their Business and Workforce Equity Programs.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This legislation will generate revenue by \$110,000.00

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

There is no cost to the City related to this legislation.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)* No positions will be created, eliminated or re-classified.
- **Will positions be created or eliminated in *future years* as a result of this legislation?**
No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount
100000	MPU000003	511000	LASV00000	N/A	N/A	N/A	\$110,000.00
			00000GL				

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ YES: Please proceed to Question #9.

☒ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not. No.

 BRYANT ENGE
BUREAU DIRECTOR (Typed name and signature)



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Jack D. Graham, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer
Procurement Services

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Portland, Oregon 97204-1912
(503) 823-5047
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DATE: September 5, 2012

TO: Mayor Sam Adams

FROM: Bryant Enge *BME*

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison _____

RE: *Authorize an Intergovernmental Agreement (IGA) with the Portland Development Commission (PDC) for Equal Employment Opportunity (EEO), Business and Workforce Equity Programs, and the South Waterfront Central District (Ordinance)

1. INTENDED FILING DATE: August 28, 2012
2. REQUESTED COUNCIL AGENDA DATE: September 5, 2012
3. CONTACT NAME AND NUMBER: Bryant Enge 503-823-6962
4. PLACE ON: ☒ CONSENT ☐ REGULAR
5. FINANCIAL IMPACT STATEMENT ATTACHED: ☒ Y ☐ N ☐ N/A
6. (3) ORIGINAL COPIES OF CONTRACTS APPROVED TO FORM BY CITY ATTORNEY
ATTACHED ☐ Yes ☒ No ☐ N/A

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7. BACKGROUND/ANALYSIS:

The City has been providing compliance services on PDC's Business & Workforce Equity Programs for over 15 years. Procurement Services provides PDC staff with reports on project outcomes, number of Minority, Women and Emerging Small Businesses used on the projects, and data on the workforce used to complete the projects

The PDC wishes to continue this relationship with the City for fiscal year 2012-13.

The proposed IGA would permit the City to provide compliance services, data entry services, monthly participation and statistical reports, and outreach services on assigned PDC projects for construction and professional services. The City will continue to provide compliance services on the South Waterfront including the new Oregon University Systems and Oregon Health Science University Collaborative Life Sciences Building.

The PDC has authorized its participation in the attached IGA.

Legal issues - none known

Controversial issues - none known

Citizen participation - none

Link to current city policies - none

Other governmental participation – Portland Development Commission

8. FINANCIAL IMPACT:

Revenue of \$110,000 from PDC has been anticipated in the Procurement Services FY 2012-13 budget in order to offset staff costs to administer the program.

9. RECOMMENDATION/ACTION REQUIRED:

*Authorize an IGA with the PDC for EEO, Business and Workforce Equity Programs, and the South Waterfront Central District (Ordinance)

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.