

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator John Hunt		2. Telephone No. (503) 823-4302	3. Bureau/Office/Dept. Bureau Internal Business Services/ CityFleet
4a. To be filed (date):  July 5, 2012	4b. Calendar (Check One)  Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

**\*\*Authorize acquisition of a vehicle for use by Portland Police Bureau (Ordinance)**

**2) Purpose of the Proposed Legislation:**

The purpose of this ordinance is to authorize CityFleet to acquire one SUV (EQ# 071637) for the Police Bureau in accordance with Resolution 35960 requiring Council approval of leases, SUV's, upgrades to replacements, and new vehicle additions. The vehicle would be acquired by the City through the Portland Police Bureau asset seizure program.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |   |                                    |                                    |                                |
|---|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional                | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                            | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                                 |                                    |                                    |                                |
| <input checked="" type="checkbox"/> Internal City Government Services |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

Revenues will not be impacted by this decision.

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

The Portland Police Bureau has requested to add an SUV for supporting the use of a mobile law enforcement license plate recognition system. There is no request to procure the SUV as the vehicle is a seized vehicle. Based on estimated usage, the repair and maintenance expenses are estimated to be \$1,840 and annual fuel costs totaling \$1,380 per year. Charges for fuel and repair services occur in accordance with the interagency agreement between CityFleet and the Police Bureau. The present interagency agreement for FY 2013 does not include operational costs associated with this vehicle.

**6) Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
- Will positions be created or eliminated in future years as a result of this legislation?

There are no positions associated with this decision.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☐ YES: Please proceed to Question #9.  
☒ NO: Please, explain why below; and proceed to Question #10.

The nature of this project is to acquire one SUV for the Portland Police Bureau utilizing asset-forfeiture funds. Public outreach for this purchase is met with the adoption of the Police Bureau Budget which includes this program.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No, there is no future plan for public involvement for this request. This project will be finished upon completion of the acquisition of the SUV.



\_\_\_\_\_  
 Bryant Enge, Director



**CITY OF PORTLAND**  
OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor  
Jack D. Graham, Chief Administrative Officer  
Bryant Enge, Director, Bureau of Internal Business Services

John Hunt, Manager  
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**DATE:** June 29, 2012

FOR MAYOR'S OFFICE USE ONLY

**TO:** MAYOR SAM ADAMS

Reviewed by Bureau Liaison \_\_\_\_\_

**FROM:** BRYANT ENGE, DIRECTOR  
BUREAU OF INTERNAL BUSINESS SERVICES/OMF

**RE:** \*Authorize acquisition of a vehicle for use by Portland Police Bureau (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** JULY 5, 2012
2. **REQUESTED COUNCIL AGENDA DATE:** JULY 11, 2012
3. **CONTACT NAME & NUMBER:** BRYANT ENGE, DIRECTOR, 503-823-6852
4. **PLACE ON:**  X  **CONSENT**   **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:**  X  **Yes**   **No**   **N/A**
6. (3) **ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:**   **Yes**   **No**  X  **N/A**

7. BACKGROUND/ANALYSIS

Portland Police Bureau has purchased a mobile law enforcement license plate recognition system using funds from the Buffer Zone Grant. The Police Bureau is requesting to acquire this compact SUV vehicle through the Judicial Forfeiture process at no cost to the City. Mounting the mobile license plate recognition camera system to the compact SUV will greatly improve the benefits of the new mobile camera system.

8. FINANCIAL IMPACT

This request does not impact City revenues. The vehicle is acquired by the City of Portland through the Judicial Forfeiture process with no purchase cost for the vehicle. There is minimal expense for the licensing and outfitting identified with acquisition of the vehicle is estimated at \$600.00. Ongoing operation and maintenance costs are estimated at \$3,200.00 per year.

9. RECOMMENDATION/ACTION REQUESTED

CityFleet recommends approval and requests Council authorization to acquire vehicle.

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*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*