

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Brian Hoop		2. Telephone No. 503-823-3075	3. Bureau/Office/Dept. ONI
4a. To be filed (date): Thurs. April 19, 2012	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: Thurs. April 12, 2012
6a. Financial Impact Section: X Financial impact section completed		6b. Public Involvement Section: X Public involvement section completed	

**1) Legislation Title:**

Authorize grant agreement of \$13,000 for East Portland Neighbors to administer the newsletter production of *East Portland Neighborhood Association News*. (Ordinance)

**2) Purpose of the Proposed Legislation:**

The City of Portland, Office of Neighborhood Involvement (ONI) funds the East Portland Neighborhood Office (EPNO), a city-administered neighborhood office, to support communications between each of the thirteen East Portland neighborhood associations and their community members. EPNO has chosen to pool these funds and produce a district-wide newspaper published by East Portland Neighbors (EPN). EPNO and EPN have mutually agreed to a set of policies to govern the publication of the district-wide newspaper.

Funding was adopted by the City Council as part of the FY 2011-12 ONI budget and is funded with a total of \$13,000 through City General Fund dollars. City Council adopted the Five Year Plan for Increasing Community Involvement on February 27, 2008. In that plan Recommendation Three called for promoting effective communication to keep the community informed about issues and opportunities for involvement by facilitating communication through print newsletters and other means.

A grant of \$13,000 is going to East Portland Neighbors (EPN) for production of the *East Portland Neighborhood Association News*, a coalition-wide print newsletter for the purpose of encouraging and facilitating communication in outer East Portland.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |  |
|--|------------------------------------|------------------------------------|--|
| <input type="checkbox"/> City-wide/Regional                | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North           |
| <input type="checkbox"/> Central Northeast                 | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input checked="" type="checkbox"/> East |
| <input type="checkbox"/> Central City                      |                                    |                                    |  |
| <input type="checkbox"/> Internal City Government Services |                                    |                                    |  |

**FINANCIAL IMPACT**

4) **Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

NA

5) **Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

\$13,000. ONI general fund budget.

6) **Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)

NO

- Will positions be created or eliminated in future years as a result of this legislation?

NO

(Complete the following section only if an amendment to the budget is proposed.)

7) **Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**PUBLIC INVOLVEMENT**

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ YES: Please proceed to Question #9.

☐ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

City Council adopted the Five Year Plan for Increasing Community Involvement on February 27, 2008. In that plan Recommendation Three called for promoting effective communication to keep the community informed about issues and opportunities for involvement by facilitating communication through print newsletters and other means. The quarterly newsletter provides outer East specific neighborhood and community news.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

The twelve neighborhood associations in the East Portland Neighborhood Office area participate in providing leadership for the newsletter. There is an editorial committee made up of neighborhood association volunteers. EPNO and EPN have mutually agreed to a set of policies to govern the publication of the district-wide newspaper. Many other community organizations and projects, such as the East Portland Action Plan, actively participate in providing content as well. This is an ongoing year-round project.

**c) How did public involvement shape the outcome of this Council item?**

EPNO neighborhood leaders have chosen to pool these funds and produce a district-wide newspaper published by East Portland Neighbors (EPN). Their leadership met with ONI staff and Commissioner Fritz several years ago and came to an agreement that ONI would authorize city-administered EPNO funds to be granted to EPN for this purpose.

**d) Who designed and implemented the public involvement related to this Council item?**

East Portland Neighborhood Office staff – Richard Bixby and David Ashton.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Richard Bixby, Director, EPNO, 503-823-4501, Richard.bixby@portlandoregon.gov

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

Yes, they are community grants and are wholly driven by volunteer leaders.

Amalia Alarcon de Morris



BUREAU DIRECTOR (Typed name and signature)



CITY OF

**PORTLAND, OREGON**

OFFICE OF NEIGHBORHOOD INVOLVEMENT

*Enhancing the quality of Portland's Neighborhoods through community participation***AMANDA FRITZ, COMMISSIONER**

Amalia Alarcón de Morris, Bureau Director  
 1221 SW 4th Avenue, Room 110  
 Portland, Oregon 97204

**DATE:** April 18, 2012  
**TO:** Commissioner Amanda Fritz  
**FROM:** Amalia Alarcon de Morris, Director

**RE:** \*Authorize grant agreement of \$13,000 for East Portland Neighbors to administer the newsletter production of *East Portland Neighborhood Association News*. (Ordinance)

1. **Intended Thursday Filing Date:** April 19, 2012
2. **Requested Council Agenda Date:** Wednesday, April 25, 2012
3. **CONTACT NAME AND NUMBER:** Brian Hoop x33075
4. **PLACE ON** ☒ CONSENT ☐ REGULAR
5. **FINANCIAL IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
6. **THREE (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ N/A Copy attached, originals retained at ONI for processing upon Council approval

7. **BACKGROUND ANALYSIS**

The City of Portland, Office of Neighborhood Involvement (ONI) funds the East Portland Neighborhood Office (EPNO), a city-administered neighborhood office, to support communications between each of the thirteen East Portland neighborhood associations and their community members. EPNO has chosen to pool these funds and produce a district-wide newspaper published by East Portland Neighbors (EPN). EPNO and EPN have mutually agreed to a set of policies to govern the publication of the district-wide newspaper.

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8. **FINANCIAL IMPACT**

\$13,000. ONI general fund budget.

9. **RECOMMENDATION/ACTION REQUESTED**

We recommend passage of this ordinance to ensure production of East's newsletter.

