

Portland, Oregon

# FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Bob Kieta, Facilities Operations Manager		2. Telephone No. 3-2039	3. Bureau/Office/Dept. OMF-Internal Business Services-Facilities Services
4a. To be filed (date):  March 7, 2012	4b. Calendar (Check One)  Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: 2-23-12
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Authorize acquisition of property at 14912 NE Airport Way from D. Ross Enterprises LLC by the Bureau of Internal Business Services (Ordinance).

**2) Purpose of the Proposed Legislation:**

This ordinance will authorize the acquisition of property at 14912 NE Airport Way for the development of a consolidated training center complex for the Portland Police Bureau.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |   |   |                                    |                                |
|---|---|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional                           | <input checked="" type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                            | <input type="checkbox"/> Southeast            | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                                 |   |                                    |                                |
| <input checked="" type="checkbox"/> Internal City Government Services |   |                                    |                                |

**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

No

### FINANCIAL IMPACT

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

This legislation authorizes the acquisition of property at 14912 NE Airport Way at a sale price of \$6,500,000 plus closing costs.

A budget note to the 2011-12 Adopted Budget authorized a General Fund target adjustment of \$1,785,000 annually for ten consecutive years, beginning in FY 2012-13, for repayment of a \$15 million bond to support the construction of a public safety training center. A separate ordinance will be presented simultaneously by the Debt Manager authorizing the sale of these bonds. The Bureau of Internal Business Services has sufficient funds and budgetary appropriation to cover the initial acquisition until the bonds are sold. The Facilities Operating Fund budget will be amended through the Spring BuMP to recognize the bond proceeds and increase appropriation for the property purchase. The Bureau of Internal Business Services will be reimbursed for the initial acquisition costs out of the bond proceeds.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

None

- **Will positions be created or eliminated in future years as a result of this legislation?**

None

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

- ☐ **YES:** Please proceed to Question #9.  
☒ **NO:** Please, explain why below; and proceed to Question #10.

A budget note authorizing this project was included in the FY 2011-12 Adopted Budget.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

**c) How did public involvement shape the outcome of this Council item?**

**d) Who designed and implemented the public involvement related to this Council item?**

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No additional public involvement is anticipated or required.

BRYANT ENGE, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES
---

BUREAU DIRECTOR (Typed name and signature)





**CITY OF PORTLAND**  
**OFFICE OF MANAGEMENT AND FINANCE**

**Sam Adams, Mayor**  
**Jack D. Graham, Chief Administrative Officer**  
**Bryant Enge, Director, Bureau of Internal Business Services**

**Robert F. Kieta, Manager**  
**Facilities Services**

1120 S.W. Fifth Avenue, Rm. 1204  
Portland, Oregon 97204-1912  
(503) 823-5288  
FAX (503) 823-6924  
TTY (503) 823-6868

185204

**DATE:** February 23, 2012

**TO:** Mayor Sam Adams

**VIA:** Bryant Enge, Director of Internal Business Services

**FOR MAYOR'S OFFICE USE  
ONLY**

Reviewed by Bureau Liaison

**FROM:** Bob Kieta, Facilities Services Manager

**RE:** Authorize acquisition of property at 14912 NE Airport Way from D. Ross Enterprises LLC by the Bureau of Internal Business Services (Ordinance).

1. **INTENDED THURSDAY FILING DATE:** March 1, 2012
2. **REQUESTED COUNCIL AGENDA DATE:** March 7, 2012
3. **CONTACT NAME & NUMBER:** Bob Kieta, 3-2039
4. **PLACE ON:** ☐ **CONSENT** ☒ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Y** ☐ **N** ☐ **N/A**
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ **Yes** ☒ **No** ☐ **N/A**

**7. BACKGROUND/ANALYSIS**

Facilities Services Division was tasked by the Mayor's Office and Portland Police Bureau to develop a Preliminary Program to analyze the needs of a consolidated Training Center Complex for the Police Bureau. Once the program needs were identified, a site search was commenced. A total of 49 options were reviewed and significant preliminary research was conducted on 4 of the potential sites. The property at 14912 NE Airport Way was determined to be a good fit that could accommodate the needs and budget for the Training Center.

**8. FINANCIAL IMPACT**

The cost of the purchase is \$6,500,000.00 plus closing costs which are estimated at \$11,850.00. A budget note to the 2011-12 adopted budget authorized a General Fund target adjustment of \$1,785,000 annually for ten consecutive years, beginning in FY 2012-13, for repayment of a \$15 million bond to support the construction of a public safety training center. The remaining balance of the \$15 million bond (\$8.5 million), will apply towards the tenant improvements required to meet the needs of the Police Training Program.

**9. RECOMMENDATION/ACTION REQUESTED**

It is recommended that this ordinance be approved to authorize acquisition of the property at 14912 NE Airport Way.

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*