

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Denise Kleim		2. Telephone No. 503-823-7338	3. Bureau/Office/Dept. BDS, 299/5000
4a. To be filed (hearing date): 3/14/12	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: 3/2/12
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Appoint Rob Humphrey, Dan Gilkison, and Maryhelen Kincaid to the Development Review Advisory Committee (DRAC) for 3-year terms to expire March 19, 2015 (Report)

2) Purpose of the Proposed Legislation:

This appointment will fill the vacant *Small Business, Major Facilities Landowners, and Citywide Neighborhood Interest* positions on the Development Review Advisory Committee (DRAC) as required by Portland City Code Title 3.30.030(B).

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This legislation will neither generate nor reduce current or future City revenue. This is three appointments to citizen-volunteer positions.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

There are no costs to the City as a result of this legislation. This is three appointments to citizen-volunteer positions.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No positions will be created, eliminated, or re-classified in the current year as a result of this legislation.

- **Will positions be created or eliminated in future years as a result of this legislation?**

No positions will be created, eliminated, or re-classified in future years as a result of this legislation.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

There are no amendments to the budget with this item.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If “YES,” please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

None. This is three ongoing volunteer-citizen appointments to the DRAC.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

DRAC positions are designated to represent various customer and stakeholder groups to the development process, including neighborhood interests; the position referenced in this legislation represents Neighborhood Coalition Land Use Committees. BDS sent a notification to the Office of Neighborhood Involvement (ONI) about the vacant positions, inviting neighborhood and business associations to assist in reaching out to potential applicants. BDS also included information about the vacancies in the January/February 2012 issue of its *Plans Examiner* newsletter (see <http://www.portlandonline.com/bds/index.cfm?c=57426&a=380262>). The *Plans Examiner* is widely distributed electronically to BDS customers and stakeholders, as well as neighborhood associations and community groups. In addition, BDS encouraged DRAC members to spread the word about the vacancies in their spheres of influence and encourage others to apply.

Subsequent to these outreach efforts, applications were received by ONI and forwarded to BDS.

c) How did public involvement shape the outcome of this Council item?

Since individuals must apply for DRAC vacancies, the participation of neighborhood associations, ONI, and other stakeholders was crucial to generating applications and filling the vacant position.

d) Who designed and implemented the public involvement related to this Council item?

BDS and ONI.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

BDS: Mark Fetters, Sr. Mgmt. Analyst; x3-1028; mark.fetters@portlandoregon.gov

ONI: Kathy Couch, OSS II; x3-3992; Kathy.Couch@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No future public involvement is anticipated or necessary for this item, since the vacant positions are being filled.



Paul L. Scarlett, Director, Bureau of Development Services

APPROPRIATION UNIT HEAD (Typed name and signature)