

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Jack D. Graham		2. Telephone No. 503.823.6953	3. Bureau/Office/Dept. CAO's Office
4a. To be filed (date): August 4, 2011	4b. Calendar (Check One) Regular Consent 4/5ths <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Time Certain 10:00 am		5. Date Submitted to Commissioner's office and FPD Budget Analyst: July 29, 2011
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Appoint citizens Wilfred Pinfold, Ken Neubauer, Dave Lister, Ben Berry, and Doretta Schrock to the Technology Oversight Committee (Report)

2) Purpose of the Proposed Legislation:

Appoint five citizens to the newly created Technology Oversight Committee.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

There is no direct impact on revenue that would result from this legislation.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

There is no direct impact on expenses that would result from the appointment of the citizens to this committee.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

This legislation does not create, eliminate or re-classify any positions.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

This legislation does not create, eliminate or re-classify any positions.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☐ **YES:** Please proceed to Question #9.
☒ **NO:** Please, explain why below; and proceed to Question #10.

This legislation formalizes the appointment of citizens to a committee. Each City Council member identified one citizen as his/her appointee. No public outreach or involvement on the part of the Council was required. The creation of the Technology Oversight Committee occurred initially through a Council meeting in February (a resolution to create the TOC) and a Council meeting in June to adopt the related administrative rules. Both of those meetings were open to the public and at the first meeting, members of the public did testify.

9) If "YES," please answer the following questions:

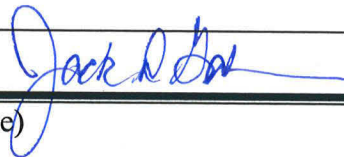
- a) What impacts are anticipated in the community from this proposed Council item?
- b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?
- c) How did public involvement shape the outcome of this Council item?
- d) Who designed and implemented the public involvement related to this Council item?
- e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

The five-citizen Technology Oversight Committee is in and of itself a form of public involvement and citizen engagement in City business. Future public involvement above and beyond the staff support for this committee is not needed.

Jack D. Graham, Chief Administrative Officer

BUREAU DIRECTOR (Typed name and signature)





CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

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**FOR MAYOR'S OFFICE
USE ONLY**

Reviewed by Bureau Liaison _____

DATE: August 3, 2011

TO: Mayor Sam Adams

FROM: Jack D. Graham, Chief Administrative Officer *JDG*

TITLE: Appoint citizens Wilfred Pinfold, Ken Neubauer, Dave Lister, Ben Berry, and Doretta Schrock to the Technology Oversight Committee. (Report)

1. **INTENDED THURSDAY FILING DATE:** August 4, 2011
2. **REQUESTED COUNCIL AGENDA DATE:** August 10, 2011
3. **CONTACT NAME & NUMBER:** Jack D. Graham, 503.823.6953
4. **PLACE ON:** ☐ **CONSENT** ☐ **REGULAR** ☒ **TIME CERTAIN @ 10:00 a.m.**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Y** ☐ **N**
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ **Yes** ☐ **No** ☒ **N/A**

7. BACKGROUND/ANALYSIS

On February 2, 2011 City Council approved Resolution #36844 to create an independent citizen committee for specific City of Portland technology projects to ensure that Portland's taxpayers receive transparency and accountability in the use of their tax dollars when implementing large information technology and communications projects. In the resolution, Council directed OMF, City Auditor and City Attorney to return to Council with implementing ordinances and necessary changes to City Code and/or administrative rules.

On April 13 City Council voted to adopt amendments to City Code language establishing the authorities for the Technology Oversight Committee in the Office of Management and Finance's Chief Administrative Officer and in the Bureau of Technology Services (BTS).

On June 29 City Council voted to adopt BTS Administrative Rule 1.07 Technology Project Oversight. These administrative rules described the Technology Oversight Committee (TOC) structure, profile of the citizen members of the committee, and the term lengths of the members.

8. FINANCIAL IMPACT

None

9. RECOMMENDATION/ACTION REQUESTED

Approve report.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.