

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Terri Williams		2. Telephone No. 5-2469	3. Bureau/Office/Dept. Revenue
4a. To be filed (hearing date): File: 12/28/2011 Council Date: 01/11/2012	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: 12/28/2011
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

*Amend Intergovernmental Agreement with Multnomah County for the Revenue Bureau to collect Transient Lodging Taxes on behalf of the County within Portland City limits. (Ordinance)

2) Purpose of the Proposed Legislation:

This ordinance amends the existing Intergovernmental Agreement (IGA) between the City of Portland and Multnomah County. The original IGA has been in effect since October 1, 1989, and provides for the Revenue Bureau to collect Transient Lodging Taxes on behalf of the County within Portland City limits. There was no ending date on the original IGA, and no amendments have been made to it since that time. The City and County agreed in 1989 that the City would not be compensated for this collection work. Due to a major collection effort the City is about to embark on for both the City and County, it is necessary to clarify the IGA in order to provide assurance to the County that they will not have any out of pocket collection/legal expenses, yet provide a cost recovery mechanism for the City if revenue from the collection effort is ultimately received.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No changes to revenues as a result of this agreement.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in

future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

No changes to expenditures as a result of this agreement.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)

NO

- **Will positions be created or eliminated in future years as a result of this legislation?**

NO

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

This agreement has been in effect since October 1, 1989. The changes to the agreement reflect clarification of how and if the County would be responsible for out-of-pocket expenses if incurred by the City in the collection of the transient lodging tax. There is no impact on the public as a result of these changes, since no out-of-pocket costs will be made by the County unless they give their permission in advance.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?


d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No future public involvement is anticipated in the future.

Thomas W. Lannom



BUREAU DIRECTOR (Typed name and signature)



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE
Sam Adams, Mayor
Jack D. Graham, Chief Administrative Officer

185095
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(503) 823-5154

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison

DATE: December 23, 2011

TO: Mayor Sam Adams

FROM: Thomas W. Lannom, Revenue Bureau Director

A handwritten signature in black ink, likely belonging to Thomas W. Lannom.

RE: ORDINANCE TITLE *Amend Intergovernmental Agreement with Multnomah County for the Revenue Bureau to collect Transient Lodging Taxes on behalf of the County within Portland City limits. (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** January 5, 2012
2. **REQUESTED COUNCIL AGENDA DATE** January 11, 2012
3. **CONTACT NAME & NUMBER:** Terri Williams x52469
4. **PLACE ON:** ☒ **CONSENT** ☐ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Y** ☐ **N** ☐ **N/A**
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☒ **Yes** ☐ **No** ☐ **N/A**

7. BACKGROUND/ANALYSIS

This ordinance amends the existing Intergovernmental Agreement (IGA) between the City of Portland and Multnomah County. The original IGA has been in effect since October 1, 1989, and provides for the Revenue Bureau to collect Transient Lodging Taxes on behalf of the County within Portland City limits. There was no ending date on the original IGA, and no amendments have been made to it since that time. The City and County agreed in 1989 that the City would not be compensated for this collection work. Due to a major collection effort the City is about to embark on for both the City and County, it is necessary to clarify the IGA in order to provide assurance to the County that they will not have any out of pocket collection/legal expenses, yet provide a cost recovery mechanism for the City if revenue from the collection effort is ultimately achieved.

8. FINANCIAL IMPACT

There is no immediate financial impact to the General Fund. There is no change to the costs or revenues associated with this IGA as a result of the proposed changes.

9. RECOMMENDATION/ACTION REQUESTED

The Bureau respectfully requests that the ordinance be passed to update the IGA to provide the County with the necessary assurance that any costs incur as a result of collection efforts by the City will be agreed to in advance by the County if the City expects to be reimbursed.