

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Scott Gibson		2. Telephone No. 503-823-7615	3. Bureau/Office/Dept. BES Eng. Services
4a. To be filed (hearing date): December 28, 2011	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

*Authorize a Contract and Provide for Payment for the Construction of the EMERGENCY SW HARRISON STREET SEWER REPAIR Project No. E10360 (Ordinance).

2) Purpose of the Proposed Legislation:

Rehabilitate existing sanitary sewers to prevent failure of sewers, roadway and street car tracks.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|---|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input checked="" type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input checked="" type="checkbox"/> Central City | | | |

FINANCIAL IMPACT**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

The established cost is \$595,417. The level of confidence is optimal. Funds are available in the Sewer System Operating Fund, FY 2011-2012 Budget, Bureau of Environmental Services Cost Object, E10360.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)

No

- Will positions be created or eliminated in *future years* as a result of this legislation?

No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ YES: Please proceed to Question #9.

☐ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

Brief traffic delays may be experienced by local commuters along SW Harrison.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

Local residents and business owners along SW Harrison Street and adjacent streets were contacted by BES staff and informed of the upcoming project. These stakeholders were contacted both in person (door to door) and with mailings.

c) How did public involvement shape the outcome of this Council item?

Public involvement provided advance notice of the upcoming work and put in place a list of stakeholders who will be kept informed of work schedules.

d) Who designed and implemented the public involvement related to this Council item?

Ms. Megan McCallahan, Environmental Services.


e) Primary contact for more information on this public involvement process (name, title, phone, email):

Kate Goudschaal, Public Outreach Representative, 503-823-2827

kate.Goudschaal@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

Public involvement efforts will continue in similar fashion as during the design phase. E-mail and hard copy flyers describing the project work and upcoming schedule will be sent to residents and business within the impacted area on a regular basis and as needed.

 Dean Marriott, Director, Bureau of Environmental Services

 APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND ENVIRONMENTAL SERVICES



1120 SW Fifth Avenue, Room 1000, Portland, Oregon 97204 ■ Dan Saltzman, Commissioner ■ Dean Marriott, Director

City Council
Agenda Item
Staff Supplemental Report

TO: Commissioner Dan Saltzman
THROUGH: Matt Grumm or Amy Trieu

FROM: Scott Gibson *Scott*

DATE: December 5, 2011

RE: *Authorize a Contract and Provide for Payment for the Construction of the
EMERGENCY SW HARRISON STREET SEWER REPAIR Project No. E10360
(Ordinance).

Requested Council Hearing Date: December 28, 2011

I. RECOMMENDATION

*Authorize a Contract and Provide for Payment for the Construction of the EMERGENCY SW HARRISON STREET SEWER REPAIR Project No. E10360 (Ordinance).

II. BACKGROUND

A large void under portions of SW Harrison Street was recently discovered adjacent to existing sanitary sewer pipelines. Rehabilitation of the existing sewer (SW Harrison Street) is required in order to stabilize subsurface conditions.

III. FINANCIAL IMPACT

The established cost is \$595,417. The level of confidence is optimal. Funds are available in the Sewer System Operating Fund, FY 2011-2012 Budget, Bureau of Environmental Services Cost Object, E10360.

IV. LEGAL ISSUES

None

V. CONTROVERSIAL ISSUES

None

VI. LINK TO CURRENT CITY POLICIES

Internal contracting for project services is most often addressed by City staff. Council review of BES CIP is through the annual budget process. Procurement for construction services (SW Harrison Street Sewer Repair) must be executed pursuant Policy defined in 5.34.110 Emergency Contracts; Bidding and Bonding Exemptions.

VII. CITIZEN PARTICIPATION

Residents and business within the southwest central city business district neighborhood have been informed of the project by mailings. Other outreach efforts have been conducted through direct contacts and meetings with property owners adjacent to the Project Site. Newsletters to update local residents will continue to be sent prior to and during the Construction Phase.

VIII. OTHER GOVERNMENT PARTICIPATION

No other city bureaus or local governments are involved.

IX. FINANCIAL IMPACT ON LOCAL ECONOMY

IF APPLICABLE, PROVIDE INFORMATION ON ESTIMATED NUMBER OF JOBS CREATED BY THIS ACTION

At a minimum, the project will create, or ensure the continuation of 6 on-site construction jobs. The project will also generate work for off-site companies that will support or provide services for the contractor.

IF THIS ACTION IS CONTRACT-RELATED, PROVIDE INFORMATION ON M/W/ESB PARTICIPATION (NUMBER AND PERCENTAGE)

The contractor will be required to comply with Procurement Services Good Faith Effort Program and Workforce Training and Hiring Program.

X. IF THIS IS A CONTRACT, DOES CONTRACTOR HAVE A CURRENT BUSINESS LICENSE? N/A WHAT IS THEIR BUSINESS LICENSE NUMBER? N/A IS THEIR ACCOUNT WITH THE CITY CURRENT? N/A IF NOT, HOW MUCH IS OWING? N/A