

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Scott Gibson		2. Telephone No. X3-7615	3. Bureau/Office/Dept. ES/ENGR
4a. To be filed (hearing date): 30 Nov 2011	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Authorize a contract with CH2M HILL Engineers Inc for the Tryon Creek Wastewater Treatment Plant Facilities Plan for a total not-to-exceed amount of \$1,062,524. (Ordinance)

2) Purpose of the Proposed Legislation:

Authorize a PTE contract with CH2M HILL Engineers Inc.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

The legislations will not generate or reduce current or future revenue.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

The contract cost is not-to-exceed \$1,062,524. The project will be completed over three fiscal years. The source of funding is the Sewer System Operating Fund. Approximately 67% of the cost of the project will be reimbursed by the City of Lake Oswego under the current IGA for Wastewater Treatment.

6) Staffing Requirements:

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- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No positions will be created, eliminated, or reclassified in the current year.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No positions will be created, eliminated, or reclassified in future years.

PUBLIC INVOLVEMENT

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8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ YES: Please proceed to Question #9.

☐ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

The completed Plan will outline possible and recommended future construction projects for the TCWTP. These projects, if/when implemented, will produce limited duration construction related impacts.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

The work for the Facilities Plan update is to be performed by the consultants and BES staff. It will include the establishment of a Citizen Advisory Committee (CAC), a project web site, and a broadcast email notification system. Presentations will be advertised and made to the public at two Open Houses in Lake Oswego, and at Lake Oswego City Council. The completed Plan will comply with BES public involvement and outreach objectives and Oregon DEQ notification criteria.

c) How did public involvement shape the outcome of this Council item?

The completed Plan will be informed and influenced by input from citizens and stakeholders as outlined in the scope of work for the Facilities Plan contract. The scope of work includes coordination with Lake Oswego Planning, urban renewal and public works staff.

d) Who designed and implemented the public involvement related to this Council item?

Public involvement efforts are designed by the consultants under the direction of BES staff. Implementation will be performed by the consultants and BES staff.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

David Allred, BES Sr. Community Outreach Representative, 503-823-7287,
David.Allred@PortlandOregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

BES staff will continue to engage citizens and stakeholders for the duration of the Facility Plan update and through design and construction on any future projects that are implemented as a result of the updated Facilities Plan.

WKR
GWR
Dean Marriott, Director, Bureau of Environmental Services

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND ENVIRONMENTAL SERVICES



1120 SW Fifth Avenue, Room 1000, Portland, Oregon 97204 ■ Dan Saltzman, Commissioner ■ Dean Marriott, Director

City Council
Agenda Item
Staff Supplemental Report

185045

TO: Commissioner Dan Saltzman
THROUGH: Matt Grumm or Amy Trieu

FROM: Scott Gibson

DATE: 24 Oct 2011

RE: Ordinance to authorize a contract with CH2M HILL Engineers Inc for the Tryon Creek Wastewater Treatment Plant Facilities Plan for a total not-to-exceed amount of \$1,062,524. (Ordinance)

Requested Council Hearing Date: 30 November 2011

I. RECOMMENDATION

Recommend authorization of PTE contract with CH2M Hill Engineers Inc.

II. BACKGROUND

The Tryon Creek Wastewater Treatment Plant (TCWTP) treats municipal wastewater and is essential for the Bureau of Environmental Services to accomplish its mission.

The plant is operated by the City of Portland and serves flow from both City of Portland and City of Lake Oswego collection systems.

The previous Facilities Plan for the City of Portland Tryon Creek Wastewater Treatment Plant was completed in 1999. The plan now needs to be updated and re-written to reflect the following:

- Work that has been accomplished since 1999, both facilities constructed and facilities designed or currently planned
- Changes in wastewater flows and loads and changes in treatment plant operations
- Present and anticipated future NPDES permit requirements
- The recommendations included in the Enhancement Master Plan for the Tryon Creek Wastewater Treatment Plant completed in 2007
- The City of Lake Oswego's current planning effort for redevelopment of the Foothills District: properties adjacent to and including the TCWTP.

- Community and neighborhood concerns and values along with stakeholder input

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III. FINANCIAL IMPACT

The cost for the PTE services for the TCWTP Facilities Plan is included in the BES Operating Budget for FY 2011/12 and will be included in future budgets.

IV. LEGAL ISSUES

None identified.

V. CONTROVERSIAL ISSUES

None identified.

VI. LINK TO CURRENT CITY POLICIES

Protect and enhance the environment. Maintain City infrastructure.

VII. CITIZEN PARTICIPATION

The project will establish a Citizen's Advisory Committee (CAC) for the project. In addition, project outreach will include two open houses to solicit public comment and facilitate public participation in the Facilities Plan process.

VIII. OTHER GOVERNMENT PARTICIPATION

The City of Lake Oswego was involved with development of the PTE RFP and will be an active participant in the Facilities Plan process.

The completed Facilities Plan will be submitted to Oregon DEQ for approval.

IX. FINANCIAL IMPACT ON LOCAL ECONOMY

IF APPLICABLE, PROVIDE INFORMATION ON ESTIMATED NUMBER OF JOBS CREATED BY THIS ACTION

An estimated three jobs will be created by this action.

IF THIS ACTION IS CONTRACT-RELATED, PROVIDE INFORMATION ON M/W/ESB PARTICIPATION (NUMBER AND PERCENTAGE)

There are five M/W/ESB subconsultants on the project team performing 20% of the contract work.

X. IF THIS IS A CONTRACT, DOES CONTRACTOR HAVE A CURRENT BUSINESS LICENSE? Yes WHAT IS THEIR BUSINESS LICENSE NUMBER? 308278

IS THEIR ACCOUNT WITH THE CITY CURRENT? Yes IF NOT, HOW MUCH IS
OWING? _____

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