

ORDINANCE No. 185011

*Authorize six Professional, Technical and Expert contracts for on-call technology quality assurance services (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The City of Portland (City) has a need for quality assurance services on an as-needed basis to support the Council sponsored Citizen Technology Oversight Committee (Committee). Work under these contracts will focus on quality assurance oversight for various technology related projects under the oversight of the Committee. These as-needed services will be referred to as “on-call services” and generally include work requiring immediate response, which may have short deadlines, scopes of work that may need to be developed quickly and/or require expertise currently unavailable in-house. The newly created Committee is now operating and these contracts will be leveraged immediately to provide quality assurance service to support the Committee.
2. It is efficient for the Bureau of Technology Services (BTS) to respond to these temporary quality assurance needs by using established Professional, Technical and Expert (PTE) contracts, thereby expediting the City’s response to a need, in the most cost effective and timely manner possible.
3. BTS and Procurement Services have found that on-call contracts provide an appropriate mechanism to rapidly and efficiently procure services on an as needed basis.
4. A Request for Proposal (RFP) No. 113182 was issued on August 5, 2011 and nineteen responses were received. A selection committee reviewed and scored the responses and selected six proposers to be awarded contracts for *On Call Technology Quality Assurance* services.
5. The City desires to enter into these contracts for a period of three (3) years, with the option to renew for two (2) additional years with the companies listed below:

Case Associates Inc.	Pacific Consulting Group, Inc
Online Business Systems	Purvis Systems Incorporated
ieSolutions, LLC	Visionary Integration Professionals

6. ieSolutions, LLC is an Oregon State(State) certified minority owned business (MBE) Visionary Integration Professionals has identified 22% of the sub-consultant work to be performed by a State certified minority owned business and ieSolutions has identified 20% of the sub-consultant work to be performed by a State certified women owned business.
7. Each contract has a not-to-exceed (NTE) amount of \$500,000.00.

NOW, THEREFORE, the Council Directs:

- a. The Chief Procurement Officer is authorized to execute contracts for *On-Call Technology Quality Assurance* services substantially in accordance with the sample contract attached as Exhibit A, provided the contracts have been approved as to form by the City Attorney.
- b. All contracts entered into under the terms of this Ordinance shall have an expiration date of December 31, 2014 with the City's option to renew for two (2) additional years for a total of five (5) years.

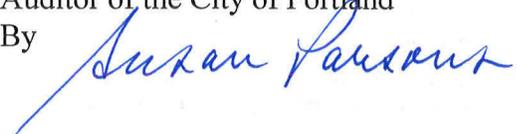
Section 2. The Council declares that an emergency exists in order to avoid a delay in executing the contracts as technology projects needing quality assurance services are in the queue; therefore, this Ordinance shall be in full force and effect from and after its passage by Council.

Passed by the Council: NOV 30 2011

Mayor Sam Adams
Prepared by: Christine Moody/ms
Date Prepared: November 8, 2011

LaVonne Griffin-Valade
Auditor of the City of Portland

By



Deputy

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Agenda No. **ORDINANCE NO. 185011**

Title

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INTRODUCED BY Commissioner/Auditor: Mayor Sam Adams	CLERK USE: DATE FILED <u>NOV 22 2011</u>
COMMISSIONER APPROVAL Mayor—Finance and Administration - Adams Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Leonard	LaVonne Griffin-Valade Auditor of the City of Portland By: <u>Susan Sausous</u> Deputy
BUREAU APPROVAL Bureau: Internal Business Services Bureau Head: Jeffrey Baer <u>CM/B</u>	ACTION TAKEN:
Prepared by: Christine Moody, CPO Date Prepared: 11/9/11	
Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Council Meeting Date November 30, 2011	
City Attorney Approval: <u>GF for LM</u>	

AGENDA
TIME CERTAIN <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
CONSENT <input checked="" type="checkbox"/>
REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	✓	
2. Fish	✓	
3. Saltzman	✓	
4. Leonard	✓	
Adams	✓	