

Portland, Oregon

**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT  
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Valentine Hellman		2. Telephone No. 503.823.2055	3. Bureau/Office/Dept. Emergency Management
4a. To be filed (date): 11/2/2011	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: 10/27/2011
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

\* Accept and appropriate a FY 2011 Emergency Management Performance Grant in the amount of \$160,000 from the Federal Emergency Management Agency to complete an agreed upon Work Plan. (Ordinance)

**2) Purpose of the Proposed Legislation:**

Council authorized an Intergovernmental Agreement with the State of Oregon Office of Emergency Management (OEM) and application to the Federal Emergency Management Agency (FEMA) for an Emergency Management Performance Grant (EMPG) under ordinance 184305 on December 16, 2010.

The Portland Bureau of Emergency Management (PBEM) was awarded a grant from the FY 2011 EMPG program in the amount of \$160,000. These funds are provided for the development of an all hazard emergency management capability to promote preparedness, mitigation, response and recovery.

OEM and the PBEM will cooperate in the implementation and maintenance of an emergency management program that addresses the potential hazards to the jurisdiction in accordance with the funding requirements of the EMPG program. Duties of OEM are to review and approve Work Plan action items, review and approve quarterly reports, convene the EMPG Workshop and reimburse PBEM for costs incurred, related to the 2011 Work Plan. Duties of PBEM are to implement actions listed in the 2011 Work Plan and report quarterly to OEM regarding accomplishments of the action-items.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- City-wide/Regional
- Northeast
- Northwest
- North
- Central Northeast
- Southeast
- Southwest
- East

- Central City
- Internal City Government Services

**FINANCIAL IMPACT**

**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

This legislation will increase current revenue coming to the City by \$160,000. There is a 50% match which can be made by non-federal funded soft match. \$160,000 is planned to be spent in FY 2011-12.

**5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)**

Expenses will be allocated for FY 2011-12 in the amount of \$160,000.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)
- **Will positions be created or eliminated in future years as a result of this legislation?**

There are no staffing requirements associated with this Grant in the current or future years. However, two positions are 50% matched by this grant.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount
217	EM000007	544100	PSEMAS00000000GS		EM000020	EM00200001	\$2,000
217	EM000007	514100	PSEMAS00000000GS		EM000020	EM00200001	\$5,518

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

**YES:** Please proceed to Question #9.

**X NO:** Please, explain why below; and proceed to Question #10.

The federal requirements of this grant establish a work plan for the City's emergency management. For this initial stage public comment was not requested. However, the implementation of the projects listed in the workplan which will involve the public and outcomes will be impacted by their involvement.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

**c) How did public involvement shape the outcome of this Council item?**

**d) Who designed and implemented the public involvement related to this Council item?**

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

Public involvement and outreach is an integral part of each of the action items and a necessary part for program development.

Carmen Merlo, Director

BUREAU DIRECTOR (Typed name and signature)



184959



An Equal Opportunity Employer

DATE: 10/21/2011

**FOR MAYOR'S OFFICE USE ONLY**

Reviewed by Bureau Liaison \_\_\_\_\_

TO: MAYOR SAM ADAMS

Sam Adams, Mayor  
Carmen Merlo, Director

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FROM: CARMEN MERLO, DIRECTOR *cm*  
BUREAU OF EMERGENCY MANAGEMENT

RE: \*Accept and appropriate an Emergency Management Performance Grant for Fiscal Year 2011 in the amount of \$160,000 from the Federal Emergency Management Agency to complete an agreed upon Work Plan. (Ordinance)

- 1. INTENDED THURSDAY FILING DATE: 10/27/11
- 2. REQUESTED COUNCIL AGENDA DATE: 11/2/11
- 3. CONTACT NAME & NUMBER: Valentine Hellman, 503.823.2055
- 4. PLACE ON:  CONSENT  REGULAR
- 5. BUDGET IMPACT STATEMENT ATTACHED:  Y  N  N/A
- 6. (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:  Yes  No  N/A

**7. BACKGROUND/ANALYSIS**

Council authorized an Intergovernmental Agreement with the State of Oregon Office of Emergency Management (OEM) and application to the Federal Emergency Management Agency (FEMA) for an Emergency Management Performance Grant (EMPG) under ordinance 184305 on December 16, 2010.

The Portland Bureau of Emergency Management (PBEM) was awarded a grant from the FY 2011 EMPG program in the amount of \$160,000. These funds are provided for the development of an all hazard emergency management capability to promote preparedness, mitigation, response and recovery.

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**8. FINANCIAL IMPACT**

See Financial Impact Statement.

**9. RECOMMENDATION/ACTION REQUESTED**

Accept the Emergency Management Performance Grant from the Federal Emergency Management Agency to complete an agreed upon Work Plan.