

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Valentine Hellman	2. Telephone No. 503.823.2055	3. Bureau/Office/Dept. Emergency Management
4a. To be filed (date): 8/10/2011	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/> </div>	5. Date Submitted to Commissioner's office and FPD Budget Analyst: 8/4/2011
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

*Authorize a contract with Carollo Engineers, Inc. for the pre-design and design of back-up power generation facilities for a total not-to-exceed amount of \$225,000. (Ordinance; Contract No. 30002208)

2) Purpose of the Proposed Legislation:

The Portland Office of Emergency Management (POEM) promotes community resilience against the effects of disaster through comprehensive emergency management. POEM engages external agencies; county, state, regional and federal government emergency management partners; and civic organizations in these efforts.

The Joint Water Commission (JWC) is a collective water supply agency formed under an agreement between the Cities of Hillsboro, Forest Grove, Beaverton and the Tualatin Valley Water District, as allowed per Oregon Revised Statute 190. The JWC is a primary drinking water supplier in Washington County, Oregon. The JWC is managed by the City of Hillsboro. The Joint Water Commission provides potable water to over 400,000 people through its member agencies and wholesale customers. The JWC has a water treatment plant (WTP) on the Tualatin River capable of producing up to 75 million gallons per day.

In 2009, Black & Veatch completed a capital improvement master plan for the WTP. One of the projects identified was the implementation of approximately 5 megawatts standby power for the JWC WTP. The JWC has applied for and received a grant from UASI (Urban Areas Security Initiative) for the design of the backup power facility. As the local administrator of UASI grants, POEM is responsible for administration of this contract. This contract is limited in scope to the development of 100 percent bid-ready plans and specifications.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|--|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | <input type="checkbox"/> Internal City Government Services | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This legislation will not reduce revenue coming to the City.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

There are no costs to the City associated with this legislation. The funding for this legislation comes from an UASI grant that is managed by the Portland Office of Emergency Management. The funds were granted specifically for the purpose of this legislation.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

This legislation will not effect City-staffing in the current year.

- **Will positions be created or eliminated in future years as a result of this legislation?**

This legislation will not effect City-staffing in future years.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

The project will increase the reliability of potable, clean drinking water in the event of an extended power outage in the Metro area.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

This item was presented in the 2009 Joint Water Commission Master Plan. The Master Plan was presented in a quarterly public meeting. All groups, organizations, and entities had the ability to comment at the JWC Commission meeting.

c) How did public involvement shape the outcome of this Council item?

There were no objections or negative comments by the public during the presentation of the Master Plan.

d) Who designed and implemented the public involvement related to this Council item?

JWC staff.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Tacy Steele, Water Program Coordinator, 503-615-6732, tacys@ci.hillsboro.or.us

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No. The backup power facility is permitted use under the conditional use permitted for the JWC Water Treatment Plant.

Carmen Merlo, Director



BUREAU DIRECTOR (Typed name and signature)



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CITY OF PORTLAND, OREGON**Portland Office of Emergency Management****Sam Adams, Mayor****Carmen Merlo, Director**

Phone: 503-823-4375 Fax: 503-823-3903

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www.portlandonline.com/oem**DATE:** 7/29/2011**TO:** MAYOR SAM ADAMS**FROM:** CARMEN MERLO, DIRECTOR *CM*
OFFICE OF EMERGENCY MANAGEMENT**FOR MAYOR'S OFFICE USE ONLY**

Reviewed by Bureau Liaison _____

RE: *Authorize a contract with Carollo Engineers, Inc. for the pre-design and design of back-up power generation facilities for a total not-to-exceed amount of \$225,000. (Ordinance; Contract No. 30002208)

1. **INTENDED THURSDAY FILING DATE:** 8/4//2011
2. **REQUESTED COUNCIL AGENDA DATE:** 8/10/2011
3. **CONTACT NAME & NUMBER:** Valentine Hellman, 503.823.2055
4. **PLACE ON:** CONSENT X REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** X Y N N/A
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** X Yes No N/A

7. BACKGROUND/ANALYSIS

The Portland Office of Emergency Management (POEM) promotes community resilience against the effects of disaster through comprehensive emergency management. POEM engages external agencies; county, state, regional and federal government emergency management partners; and civic organizations in these efforts.

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In 2009, Black & Veatch completed a capital improvement master plan for the WTP. One of the projects identified was the implementation of approximately 5 megawatts standby power for the JWC WTP. The JWC has applied for and received a grant from UASI (Urban Area Security Initiative) for the design of the backup power facility. As the local administrator of UASI grants, POEM is responsible for administration of this contract. This contract is limited in scope to the development of 100 percent bid-ready plans and specifications.

8. FINANCIAL IMPACT

See Financial Impact and Public Involvement Statement.

9. RECOMMENDATION/ACTION REQUESTED

Authorize contract 30002208 with Carollo Engineers, Inc. for the pre-design and design of back-up power generation facilities for a total not-to-exceed amount of \$225,000.