

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Marina Cresswell, Project Manager	2. Telephone No. 823-6940	3. Bureau/Office/Dept. OMF-Internal Bus Services- Facilities Services
4a. To be filed (date): August 4, 2011	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

*Amend contract with Krazan & Associates, Inc. to increase contract amount by an additional \$55,923 to provide additional materials testing & special inspection consulting services for the Union Station project. (Ordinance; amend Contract No. 36914)

2) Purpose of the Proposed Legislation:

Amend contract with Krazan & Associates, Inc. to increase contract amount by an additional \$55,923 to provide additional materials testing & special inspection consulting services for the Union Station project.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input checked="" type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

No

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

The Union Station project is being funded by grants provided by the Federal American Recovery and Reinvestment Act (ARRA) through the ODOT Transportation Enhancement program, in an amount of \$1,892,000, and by the Passenger Rail Investment and Improvement Act of 2008 (PRIIA) as administered by ODOT Rail Division, in the amount of \$5,900,000. Local match requirement in the amount of \$254,483 is being provided by PDC by way of an executed Interagency Agreement with Office of Management and Finance (OMF). The Facilities Services Fund has dedicated \$400,000 for contingency funds, to be used only after all above fund sources have been exhausted. These funds will come out of the Union Station major maintenance account, which is part of the Facilities Services Fund ending fund balance, for FY 2011-12 Budget under Owner Cost Center MFOP000042.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
No.
- **Will positions be created or eliminated in future years as a result of this legislation?**
No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

Not applicable. This is a routine maintenance project included in the FY 2011-12 Adopted Budget.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No additional public involvement is anticipated or required.

JEFFREY B. BAER, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES

BUREAU DIRECTOR (Typed name and signature)



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Jack D. Graham, Chief Administrative Officer
Jeffrey B. Baer, Director, Bureau of Internal Business Services

184789
Robert F. Kieta, Manager
Facilities Services
1120 S.W. Fifth Avenue, Rm. 1204
Portland, Oregon 97204-1912
(503) 823-5288
FAX (503) 823-6924
TTY (503) 823-6868

DATE: June 20, 2011

TO: Mayor Sam Adams

VIA: Jeff Baer, Director of Internal Business Services
Bob Kieta, Facilities Services Manager

FROM: Marina Cresswell, Project Manager

RE: * Amend contract with Krazan & Associates, Inc. to renew and increase contract by \$55,923 to provide additional materials testing & special inspection consulting services for the Union Station project. (Ordinance; amend Contract No. 36914)

**FOR MAYOR'S OFFICE USE
ONLY**

Reviewed by Bureau Liaison

1. **INTENDED THURSDAY FILING DATE:** August 4, 2011
2. **REQUESTED COUNCIL AGENDA DATE:** August 10, 2011
3. **CONTACT NAME & NUMBER:** Marina Cresswell, 3-6940
4. **PLACE ON: X CONSENT REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED: X Y N N/A**
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY
ATTACHED: X Yes No N/A**

7. BACKGROUND/ANALYSIS

Attached is an ordinance to increase Krazan & Associates, Inc.'s Contract No. 36914 by \$55,923 and extend the termination date for an additional year or until September 5, 2012 for the Union Station project. City of Portland Code 5.33.220.D.10 authorizes the renegotiation of existing contracts with incumbent contractors when it is in the best interest of the City. The amendment, Exhibit 1 attached, will allow for additional materials testing & special inspection consulting services for the Union Station project to include: special inspections and testing due to unforeseen conditions; compression sample; coring of shotcrete test panels; rebar/anchor proof loading; and calibrated ram/jack rental.

RFP No. BGS014 for consultants to provide Materials Testing & Special Inspection Consulting Services as required was issued on March 10, 2006. Five firms responded and all were awarded contracts. One of the five firms is a state certified MBE and ESB. A contract in the amount of \$50,000 was awarded to Krazan & Associates, Inc. who is locally owned and operated.

Amendment No. 1 was issued in May of 2009, extending the contract expiration date one year, or until May 21, 2010.

Amendment No. 2, dated May 25, 2010 extended the contract expiration date one year, or until May 22, 2010.

Amendment No. 3, dated June 24, 2011 extended the contract expiration date three months and two weeks, or until September 5, 2011, retroactively to May 22, 2011.

Four task orders (including amendments) totaling \$47,189 have been issued for various projects.

8. FINANCIAL IMPACT

The cost of the amendment is \$55,923. The cost is covered in the 2011-12 Facilities budget.

9. RECOMMENDATION/ACTION REQUESTED

It is recommended Council Authorize Amendment to Contract No. 36914 with Krazan & Associates, Inc. in the amount of \$55,923 and extend the termination date to provide additional materials testing & special inspection consulting services for the Union Station project.