

April 2011

April 2011							May 2011						
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3	4	5	6	7	8	2	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
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	Monday	Tuesday	Wednesday	Thursday	Friday
Mar 28 - Apr 1	Mar 28	29	30	31	Apr 1 9:00am Budget Presentation Prep 11:30am Julie Cody, PDC
Apr 4 - 8	4 9:00am PHB and NAYA Check-in 10:30am Exec Team Meeting 1:00pm PHB Council Budget Presentation 4:00pm Maileen Hamto 1:1	5 8:30am PHB All Staff Meeting 10:00am Block 49 Check-in 11:00am OMF Budget Work Session 1:00pm U2 Future Development 1:30pm Comm. Fish 1:1 3:00pm Portland Housing Advisory Commission	6 9:00am Gale Baird 1:1 12:00pm Jacob Fox 1:1 1:30pm DDC Journal Media Call RE: Block 49 2:00pm Letimya Clayton 1:1 3:30pm South Park Blocks PBS8 All Hands Preservation Meeting	7 Vacation	8
Apr 11 - 15	11 Vacation	12	13 10:30am Allocation Changes, BuMP, Responses to Council 11:30am HAPs Option to Present Development Proposal 1:00pm Inter-Agency Preservation Managers Working Group 3:00pm OON Portland Policy Council Meeting	14 8:30am Bill Proudman, Inclusivity LLC and Steve Rudman, HAP 9:00am Jacob Fox 1:1 10:00am Maileen Hamto 1:1 11:30am Service Point Discussion 1:00pm Exec Team Meeting 4:00pm Betsy Ames, Comm. Fish	15 9:00am Alissa Mahar 1:1 11:00am Gale Baird 1:1 12:00pm Umpqua Bank's Government Relations Team
Apr 18 - 22	18 9:00am Andy Miller 1:1 10:30am Exec Team Meeting 1:30pm Letimya Clayton 1:1 3:30pm OMF Advisory Committee	19 1:00pm Comm. Fish 1:1 4:00pm NAYA Open House	20 7:00am Habitat for Humanity Portland East's Annual Hopebuilder Breakfast 8:30am SHPP Team Meeting 2:00pm Financial Audit Debrief for FY 2010 2:00pm City Council - \$1M Presentation Time Certain 5:00pm Cathey Briggs Farewell Gathering 5:00pm John Trasvina, Assistant Secretary for Fair	21 10:30am Charles McGee 12:00pm Gale Castillo, Hispanic Metropolitan Chamber 2:00pm Brad Schmidt, Oregonian RE: Block 49 3:30pm Maileen Hamto 1:1 4:30pm Analysis of Impediments	22 9:00am PHB Managers' Team Meeting 10:00am Andrea Matthiessen 1:1 11:00am Letimya Clayton 1:1 12:00pm OON Public Forum, City Budget & PHB 2:00pm Robin Prichard, HUD
Apr 25 - 29	25 9:00am Jacob Fox 1:1 10:30am Exec Team Meeting 1:00pm PHB Equity and Diversity Council 2:30pm Sign Loan Documents 3:00pm Loan Guideline Revisions	26 8:30am SHPP Team Meeting 10:00am Block 49 Groundbreaking 12:30pm CCEH Steering Committee Meeting 2:00pm PHB Check in w/Comm. Fish 3:30pm PHAC Check-in 4:00pm Andy Miller 1:1 6:00pm Block 49 - Closing Dinner	27 9:00am HDF/HD Teambuilding Retreat 5:00pm Patrick Bresette from Demos	28 8:30am Carmen Rubio, Latino Network 10:00am Budget Check In 11:00am SC/Commissioners 5/4 Meeting Prep 3:00pm PHB, HAP and County Meeting	29 9:00am Kate Allen 1:1 1:00pm Mary Monnat, LifeWorks NW 3:00pm Ryan Deibert 1:1

May 2011

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June 2011						
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	Monday	Tuesday	Wednesday	Thursday	Friday
May 2 - 6	May 2 9:00am Andy Miller 1:1 9:30am Exec Team Meeting 11:30am Con Plan Status Update 1:00pm Stella Martinez 1:1	3 8:00am Bureau Directors RE: Budget Update 9:00am PHB All Staff Meeting 10:00am Maileen Hamto 1:1 11:30am Doug Carlson, HUD 1:00pm Comm. Fish 1:1 2:15pm Budget Review 3:00pm Portland Housing Advisory Commission	4 9:00am SHPP Team Meeting 10:00am HDS Retreat Debrief 11:30am Faye Burch, NAMCO 1:15pm Lents URAC Prep 2:00pm Equity Plan RFP Evaluation Meeting 4:00pm CCEH Steering Committee with Comm. Fish	5 7:30am Martha McLennan, NHA 9:00am Bargaining Team meeting 10:00am PHB Initial Bargaining Meeting 11:30am Bureau Directors Lunch 1:30pm Portland Plan Strategy Review 2:00pm PHB Managers' Team Meeting 4:00pm Analysis of Impediments	6 9:00am Big Look Meeting 11:00am Peter Korn, The Oregonian Interview 1:30pm Deregulation Ideas 3:30pm Multifamily Energy Efficiency Retrofit Fund
	May 9 - 13	9 9:00am Guardian Real Estate 10:30am Congressman Earl Blumenauer RE: Housing Issues 1:00pm Exec Team Mtg	10 10:45am Nikole Hannah Jones, Oregonian 12:00pm Rebecca Koffman RE: K-Station 12:30pm Economic Prosperity & Affordability Strategy 3:00pm Jacob Fox 1:1 4:00pm PHB Check in w/Comm. Fish 7:00pm Lents Town Center Urban Renewal Advisory Committee	11 11:30am OAME Minority Business Luncheon 3:00pm Kate Allen 1:1 3:30pm Alissa Mahar 1:1	12 8:45am Revised AI Language on S8 9:30am Gale Baird 1:1 10:00am HR Meeting 12:00pm Marc Jolin, JOIN 2:00pm Audit Process Informational Meeting 3:30pm Maileen Hamto 1:1
May 16 - 20		16 9:30am Letimya Clayton 1:1 10:30am Exec Team Meeting 3:30pm OMF Advisory Committee	17 10:00am Maileen Hamto 1:1 11:00am Rick Crager, OHCS 12:00pm Comm. Fish 1:1 2:30pm Disparity Study Review 3:45pm Kate Allen 1:1 4:30pm Julie Cody, PDC	18 9:30am Mayor Present Budget Message at Council - Scattered Sites Items 1:00pm Energy Retrofits 1:30pm Doug Carlson, HUD 2:00pm Public Records Request Briefing 3:20pm CCEH - PHB Budget Update Presentation	19 1:00pm Disparity Study Response 2:00pm Ramona Grand Opening 5:00pm Hacienda - Villa de Sueno Dedication
	May 23 - 27	23 9:00am Exec Team Meeting 1:00pm PHB Equity and Diversity Council 2:30pm Follow-Up Interviews for PHB RFP	24 8:30am Energy Retrofits 11:00am Equity Agenda 11:30am Letimya Clayton 1:1 1:30pm Jacob Fox 1:1 3:00pm PHB Check in w/Comm. Fish	25 7:30am Greg Wolf, PSU 9:00am SHPP Team Meeting 9:45am City Council - Budget Approval for City/PDC 10:30am Kate Allen 1:1 11:30am Charles Baum 3:00pm Maileen Hamto 1:1 4:15pm Grant Warehouse Project	26 8:30am Alissa Mahar 1:1 10:30am Planning and Development Directors Mtg 12:00pm Randy Rapaport and Comm. Fish 2:30pm Beth Kaye 1:1 3:00pm PHB, HAP and County Meeting
May 30 - Jun 3		30 Memorial Day	31 10:00am Karen Tolvstad 12:45pm Comm. Fish 1:1 1:30pm Daniel Ledezma, Comm. Fish	Jun 1	2

June 2011

June 2011							July 2011						
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			29	30			31						

	Monday	Tuesday	Wednesday	Thursday	Friday
May 30 - Jun 3	May 30	31	Jun 1	2	3
			9:30am PHAC Check-In 10:30am Exec Team Meeting 1:00pm MMHA and Comm. Fish 3:00pm Jacob Fox 1:1 4:00pm Kate Allen 1:1	8:00am Bob Walsh, Walsh Construction 10:00am Bud Clark Commons/RAC Grand Opening 11:30am Bureau Directors Lunch 1:00pm Terri Ludwig, CEO of Enterprise Community Partners 2:00pm PHB Managers' Team Meeting 3:30pm Proudman Partner Session Discussion	9:30am Maileen Hamto 1:1 1:00pm OUT OF OFFICE
Jun 6 - 10	6	7	8	9	10
	9:00am Home Forward / PHB Partnering Session	8:30am PHB All Staff Meeting 10:00am Housing Access and Stabilization Team 11:00am Alissa Mahar 1:1 2:00pm PHB Check in w/Comm. Fish 3:00pm Portland Housing Advisory Commission 5:00pm Bud Clark Commons Thank you and Fundraiser	9:30am Jacob Fox 1:1 11:00am Preservation Session with NCDA Prep 3:00pm Exec Team Meeting	8:30am Set-Aside in OCC 10:30am Big Look Briefing 11:30am PHB/City Attorney Check-In 12:30pm Fair Housing Prep	8:00am Fair Housing Breakfast 9:30am Fair Housing Event 12:00pm HOME Conference Call 1:30pm Kate Allen 1:1 2:00pm Maileen Hamto 1:1
Jun 13 - 17	13	14	15	16	17
	8:30am Exec Team Meeting 11:00am Ron Sarazin, Consultant - OMF Survey 12:00pm Equity Business Plan Work Scope 2:00pm Affordable Housing Preservation Session 3:00pm Patrick Quinton, PDC and Comm. Fish	9:00am Prep for Housing Authorities Meeting 10:00am Kate Allen 1:1 10:30am Dignity Village 11:00am OPB - Allison Frost TOL 11:30am Affordable Housing Preservation Session 1:30pm Gale Baird 1:1 4:00pm Comm. Fish 1:1	8:30am OPB/Think Out Loud 10:30am Consolidated Plan & Analysis of Impediments Reports - to City Council 12:15pm Comm. Kafoury 2:00pm Maileen Hamto 1:1	9:00am PCRI Scatter Site Rehab Project Open House 11:30am Jacob Fox 1:1 1:30pm CLPHA Presentation on 10-Year Plan to End Homelessness at the Halfway Point 3:30pm PHB Managers' Team Meeting 5:30pm CLPHA Reception	Out of Office
Jun 20 - 24	20	21	22	23	24
	8:00am Exec Team Meeting 9:30am Veronica Sherman-King, Seattle 10:30am Comm. Fish 1:1 1:00pm PHB Equity and Diversity Council 2:00pm Maileen Hamto 1:1 2:30pm Jacob Fox 1:1 3:30pm OMF Advisory Committee	12:00am Housing Preservation Session (Cincinnati, OH) 11:30pm	1:00pm NCDA Conference Presentation		8:00am Out of Office 4:00pm Gateway/Glisan Check-In
Jun 27 - Jul 1	27	28	29	30	Jul 1
	8:30am Alissa Mahar 1:1 10:30am Exec Team Meeting 1:00pm Kate Allen 1:1 2:30pm PHB Equity Contracting Business 4:00pm Hazelwood and Blanchet Briefing 5:30pm Betsy Ames, Comm. Fish	8:00am Comm. Fish 1:1 11:45am Julie Cody, PDC 4:00pm Jacob Fox 1:1	8:30am Enterprise Community Partners 3:00pm OON ED Mtg 4:30pm Bill Rumpff, Mercy Housing	8:45am Gale Baird 1:1 9:30am City Attorney and Comm. Fish 10:30am Portland-Milwaukie Light Rail Bridge Groundbreaking 1:00pm HDS Contract Negotiation Check 2:00pm PHB Managers' Team Meeting 3:30pm Black United Fund of Oregon Fundraiser 4:30pm Beth Kaye Departure Celebration	