



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

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DATE: June 16, 2011

TO: Mayor Sam Adams

FROM: Jane Braaten

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison _____

184713

RE: * Adopt Bureau of Technology Services' Administrative Rule 1.07 on Technology Project Oversight to create a citizen committee, affirm the importance of quality assurance for technology projects, and outline the responsibilities of the Office of Management and Finance regarding technology project oversight (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** June 23, 2011
2. **REQUESTED COUNCIL AGENDA DATE:** June 29, 2011
3. **CONTACT NAME & NUMBER:** Jane Braaten 823-5665
4. **PLACE ON:** ___ CONSENT X REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** ___Y ___N X N/A
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ___ Yes ___ No X N/A

1. BACKGROUND/ANALYSIS

On February 2, 2011 City Council approved Resolution #36844 to create an independent citizen committee for specific City of Portland technology projects and directed OMF to prepare all necessary changes to City Code and Administrative Rules. On April 6, 2011 City Council held its first reading of City Code changes and received a Report to Council on the status of the draft Administrative Rules 1.07 and 4.01. On April 13, 2011, City Council voted to adopt the City Code changes.

With this ordinance Council will adopt BTS Administrative Rule 1.07 – Technology Project Oversight. BTS Administrative Rule 4.01 was approved through the standard process requiring Chief Administrative Officer's review and approval.

2. FINANCIAL IMPACT

BTS Administrative Rule adoption; no financial impact

3. RECOMMENDATION/ACTION REQUESTED

Pass Ordinance to adopt BTS Administrative Rule 1.07 – Technology Project Oversight.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.