

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Brian Hoop		2. Telephone No. 503-823-3075	3. Bureau/Office/Dept. Office of Neighborhood Involvement
4a. To be filed (hearing date): Wednesday, June 15, 2011	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: Thursday, June 9, 2011
6a. Financial Impact Section: X Financial impact section completed		6b. Public Involvement Section: x Public involvement section completed	

1) Legislation Title:

* Authorize \$64,000 for eight grant agreements for the East Portland Neighborhood Office East Portland Action Plan 2011 – 2012 Civic Engagement Grants Program. (Ordinance)

2) Purpose of the Proposed Legislation:

The East Portland Action Plan committee established as a third priority: Civic Engagement for culturally appropriate and language-specific entry-level workshops. These funds are stipulated to allow community members, neighborhoods, business associations, non-profits and other groups to seek funding to address the Action Plan item: Community Building.2.3: Develop and hold leadership and civic engagement classes/programs for East Portland Citizens to build capacity for participating in lobbying, advocacy, board participation and partnership, etc.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|------------------------------------|------------------------------------|--|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input checked="" type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

Total \$64,000. \$59,000.00 of General Fund dollars is available in the Office of Neighborhood Involvement FY2010-11 budget for this program. The balance of \$5,000 is from the Mayor's Office.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- **Will positions be created or eliminated in future years as a result of this legislation?**

No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

The East Portland Action Plan (EPAP) was developed by the community for the community. Over an eight month process with the City of Portland Bureau of Planning and Sustainability, 268 Action items were identified. The result is an Action Plan which

contains strategies and actions that provide guidance and direction to public agencies, non-profit organizations, businesses and individuals to address the opportunities and challenges facing East Portland.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

40-50 community leaders are active on numerous EPAP committees representing neighborhood and business associations, communities of color, immigrant and refugee community-based organizations, social service agencies, community development corporations, schools, and more. For more info:

http://eastportlandactionplan.org/sites/default/files/2011.03.22%20Committees%20&%20Representatives%202011_0.pdf

c) How did public involvement shape the outcome of this Council item?

The East Portland Action Plan (EPAP) solicited proposals through web-site advertisement, print media, email distribution lists, and word-of-mouth. Program staff organized 2 pre-submittal workshops to provide an opportunity for interested parties to learn about the grants program and submittal requirements. The workshops were located at a mobility device accessible location; held on different days - one in the morning and one in the evening; offered language interpretation at the workshop and the ability to submit proposals in the submitter's first language; and provided access to a computer and/or acknowledged the acceptance of handwritten submissions.

A duly designated six-person combined East Portland Action Plan (EPAP) Grants Review and Civic Engagement Committees, in accordance with the proposal instructions, utilized an EPAP Prioritization Criteria established by the Civic Engagement Subcommittee and authorized at a general EPAP meeting.

d) Who designed and implemented the public involvement related to this Council item?

Lore Wintergreen, project coordinator for East Portland Action Plan

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Lore Wintergreen, 503-823-4035, lore.wintergreen@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

EPAP will continue to actively engage the community in implementing action plan priorities including those activities being funded by these grants.

Amy Archer, Business Operations Supervisor

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF

PORTLAND, OREGON

OFFICE OF NEIGHBORHOOD INVOLVEMENT

Enhancing the quality of Portland's Neighborhoods through community participation

AMANDA FRITZ, COMMISSIONER
 Amalia Alarcón de Morris, Bureau Director
 1221 SW 4th Avenue, Room 110
 Portland, Oregon 97204

DATE: June 9, 2011

TO: Commissioner Amanda Fritz

FROM: Amy Archer, Business Operations Supervisor *MA*

RE: * Authorize \$64,000 for eight grant agreements for the East Portland Neighborhood Office East Portland Action Plan 2011 – 2012 Civic Engagement Grants Program. (Ordinance)

1. **Intended Thursday Filing Date:** Thursday, June 09, 2011
2. **Requested Council Agenda Date:** Wednesday, June 15, 2011
3. **CONTACT NAME AND NUMBER:** Brian Hoop x33075
4. **PLACE ON** ☒ CONSENT ☐ REGULAR
5. **FINANCIAL IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
6. **THREE (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ N/A Copy attached, originals retained at ONI for processing upon Council approval

7. BACKGROUND ANALYSIS

The East Portland Action Plan committee established as a third priority: Civic Engagement for culturally appropriate and language-specific entry-level workshops. These funds are stipulated to allow community members, neighborhoods, business associations, non-profits and other groups to seek funding to address the Action Plan item: Community Building.2.3: Develop and hold leadership and civic engagement classes/programs for East Portland Citizens to build capacity for participating in lobbying, advocacy, board participation and partnership, etc.

The East Portland Action Plan (EPAP) was developed by the community for the community. Over an eight month process with the City of Portland Bureau of Planning and Sustainability, 268 Action items were identified. The result is an Action Plan which contains strategies and actions that provide guidance and direction to public agencies, non-profit organizations, businesses and individuals to address the opportunities and challenges facing East Portland.

A duly designated six-person combined East Portland Action Plan (EPAP) Grants Review and Civic Engagement Committees, in accordance with the proposal instructions, utilized an EPAP Prioritization Criteria established by the Civic Engagement Subcommittee and authorized at a general EPAP meeting.

The EPAP Grant Review Committee selected eight proposals with the awards totaling \$64,000.00.

Exhibit	Organization	Award
B	Immigrant Refugee Community Organization	\$9,000
C	East Portland Neighbors	\$18,000
D	Asian Pacific American Network of Oregon	\$8,000
E	Latino Network	\$8,000
F	Native American Youth and Family Center	\$11,000
G	Skanner Founation, The	\$10,000
TOTAL		\$64,000

8. FINANCIAL IMPACT

There is no financial impact in passing this ordinance other than authorizing distribution of \$64,000 to 6 non-profit partner organizations. A total of \$59,000.00 of General Fund dollars is available in the Office of Neighborhood Involvement FY2010-11 budget for this program. The balance of \$5,000 is from the Mayor's Office.

9. RECOMMENDATION/ACTION REQUESTED

We recommend passage of this ordinance as a consent agenda item, emergency ordinance, to ensure timely action on the grant project before the end of the fiscal year.