

January 2011

January 2011							February 2011						
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9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28					
30	31												

	Monday	Tuesday	Wednesday	Thursday	Friday	
Jan 3 - 7	Jan 3 8:15am Jacob Fox 1:1 9:30am PHB Exec Team Meeting 1:00pm PHB Equity and Diversity Council Mtg 3:30pm Letimya Clayton 1:1 4:00pm Maileen Hamto 1:1	4 8:30am All Staff Meeting 10:00am Jenner Chang - Ladder to Leadership 11:00am Mike Johnson 1:1 1:00pm PHB Check in w/Comm. Fish 3:00pm Andy Miller 1:1 3:30pm Letimya Clayton 1:1 6:00pm PHAC Budget Meeting 4 of 5	5 9:00am OHCS Quarterly Meeting 11:00am PHB, HAP and County Meeting 1:30pm B49 Workforce and Contracting 3:00pm Andrew Colas and Aneshka Dickson	6 10:00am Betsy Ames, Comm. Fish Office 11:30am Bureau Directors Lunch 12:00pm Doreen Binder and Steve Rudman 2:00pm BRAC and Southwest Community Connections 6:00pm ONI Community Meeting RE: RAC	7 Vacation	
	Jan 10 - 14	10 9:00am Letimya Clayton 1:1 10:00am PHB Exec Team Meeting 12:00pm Julie Cody, PDC 1:30pm Antoinette Pietka 1:1 3:00pm OMF Advisory Committee	11 11:00am Mike Johnson 1:1 2:00pm Comm. Fish 1:1 3:00pm Daniel Ledezma 1:1 4:00pm Andy Miller 1:1 7:00pm LHS LSAC	12 Out of Office	13 9:45am Martha Pellegrino, Government Relations 12:15pm Erin Flynn, PDC 2:00pm PHB Manager's Team Meeting 3:30pm Maileen Hamto 1:1 4:15pm Toby Stein, Harvard University 6:00pm Public PHB Budget Hearing	14 8:30am Antoinette Pietka: Project Management 9:00am HPRP Y1 APR briefing 10:00am McCoy Relocation 10:30am Eric Brown, YWCA 11:30am First Fridays - Martin Luther King Jr. 1:00pm PHB Budget Session 3:00pm Betsy Ames, Comm. Fish Office
		Jan 17 - 21	17 Holiday 8:30am The Skanner Foundation 25th Annual Martin Luther King, Jr. Breakfast	18 8:00am PHB Exec Team Meeting 10:00am Rep. Merkley and Comm. Fish Press Event 11:30am Mike Johnson 1:1 1:00pm PHB Check in w/Comm. Fish 3:30pm PHAC Meeting Budget 5 of 5 6:00pm HAP Board Meeting	19 9:00am Multifamily Work Group - OHCS 1:00pm Jacob Fox 1:1 2:00pm Maileen Hamto 1:1 4:00pm Employee Transfer Statute	20 9:00am OPB's Think Out Loud Radio Show Interview - RE: Ongoing Development of the South 10:30am Anne Saker, The Oregonian 11:30am Jacob Fox 1:1 1:00pm PHB Budget Review 2:00pm Worksession 4:00pm Project Management of the Systems Proj
Jan 24 - 28	24 8:30am Andrew McGough, Worksystems 10:00am Exec Team Meeting 1:00pm Antoinette Pietka 1:1 2:00pm Letimya Clayton 1:1 3:00pm Maileen Hamto 1:1 4:00pm Mike Johnson 1:1		25 7:30am Greg Wolf, PSU 9:00am Prep for Block 49 Outreach Open House 2:00pm Comm. Fish 1:1 - Fish, Nick	26 10:30am Block 49 11:00am Robin Boyce, HDC 12:00pm Brad Berton, Portland Business Journal 1:00pm O.O.N Loan Underwriting	27 8:30am City of Portland Legislative Breakfast 10:30am Planning and Development Directors Mtg 3:00pm PHAC Check-in 3:45pm Charles McGee, BPI	28 8:30am PHB, HAP and County Meeting 1:00pm Business and Workforce Equity 2:00pm PHB Exec Team Meeting
	Jan 31 - Feb 4	31 8:00am Letimya Clayton 1:1 9:00am Jacob Fox 1:1 9:00am PHAC Check in 10:30am PHB Exec Team Meeting 1:00pm Budget and Impacts 4:00pm Block 49 Outreach Open House	Feb 1	2	3	4

February 2011

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March 2011						
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27	28	29	30	31		

	Monday	Tuesday	Wednesday	Thursday	Friday
Jan 31 - Feb 4	Jan 31	Feb 1	2	3	4
		8:30am All Staff Meeting 9:15am Management Team Check-in 10:00am Mike Johnson 1:1 11:00am Letimya Clayton 1:1 11:30am Sign Documents 1:00pm PHAC Prep 1:30pm Wendy Culverwell, Portland Business Jo	9:00am HR 2.2 Workplace Harassment for Managers Supervisors 2:00pm PHB Bargaining with Comm. Fish	9:00am Maileen Hamto 1:1 11:30am Bureau Directors Lunch 1:00pm PDC/PHB - URA Project Planning 5:00pm Andy Miller 1:1	9:00am South Park Blocks Preservation Meeting 10:00am URA Priorities 1:00pm Update Commissioner Report 2:00pm Sign Documents 2:30pm Nate McCoy, Leadership Training 3:00pm Rick Crager, OHCS
Feb 7 - 11	7	8	9	10	11
	9:30am Letimya Clayton 1:1 1:30pm Antoinette Pietka 1:1 4:00pm Andy Miller 1:1	8:00am PHB Exec Team Meeting 9:30am Council - Winter BuMP 12:00pm Comm. Fish 1:1 2:00pm Mike Johnson 1:1	10:30am Pat Janik, McDonald Center 11:30am Julie Cody, PDC - Cody, Julie 1:00pm Risk Rating, Capital Needs & PSH Analysis Report	9:00am Eric Brown, YWCA 12:00pm HR Check-in 1:00pm Alissa Mahar 1:1 1:00pm Review PHB Annual Report w/Comm. Fish 2:00pm PHB Manager's Team Meeting	8:30am FHC Test Results 9:00am Maileen Hamto 1:1 10:00am Charles Baum 11:00am Komi Kalevor 1:1 11:30am First Fridays - Black Heritage Month 11:30am Robert Goldfield, Portand Business Jour 1:15pm Prevailing Wage Pre-Meeting Discussio
Feb 14 - 18	14	15	16	17	18
	9:00am Prevailing Wage Meeting 10:00am PHB Equity and Diversity Council 11:30am U2 Check-in 1:15pm PHB Check in w/Comm. Fish 2:30pm RAC Budget	8:30am PHB Exec Team Meeting 10:30am Letimya Clayton 1:1 11:00am Mike Johnson 1:1 2:00pm Bob Caldwell, Oregonian 4:00pm Jacob Fox 1:1	9:30am CCEH Steering Committee 1:00pm PHB Equity and Diversity Council 2:30pm Portland Plan / Housing Coordination	9:00am Maileen Hamto 1:1 11:00am Ramona - Tour 1:00pm Strategic Plan Implementation Planning	10:00am NOFA/RFP Applicants Phone Calls 11:00am 2011's Portland Business Journal 40 Under Forty 2:00pm Gale Baird, HR and Stephanie Harper, CA 3:00pm PHB Bargaining Prep 5:30pm JOIN - A Celebration of Community Partne
Feb 21 - 25	21	22	23	24	25
	Harvard Work Group		8:00am Work session 10:00am Andy Miller 1:1 11:30am Katie Such, HAP 1:00pm O.O.N Loan Guidelines Revisions 3:00pm Jacob Fox 1:1	8:00am PHB Exec Team Meeting 9:30am Letimya Clayton 1:1 10:30am Planning and Development Directors Mtg 12:00pm Comm. Fish 1:1 1:00pm PHB Manager's Team Meeting 3:00pm PHB, HAP and County Meeting 4:30pm Nate McCoy 1:1	8:00am Work Session 9:15am Maileen Hamto 1:1 10:00am Antoinette Pietka 1:1 10:45am Mike Johnson 1:1 12:00pm City Club of Portland 1:30pm Big Look/Policy Group for Tax Abatement 4:00pm Update Commissioner Report
Feb 28 - Mar 4	28	Mar 1	2	3	4
	Out of Office				

March 2011

March 2011							April 2011						
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20	21	15	16	17	18	19	17	18	19	20	21	15	16
27	28	22	23	24	25	26	24	25	26	27	28	22	23
		29	30	31								29	30

	Monday	Tuesday	Wednesday	Thursday	Friday
Feb 28 - Mar 4	Feb 28	Mar 1 Out of Office	2	3	4
			Resource Development with Seattle Leaders To Mar 5 →		
Mar 7 - 11	7 8:30am Jacob Fox 1:1 9:00am Andy Miller 1:1 10:00am Letimya Clayton 1:1 10:30am PHB Exec Team Meeting 1:00pm Antoinette Pietka 1:1	8 8:30am PHB Equity and Diversity Council 10:00am Mike Johnson 1:1 11:30am Erin Janssens, PF&R 1:00pm Comm. Fish 1:1 2:30pm PHAC 3:30pm Todd Kelly 1:1 4:00pm PHAC Members ▼	9 11:00am Sign Documents 1:00pm Loan Guidelines Revisions - Underwriting Part III 3:00pm Steve Rudman, HAP and Mike Andrews - U2 Agreement 4:00pm Portland Housing Advisory Commission -	10 9:00am Maileen Hamto 1:1 1:00pm Amanda Waldroupe, Street Roots 1:30pm PHAC Debrief 2:00pm PHB Manager's Team Meeting 4:00pm Pietro Ferrari, Hacienda	11 8:00am Bob Walsh, Walsh Construction 10:00am PHB/PDC Leadership Meeting 1:30pm Michael Tevlin - SP Consultant 2:30pm Update Commissioner Report
	14 9:30am HAP Public Housing Conversion Presentation 10:30am Alissa Mahar 1:1 11:00am Mike Johnson 1:1 1:00pm PHB Equity and Diversity Council 2:30pm PHB Exec Team Meeting 4:00pm Jacob Fox 1:1	15 11:00am John Jackley, PDC 1:00pm PHB Check in w/Comm. Fish 2:30pm HDF and Retreat Planning 6:00pm African American Senior Housing Forum	16 8:30am Gale Baird, HR 9:30am B49 EDI Acceptance - City Council 3:00pm Patrick Quinton, PDC and Comm. Fish	17 8:30am PHB and HUD Check-in 12:00pm Sue Keil, Transportation 2:00pm Maileen Hamto 1:1	18 8:00am Comm. Fish 1:1 10:00am Update Commissioner Report 1:00pm PHB Exec Team Retreat -
Mar 21 - 25	21 vacation	22 10:00am Nikkole Hannah Jones, The Oregonian	23 8:30am Gale Baird, HR and Betsy Ames, Comm. Fish 10:00am Maileen Hamto 1:1 10:30am PHB Exec Team Meeting 1:30pm Internal Planning Session on Loan Guidelines 3:15pm Nikole Hannah Jones, The Oregonian - 3:30pm Jim Winkler, Winkler Companies	24 1:30pm Rick Crager, OHCS 3:00pm Maileen Hamto 1:1	25 9:30am Tyler Frisbee, Rep. Blumenauer Office 11:00am Prep for Budget Presentation 12:15pm Nate McCoy 1:1 2:00pm Update Commissioner Report
	28 10:00am PHB Exec Team Meeting 1:00pm PHB Equity and Diversity Council 2:30pm Alissa Mahar 1:1 3:30pm Yvonne Deckard, HR	29 9:00am Kathy Tinkle, Multnomah County 10:30am Letimya Clayton 1:1 11:30am Hispanic Chamber lunch 1:30pm PHB Check-in w/ Comm. Fish	30 9:00am Gale Baird, HR 9:30am City Council: Triad Amendment and LTE's 12:00pm Zari Santner, Parks 3:00pm Beth Kaye 1:1	31 8:30am Ed BlackBurn, CCC 11:45am Mike Andrews, HAP 1:00pm Jacob Fox 1:1 2:00pm Maileen Hamto 1:1 3:30pm PHB Business Process Matters 6:30pm ROSE - 5x10 Community Forum	Apr 1
Mar 28 - Apr 1					