

FINANCIAL IMPACT STATEMENT For Council Action Items

184512

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Yvonne L. Deckard (NWE)		2. Telephone No. 503-823-3516	3. Bureau/Office/Dept. Bureau of Human Resources
4a. To be filed (date) April 7, 2011	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to FPD Budget Analyst: March 29, 2011

1) Legislation Title:

*Create a new nonrepresented classification of Parks and Recreation Asset Manager and establish a compensation rate for this classification. (Ordinance)

2) Purpose of the Proposed Legislation:

Portland Parks and Recreation submitted a request to the Bureau of Human Resources to create a new classification which would manage the work of supervisors and staff responsible for planning, designing, and maintaining the City's parks and related facilities. After a classification review, the Bureau of Human Resources has determined that these duties require a new classification of Parks and Recreation Asset Manager.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source. No

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

There is no direct cost to create the Parks and Recreation Asset Manager classification. The bureau has requested reclassification of the vacant Parks & Recreation Workforce and Community Alliance Manager position. The Workforce and Community Alliance Manager classification was at a salary grade 13. BHR is recommending a salary grade 13 for the new classification as well so there is no change in annual cost.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.) One vacant Parks & Recreation Workforce and Community Alliance Manager position will be reclassified.

6) Will positions be created or eliminated in future years as a result of this legislation?

No

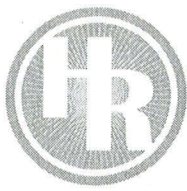
Complete the following section if you are accepting and appropriating a grant via ordinance. This section should only be completed if you are adjusting total appropriations, which currently only applies to grant ordinances.

7) **Change in Appropriations** (If the accompanying ordinance amends the budget, please reflect the dollar amount to be appropriated by this legislation. If the appropriation includes an interagency agreement with another bureau, please include the partner bureau budget adjustments in the table as well. Include the appropriate cost elements that are to be loaded by the Grants Office and/or Financial Planning. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

Yvonne L. Deckard

APPROPRIATION UNIT HEAD (Typed name and signature)



City of Portland
Bureau of
Human Resources
Knowledgeable | Helpful | Responsive


184512
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Office of Management and Finance

Kenneth L. Rust, Chief Administrative Officer

DATE: March 29, 2011

TO: Mayor Sam Adams

FROM: Yvonne L. Deckard, Human Resources Director 

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison _____

RE: ORDINANCE TITLE *Create a new nonrepresented classification of Parks and Recreation Asset Manager and establish a compensation rate for this classification. (Ordinance)

INTENDED THURSDAY FILING DATE: April 7, 2011

2. REQUESTED COUNCIL AGENDA DATE: April 13, 2011

3. CONTACT NAME & NUMBER: Nicolle Wynia-Eide, 503-823-3516

4. PLACE ON: ☒ **CONSENT** ☐ **REGULAR**

5. BUDGET IMPACT STATEMENT ATTACHED: ☒ **Y** ☐ **N** ☐ **N/A**

6. (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY

ATTACHED: ☐ **Yes** ☐ **No** ☒ **N/A**

7. BACKGROUND/ANALYSIS

Portland Parks and Recreation submitted a request to the Bureau of Human Resources to create a new classification which would manage the work of supervisors and staff responsible for planning, designing, and maintaining the City's parks and related facilities. After a classification review, the Bureau of Human Resources has determined that these duties require a new classification of Parks and Recreation Asset Manager.

8. FINANCIAL IMPACT

There is no direct cost to create the Parks and Recreation Asset Manager classification. The bureau has requested reclassification of the vacant Parks & Recreation Workforce and Community Alliance Manager position. The Workforce and Community Alliance Manager classification was at a salary grade 13. BHR is recommending a salary grade 13 for the new classification as well so there is no change in annual cost.

9. RECOMMENDATION/ACTION REQUESTED

I recommend that the Mayor and City Council approve this ordinance.

Sam Adams, Mayor

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Please notify the City of Portland of the need for ADA accommodations no less than five (5) days prior to any City-sponsored event by contacting the Bureau of Human Resources at 503-823-3572 or the City's TTY at 503-823-6868.

