

FINANCIAL IMPACT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Valentine Hellman		2. Telephone No. 503.823.2055	3. Bureau/Office/Dept. Office of Emergency Management
4a. To be filed (date) 4/6/2011	4b. Calendar (Check One) Regular Consent 4/5ths <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	5. Date Submitted to FPD Budget Analyst: 3/31/2011	

1) Legislation Title:

*Authorize a contract with Marsh USA Inc. for a Business Impact Analysis & Continuity Strategy for a total not-to-exceed amount of \$120,000. (Ordinance; Contract No. 30001813)

2) Purpose of the Proposed Legislation:

Since 2003, the federal government has made grant funds available to the Portland Urban Area (PUA) on an annual basis as part of the Urban Areas Security Initiative (UASI) for all-hazard prevention, protection, preparedness, response, and recovery activities. Some of these grant funds have been used by agencies within the PUA to mitigate against service disruptions to critical public safety technology systems and conduct agency-specific self assessments of information technology vulnerabilities.

The Portland UASI Technology Working Group – composed of information technology staff from public agencies throughout the PUA – received funds as part of the 2009 UASI grant to conduct a region-wide Business Impact Analysis (BIA) of key public safety technology systems and develop a Business Continuity Strategy (BCS). The purpose of the BIA and BCS is to provide governmental entities with the necessary information to prioritize and minimize the risks associated with service disruptions to these important systems.

3) Revenue:

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

This legislation will not affect revenue coming into the City.

4) Expense:

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

There will be no cost to the City. UASI grants will fund this legislation.

Staffing Requirements:

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)

No positions will be created or eliminated.

6) Will positions be created or eliminated in future years as a result of this legislation?

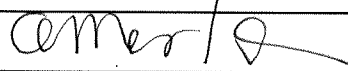
No future positions will be created or eliminated.

Complete the following section only if an amendment to the budget is proposed.

7) Change in Appropriations (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Center Code column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Amount

Director Carmen Merlo



APPROPRIATION UNIT HEAD (Typed name and signature)



184507

CITY OF PORTLAND, OREGON

Portland Office of Emergency Management
Sam Adams, Mayor
Carmen Merlo, Director
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1001 SW Fifth Avenue, Suite 650. Portland, OR 97204
www.portlandonline.com/oem

DATE: 3/25/2011**TO:** MAYOR SAM ADAMS**FROM:** CARMEN MERLO, DIRECTOR *CM*
OFFICE OF EMERGENCY MANAGEMENT**FOR MAYOR'S OFFICE USE ONLY**

Reviewed by Bureau Liaison _____

RE: *Authorize a contract with Marsh USA Inc. for a Business Impact Analysis & Continuity Strategy for a total not-to-exceed amount of \$120,000. (Ordinance; Contract No. 30001813)

1. **INTENDED THURSDAY FILING DATE:** 3/31/2011
2. **REQUESTED COUNCIL AGENDA DATE:** 4/6/2011
3. **CONTACT NAME & NUMBER:** Valentine Hellman, 503.823.2055
4. **PLACE ON:** ___ CONSENT X REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** X Y ___ N ___ N/A
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY**
ATTACHED: X Yes ___ No ___ N/A

7. BACKGROUND/ANALYSIS

Since 2003, the federal government has made grant funds available to the Portland Urban Area (PUA) on an annual basis as part of the Urban Areas Security Initiative (UASI) for all-hazard prevention, protection, preparedness, response, and recovery activities. Some of these grant funds have been used by agencies within the PUA to mitigate against service disruptions to critical public safety technology systems and conduct agency-specific self assessments of information technology vulnerabilities.

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8. FINANCIAL IMPACT

See Financial Impact Statement.

9. RECOMMENDATION/ACTION REQUESTED

Authorize contract 30001813 with Marsh USA Inc. for a Business Impact Analysis & Continuity Strategy for a total not-to-exceed amount of \$120,000.