

# FINANCIAL IMPACT STATEMENT For Council Action Items

184489

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Aaron Beck	2. Telephone No. 35208	3. Bureau/Office/Dept. OMF Business Operations
4a. To be filed (date) 3-24-11	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to FPD Budget Analyst: 3-18-11

**1) Legislation Title:**

Amend contract with MCA Architects, PC in the amount of \$12,077 to provide additional architectural and engineering services for the Fire Station 18 seismic upgrade and facility remodel project.

**2) Purpose of the Proposed Legislation:**

This ordinance will amend a contract with MCA Architects, PC in the amount of \$12,077 to provide additional architectural and engineering services for the Fire Station 18 seismic upgrade and facility remodel project.

**3) Revenue:**

Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If new revenue is generated please identify the source.

No

**4) Expense:**

What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years) (If the action is related to a grant or contract please include the local contribution or match required)

The cost of the amendment is \$12,077 and is included in the budget for the Station 18 project.

**Staffing Requirements:**

5) Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term or permanent positions. If the position is limited term please indicate the end of the term.)

No


6) Will positions be created or eliminated in *future years* as a result of this legislation?

No

Complete the following section if you are accepting and appropriating a grant via ordinance. This section should only be completed if you are adjusting total appropriations, which currently only applies to grant ordinances.

**7) Change in Appropriations** (If the accompanying ordinance amends the budget, please reflect the dollar amount to be appropriated by this legislation. If the appropriation includes an interagency agreement with another bureau, please include the partner bureau budget adjustments in the table as well. Include the appropriate cost elements that are to be loaded by the Grants Office and/or Financial Planning. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount


  
Robert F. Kieta, Facilities Manager

Aaron Beck, Business Ops

APPROPRIATION UNIT HEAD (Typed name and signature)

184489



**CITY OF PORTLAND**  
**OFFICE OF MANAGEMENT AND FINANCE**

**Sam Adams, Mayor**  
**Kenneth L. Rust, Chief Administrative Officer**  
**Jeffrey B. Baer, Director, Bureau of Internal Business Services**

**Robert F. Kieta, Manager**  
**Facilities Services**  
1120 S.W. Fifth Avenue, Rm. 1204  
Portland, Oregon 97204-1912  
(503) 823-5288  
FAX (503) 823-6924  
TTY (503) 823-6868

184489

**DATE:** March 16, 2011

**TO:** Mayor Sam Adams

**VIA:** Jeff Baer, Director of Internal Business Services  
Bob Kieta, Facilities Services Manager

**FROM:** Connie Johnson, Project Manager

**RE:** \* Amend contract with MCA Architects, PC to increase contract by an additional \$12,077 to provide additional architectural and engineering services for Fire Station 18 seismic upgrade and remodel. (Ordinance; amend Contract No. 30000809)

**FOR MAYOR'S OFFICE USE  
ONLY**

Reviewed by Bureau Liaison

1. **INTENDED THURSDAY FILING DATE:** March 24, 2011
2. **REQUESTED COUNCIL AGENDA DATE:** March 30, 2011
3. **CONTACT NAME & NUMBER:** Connie Johnson, 3-5562
4. **PLACE ON:** ☐ CONSENT ☒ REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☒ Yes ☐ No ☐ N/A

**7. BACKGROUND/ANALYSIS**

Attached is an ordinance to increase MCA Architects, PC's Contract No. 30000809 by \$12,077 for a new contract total of \$219,527. The amendment will allow for additional unforeseen architectural and engineering services.

On June 4, 2009, the Office of Management and Finance/Facilities Services solicited proposals through a formal RFP for a consultant to provide architectural and engineering services for the Fire Station 18 seismic upgrade and facility project. A selection committee reviewed all proposals and selected MCA Architects, PC to recommend for contract award. Council approved Ordinance No. 183207 authorizing a contract with MCA Architects, PC in the amount of \$121,910.

Additional unforeseen services totaling \$12,077 are necessary to allow for revision of the architectural and civil site plans and utility design to provide the required dedication and sidewalk width on SW 30th Avenue and an ADA ramp at the northwest corner of SW 30th Avenue and Dolph Court and coordination; and development and submittal of Type 2 Public Works Permit Drawings as required by Portland Bureau of Transportation. An emergency generator replacement (diesel with tank) is also necessary.

Amendment no. 1 dated April 14, 2010 increased the contract amount \$13,700 to allow for the following additional services: apparatus bay expansion; conference room/restroom addition; and exterior deck.

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

Amendment no. 2 (Ordinance No. 183912) dated June 30, 2010 increased the contract amount \$60,240 and extended the contract termination date to August 31, 2011 to include LEED Silver certification for Fire Station No. 18.

Amendment no. 3 (Ordinance No. 184230) dated November 22, 2010 extended the termination date through March 31, 2012 and increased the contract amount \$11,600 to allow for the following additional services: additional agency coordination for street improvements; modifications for LEED Gold Certification; and additional meeting.

**8. FINANCIAL IMPACT**

The cost of this amendment is \$12,077. The cost is covered in the Fire GO Bond program budget.

**9. RECOMMENDATION/ACTION REQUESTED**

Amend contract with MCA Architects, PC in the amount of \$12,077 to provide additional architectural and engineering services for the Fire Station 18 seismic upgrade and facility remodel project.